

**Coggin College of Business  
Executive Committee Meeting Minutes  
October 8, 2020 (9:30-10:30 am)**

**Present:** Ahmed, Buttimer, Contrino, Donaldson, Eltantawy, Gallo, Goel, Jackson, Jaeger, Johnson, Loh, Russell and Watts

**Absent:** Bowling, Guffin, Leonzon

1. **Approval of 9/10/20 minutes** – The minutes were approved.

**For Information- Richard Buttimer**

- Richard asked the chairs for faculty feedback regarding Honorlock. If there are issues, he would like Deb Miller know.
- Prepare for the possibility of remote instruction to continue until the Fall 2021 semester.

**New Business**

**1. Coggin Transfer Policy and BOG Transfer Regulation- Richard Buttimer**

- There was a discussion on the BOG regulation in relation to Coggin's current policy and its effects.
- Jennifer concur that there is a conflict between the two items. This is seen more with transient students at the lower levels for FSCJ.
- Common courses in questioned are the principles of accounting (ACG2021 and ACG2071).
- Richard asks for more information on where most of the requests were from.

**2. Administrative Support for IB Program- Richard Buttimer**

- The administrative support will be split over several areas within the college.
- For faculty related travel, the corresponding office manager will be responsible. This will also include visiting faculty.
- I-Contracts, budget/foundation, event coordination and HR will be handled in the Dean's Office. Rabena will continue to be responsible for IContracts. Cathie is the point of contact for budget/foundation and event coordination.

**3. Potential Research Incentive Program- Richard Buttimer**

- During Richard's meeting with faculty, he has asked what is needed to complete research. Common responses are data and time.
- Richard asked for feedback on an incentive program for those who publish in top quality journals. His goal is for faculty research to be seen in journals that are currently not published in.
- Awards will include an option of a summer stipend, soft money account and a course release.
- There will be tiers within the program. This program will be a separate honor program from annual evaluation and promotion and tenure.

**Adjournment:** 10:22 am