

**Undergraduate Curriculum Committee**  
**Meeting Minutes**  
**September 19, 2011**

Faculty members present: Gene Baker (chair), Pingying Zhang, Paul Mason, Louis Woods, Cheryl Campbell (nonvoting), Diane Tanner, Josh Samli, Lynn Jones (nonvoting), Oliver Schnusenberg

The meeting was called to order at 3pm in 42/2004. The purpose of the meeting was to discuss cyclical review and current proposed curriculum changes.

The meeting started with a discussion of the minutes from previous meetings. Jeff Michelman is working on these minutes. However, there was no record of the minutes from the February 16, 2011 meeting. Thus, committee members were asked to see if they had any information on that meeting in their folders. Approval of these minutes is pending.

Curriculum changes from the Department of Accounting and Finance, Marketing and Logistics, and Economics and Geography were discussed next.

- 1) Accounting and Finance (log numbers 201108-46 and 201108-46): a new required case course will be added to the Financial Services major. This course is required to remain a registered program with the CFP Board in Washington, D.C. Bettie Adams presented the APC forms and changes to the program of study. The APC form was approved unanimously by the committee.
- 2) Marketing and Logistics (log numbers 201101-14 and 201108-31): TRA 4155 (Supply Chain Management) should have either TRA 4202 (Logistics Systems Management) or TRA 4210 (Logistics Subsystems Analysis) as a prerequisite, since students in TRA 4155 struggle with integration tasks. Discussion pursued whether the APC form was voted on by the faculty in Marketing and Logistics. The APC form was approved unanimously, contingent on clarification of the department-level vote.
- 3) Economics and Geography:
  - a. Proposal to remove junior or senior standing in order to take a Study Abroad Course in Geography (log number 201008-87) – passed unanimously
  - b. Proposal to create a new Geography of Latin America and the Caribbean course (log number 201108-25). Discussion pursued whether the program of study will have to be modified to list the course in the choice of electives. Proposal passed unanimously.
  - c. Proposal for honors in the major (log number 201108-40). This is a new course – DIS Honors in Economics Research and DIS Honors in Economics Thesis. Discussion pursued whether this course was necessary or if students could simply take the courses offered by the Honors program to complete their thesis. Paul Mason indicated that Mary Borg (Honors Director) has advised Andres that this would be the way to introduce an honors in the major. Proposal passed with 6 in favor and 1 opposed.

- d. The new course proposal for GEO 2xxx: Survey of Latin America and the Caribbean (log number 201108-5) listed in the agenda was the same courses as identified in 3. b) above and was therefore not voted on.

Next, the committee addressed the cyclical reviews. Gene Baker pointed out that minutes from a previous meeting stated that the curriculum review for this year should entail “curriculum reviews of the entire unit.” For clarification, the committee welcomed Dean Ajay Samant. Dean Samant pointed out the importance of curriculum review for accreditation purposes. Associate Dean Lynn Jones stated that an assessment process will be unveiled at the college faculty meeting on September 30. Gene Baker informed the committee that we would wait for clarification on what is needed at that point. However, the previous cyclical reviews that have been conducted since 2007/08 will be needed for the AACSB visitation team.

Lastly, the Dean invited questions. Josh stated that there is a general lack of orientation and a clear need for courses that stress critical thinking and encourage written assignments and presentations. Lynn Jones pointed out that these are part of our learning objectives matrix and will provide this to the committee via Gene Baker.

The meeting was adjourned at 3:58pm.

Respectfully submitted,  
Oliver Schnusenberg