

Student Name _____

Student ID# N _____

Email address _____

Phone (____) _____ - _____

To be considered to receive financial aid funding for enrollment at another institution, you must complete this form indicating the name of the Host Institution you are planning to attend. Read and initial the Important Facts in Section II. Obtain the required signature(s), attach the appropriate document(s) and submit to One-Stop Student Services at the University of North Florida.

Section I: Student Information (requires approval from an International Center Representative or CCOB Advisor)

University of North Florida and (host institution) _____ are herein entering into this agreement for (student name) _____ for the academic year _____.

Requested Term for consideration: ___ fall ___ spring ___ summer This study abroad begins _____

MM/DD/YYYY

I plan to participate in a study abroad program through:

___ UNF Simple Exchange

___ Contractual Agreement with a Program Provider

___ Contractual Agreement with an Educational Institution overseas

___ Other _____

___ Consortium Agreement with an eligible Florida Post-Secondary institution

International Center Representative/CCOB Advisor Signature

Date

Section II: Important Facts—Indicate your understanding and agreement by initialing to the left of each statement.

- ___ You must be degree seeking at UNF and meet all of the eligibility requirements for concurrent enrollment approval as determined by the Academic Advisor and One-Stop Student Services.
- ___ To be eligible for most types of aid, you must be enrolled in a minimum of six (6) credits hours at either the Home school (for study abroad done through UNF) or the Host Institution (for study abroad done through a consortium agreement with a SUS school, Program Provider or Contractual Agreement done directly with a school overseas).
- ___ You must be registered for the approved courses appearing on the approved *UNF Concurrent Enrollment Form*.
- ___ For your financial aid to be processed, a copy of the approved *UNF Concurrent Enrollment Form* must be on file with One-Stop Student Services by the deadline listed above.
- ___ Financial aid for eligible UNF degree-seeking students cannot be processed by another institution. Only UNF will process qualified financial aid for eligible UNF degree-seeking students participating in Study Abroad.
- ___ You are responsible for paying all fees to the Host Institution by the appropriate payment deadline. It is your responsibility to confirm with the host institution if payment deferment is available.
- ___ You must provide a copy of your fee slip to One-Stop Student Services by the deadline listed above, showing that tuition has been paid to or deferred by the Host Institution in order to be considered for financial aid funding.
- ___ The UNF Office of Student Financial Aid will determine what funding you are eligible to receive as a study abroad student.
- ___ You may be required to repay certain financial aid programs should you drop or withdraw from any classes.
- ___ Florida Bright Futures Scholarship does not pay for remedial courses or application processing fees and cannot be used for study aboard unless you are participating through a program offered at UNF or another Florida institution.
- ___ You must transfer your grades from the Host Institution to UNF at the end of the grading period, by requesting an official transcript from the host institution to UNF.
- ___ If you have an unpaid balance on your student account and have not submitted the required enrollment verification from the host institution to UNF's Study Abroad Advisor within three weeks after your program start date, a late fee may be assessed. Additionally, your aid will not disburse to your student account until all paperwork has been received and reviewed.

Student Statement of Compliance: I have read and clearly understand my rights and responsibilities as stated above.

I have completed *Section I* of this agreement and initialed next to each statement in *Section II*.

Student signature

Date signed