

Graduate Council Meeting
April 26, 2011
Minutes

The meeting was called to order at 12:21pm by Dean Roberson.

Members in attendance: Roberson, Kasten, Candler, Jordan, Cassamata, Richardson, Russac, Gallo, Mauro, Learch, Stanley, Eggen, Christie, Chant, Hallblade, Zhan, Shaw, and Buckwalter

Dr. Roberson expressed his appreciation for the Graduate Council's work and efforts. Chad Learch, Director, and Danyell Rowland, Office Assistant, were introduced.

Dr. Roberson discussed the one-time Oscar and Katherine Munoz Presidential Fellowship. This is a single fellowship for one graduate student who is new to University of North Florida. Each graduate program should provide one nomination. Nominations are due May 2, 2011. Also, two Presidential Professors were selected, one of which was Sherry Shaw, a member of the Graduate Council.

The Council discussed the Graduate Admission Policy. The handout provided today is different from the email version. The policy was modified after speaking with the International Center. The new Admissions Policy could be effective in Spring 2012 after additional input is received from Deans and Department Chairs. Last month's thoughts and suggestions were added to the draft. Dr. Roberson went over the draft policy. Minimum requirements will have to be met before program specific requirements are met. Dr. Eggen stated subparagraph III(3)(c) was geared to programs and not applicants. It was discussed that Doctoral programs require standard test scores. Doctorate of Education Leadership will require test scores. Doctorate of Nursing Practice and Doctorate of Physical Therapy will need to clarify their intent. Subparagraph III(6) (dealing with TOEFL scores) is explained in more depth on The Graduate School's website. Dr. Buchwalter asked if subparagraph III(2) will include all non-U.S. schools, whose policy is it? Dr. Candler explained that all institutions in his teaching experience had the same policy. Dr. Roberson stated that programs will need to formally indicate their program's admission requirements. Deans and Department Chairs will need to tell the Graduate School their formal graduate admission policies. Procedures and protocol will be set up on updating information. Any additional requirements will remain until The Graduate School has been notified of changes. Dr. Christie made a motion to approve the Graduate Admissions Policy. The motion was seconded by Dr. Shaw. Motion was approved by the board.

Dr. Roberson stated that beginning in November 2011, the program chairs will see new GRE scores. A GRE webinar will be held for UNF. Dates will be coordinated. The council agreed the dates and times of The Graduate Council will remain the same for 2011 – 2012.

Dr. Buchwalter stated that the admission efforts are less successful and need more aid and fellowships. Dr. Roberson stated the GTA funding will remain the same over the next fiscal year.

Meeting was adjourned by Dr. Roberson at 1:32pm.