

## Monk, Betty

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**From:** Baynard, Christopher  
**Sent:** Wednesday, September 19, 2012 10:17 PM  
**To:** Monk, Betty  
**Cc:** Gallo, Andres; Jones, Lynn  
**Subject:** CCB Tech Committee Meeting minutes 2009 and 2010  
**Attachments:** CCB\_Tech\_Committee\_Meeting\_Minutes\_Oct\_15\_2009.docx;  
CCB\_Tech\_Committee\_Meeting\_Minutes\_Aug\_24\_2010.docx

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Hello Betty. I am submitting CCB Tech Committee Meeting minutes for:

1. Oct 15, 2009 and
2. Aug 24, 2010.

Thanks,

Chris

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Aug 24, 2010  
Fall 2010 Tech Committee meeting.  
Bldg 39A, Room 1028 from 1:00-1:30.

Present: Robert Slater, Reinhold Lamb, Rahul Kale, Doug Titus, Harriet Stranahan, Reham Eltantawy, Bobby Waldrup, and Chris Baynard.

1. Meeting was called to discuss upgrades to CCB classrooms.
2. Doug Titus stated that funds were now available to upgrade every classroom in Bldg 42 (the CCB building) with new computers, podiums, projectors and control panels. These funds applied only to teaching classrooms, not conference rooms or student stations in the lab classrooms.
3. Committee members were shown a model of a classroom technology setup in Bldg 39 and discussed its suitability for Bldg 42.
4. Items discussed included:
  - a. Replacing the document cameras located on the side of each podium. Most committee members were in favor, but wanted to discuss this with other CCB faculty first.
  - b. If document cameras were not replaced, funds could be used to purchase wireless microphones.
  - c. A move to only install DVD players, since VCR/DVD units were no longer available.
  - d. The color laminate options for the podiums was discussed, but no strong opinions were voiced.
5. Meeting was adjourned. Minutes were taken by Chris W Baynard.