

**Coggin College of Business
Technology & Innovation Committee**

March 3, 2020, 2-3pm; #42 / 2004 and via Zoom

Present [X]:	ACG	John McEldowney []
	ECO/GEO	Nilufer Ozdemir [X]
	FIN	Sean Davis [X]
	MAN	Cheryl Van Deusen [X]
	MAN	Justin Chang [X]
	M&L	David Swanson []
Non-voting:	Dean's office	Chris Johnson [X]
	CCB CTC rep	Christopher Baynard [X]
	CCB DLC rep	Nathan Kunz []

DRAFT MINUTES

Agenda

Electing a chairperson – Sean Davis elected

Items from Nathan RE: the DLC

- Class size in DL: we try to come up with some best practices to provide recommendations about class sizes in DL
- Testing center: we look into the possibility to create a testing center on campus for DL students
- DL teaching evaluation: we look into different instruments for peer evaluation of DL courses
- DL teaching award: There will soon be an award for DL teaching (same process as other teaching awards)
- Remote proctoring: Possibly a new system will be rolled out in Summer

Additional items

Nilufer	No standard practices RE: online testing; interested to know who is using what
Cheryl	Using Zoom for office hours and open note exams Challenges with Examity scheduling; would like an on-campus testing lab Thinks we should discuss class size / capacity for online
Chris B	Not getting geo-software support, need IT escalation procedure. Chris J to follow up with ITS
Sean	CIRT is supposed to be tracking any faculty issues not immediately resolved over the phone in the ITS support tracking system. Does not appear to be happening.