

TEL Meetings

Meeting Logistics			
Meeting Title	<i>Technology Assisted Learning Committee</i>		
Date	Oct 17 '11	Time	1-2pm
		Location	42/3136
Members			
<input checked="" type="checkbox"/> Saurabh Gupta (Mgt) – Chair	<input checked="" type="checkbox"/> Thomas Barton – (A&F)	<input checked="" type="checkbox"/> Sharon Cobb (Eco)	
<input checked="" type="checkbox"/> Pieter de Jong (A&F)	<input checked="" type="checkbox"/> Reham (Mkt & Log)	<input checked="" type="checkbox"/> Rahul Kale (Mgt)	
Optional Attendees			
<input checked="" type="checkbox"/> Bruce Kavan (Deans Rep)			
Invited Attendees			
<input type="checkbox"/> None			

	Topic	Owner/ Presenter	Comments
1	Approval of the previous minutes & Guidelines	Minutes and Guidelines approved	
2	Agenda and discussions	<ul style="list-style-type: none"> • Saurabh Gupta to request a change in the bylaws of the committee to include the college representative in the University DLC to be a resource to the committee. - <i>This was unanimously approved. Suggestion to be forwarded to the by-laws committee chair.</i> <hr/> • Bruce Kavan was to discuss an idea regarding Testing centre. - Bruce presented the idea of outsourcing testing centres to libraries and schools across the city. This would represent a way to get testing centers up quickly rather than relying on the University of North Florida to create the infrastructure. - This idea was paralleled from the University of North Carolina system. - Various questions were raised raining from availability of computers, our library as a testing centre, students outside Duval county and so on. - <i>While there was an in principle agreement that it is an idea worth exploring, Dr. Kavan was asked to collect more information regarding the service level agreement and the process by which these centers are selected and attested. Dr. Kavan agreed.</i> - <i>After the meeting, Dr. Kavan forwarded the following website to the chair - http://services.northcarolina.edu/.</i> <hr/> • Saurabh Gupta to bring the MBA programs schedule of classes as a basis for discussion of the charge – Hyd MBA. - After much discussion regarding the hybrid MBA program, it was decided that we need more data. 	

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		<ul style="list-style-type: none">- Reham and Saurabh agreed to work a survey design consisting of questions like what percentage of the class can be taught using non F2F method, technology needs, concerns, advantages etc.- <i>The survey design would be presented to the committee in the next meeting and would be then forwarded to the administration for data collection.</i>
3	Next meeting	<ul style="list-style-type: none">• Update from Dr. Kavan regarding the testing centres, if any. (http://services.northcarolina.edu/)• Update from Reham and Saurabh regarding the survey• Discussion on the survey + responsibility for design and deployment.