

# 2019-2020 PLUS Loan Action Request

## Section I: Student Information:

Student Name \_\_\_\_\_ UNF ID# N \_\_\_\_\_

Are you or will you be receiving any outside financial resources in 2019-2020? Outside financial resources include, but are not limited to, third party billings, employer reimbursements, tuition waivers, scholarships, etc.  NO  YES

Name/Type: \_\_\_\_\_ Total Amount: \$ \_\_\_\_\_

## Section II: Parent PLUS Loan— for parents of dependent undergraduate students

A Parent PLUS loan must already be a part of the student's financial aid award to request any of the actions listed below. For a parent to be eligible to borrow a PLUS Loan, the dependent student must enroll in a minimum of 6 degree-applicable credit hours in an undergraduate, degree-seeking program and maintain Satisfactory Academic Progress (SAP). A current, error-free FAFSA must also be received by UNF.

**Step I:** Select action requested:

**Loan Increase** for  Fall/Spring  Fall  Spring  Summer to New Total: \$ \_\_\_\_\_

**Note: Increases must first be requested and approved through [www.studentloans.gov](http://www.studentloans.gov)**

**Reinstate canceled loan** for  Fall/Spring  Fall  Spring  Summer to New Total: \$ \_\_\_\_\_

**Reduce loan** for  Fall/Spring  Fall  Spring  Summer to New Total: \$ \_\_\_\_\_

**Cancel loan** for  Fall/Spring  Fall  Spring  Summer

**Are you transferring to another school?**  NO  YES **Where?:** \_\_\_\_\_

**Note:** If your loan has already disbursed, UNF will return those funds to the Department of Education. You will be required to repay any resulting balance to UNF Student Financial Services. Check your myWings account for balance owed after this request has been processed.

**Step II:** Required Signatures. Both parent and student must sign.

By signing below we understand that this form is NOT a PLUS loan application. We are requesting the above action on an existing Parent PLUS loan. We further understand that any outside resources, such as third party billings, tuition waivers or scholarships can impact the amount of student loans I am eligible to receive. Receipt of an outside resource after a loan increase is processed may cause an over-award, resulting in a balance owed to the University.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Name (please print)

(\_\_\_\_\_)\_\_\_\_\_  
Parent Phone

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

## Section III: Grad PLUS Loan— for graduate and professional degree-seeking students

A Grad PLUS loan must already be a part of the student's financial aid award to request any of the actions listed below. For a graduate student to borrow a Grad PLUS Loan, the student must enroll in a minimum of 6 degree-applicable credit hours in a graduate, degree-seeking program. A current, error-free FAFSA must also be received by UNF.

**Step I:** Select action requested:

**Loan Increase** for  Fall/Spring  Fall  Spring  Summer to New Total: \$ \_\_\_\_\_

**Note: Increases must first be requested and approved through [www.studentloans.gov](http://www.studentloans.gov)**

**Reinstate canceled loan** for  Fall/Spring  Fall  Spring  Summer to New Total: \$ \_\_\_\_\_

**Reduce loan** for  Fall/Spring  Fall  Spring  Summer to New Total: \$ \_\_\_\_\_

**Cancel loan** for  Fall/Spring  Fall  Spring  Summer

**Are you transferring to another school?**  NO  YES **Where?:** \_\_\_\_\_

**Note:** If your loan has already disbursed, UNF will return those funds to the Department of Education. You will be required to repay any resulting balance to UNF Student Financial Services. Check your myWings account for balance owed after this request has been processed.

**Step II:** Required Signature

By signing below I understand that this form is NOT a Grad PLUS loan application. I am requesting the above action on an existing Grad PLUS loan. I further understand that any outside resources, such as third party billings, tuition waivers or scholarships can impact the amount of student loans I am eligible to receive. Receipt of an outside resource after a loan increase is processed may cause an over-award, resulting in a balance owed to the University.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date