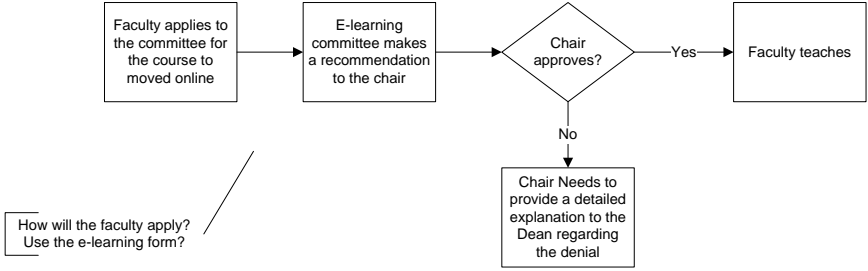


E-learning Committee

Meeting Logistics			
Meeting Title	<i>E-learning Committee</i>		
Date	October 25 '10	Time	11:00am-12:00pm
		Location	42/2004
Members			
<input checked="" type="checkbox"/> Saurabh Gupta (Mgt) – Chair	<input type="checkbox"/> Thomas Barton – (A&F)	<input checked="" type="checkbox"/> Sharon Cobb (Eco)	
<input checked="" type="checkbox"/> Pieter de Jong (A&F)	<input checked="" type="checkbox"/> Adel El-Ansary (Mkt & Log)	<input checked="" type="checkbox"/> Rahul Kale (Mgt)	
Optional Attendees			
<input checked="" type="checkbox"/> Bruce Kavan (Mgt)			
Invited Attendees			
<input checked="" type="checkbox"/> Ajay Samant (Dean)			

	Topic	Owner/ Presenter	Comments
1	Remarks by Ajaj Samant Comments made by members and specific remarks are summarized below	Key points 1. The external environment continues to demand more and more e-learning 2. Quality of education in online environments should not be compromised 3. E-learning should be viewed as an alternative means of delivery making the course more accessible 4. Some courses and faculty are more amenable to e-learning 5. Action Item: Each member of the committee should go back to the department and find out which faculty members are comfortable in teaching online. 6. The process should be voluntary for the faculty 7. The dean's office is not in favour of converting an entire program online 8. Suggested Action Item: Dean to look at ways to incentivize faculty to teach online by looking at new online graduate programs. 9. All courses should be started as a hybrid course a. The dean was informed that the ELC only recommends hybrid courses and no online courses. 10. The dean outlined the different faculty perspectives based on his conversation with the faculties. 11. Preference would be for the same instructor to teach both versions of the course so that the faculty member can judge the quality themselves.	
2	Broader discussion	Saurabh Gupta <ul style="list-style-type: none"> • Online courses can be used as a means of delivery a pedagogy that is not possible in an face-to-face environment <ul style="list-style-type: none"> ○ Response: Ajay: Yes • Request for the development of a vision for e-learning <ul style="list-style-type: none"> ○ Response: Ajay – Now I have something to think about. • E-learning can be viewed as a means of increasing our enrolment Sharon	

E-learning Committee

		<ul style="list-style-type: none"> Extensive support is needed to facilitate e-learning courses (both as a startup and continued) <p>Bruce</p> <ul style="list-style-type: none"> Provided a historical perspective on training Question: Where do you see the governance for e-learning courses? <ul style="list-style-type: none"> Response from Ajay: The new process should look like this  <pre> graph LR A[Faculty applies to the committee for the course to moved online] --> B[E-learning committee makes a recommendation to the chair] B --> C{Chair approves?} C -- Yes --> D[Faculty teaches] C -- No --> E[Chair Needs to provide a detailed explanation to the Dean regarding the denial] </pre> <ul style="list-style-type: none"> MBA is where we should start. We already have 5 of the 6 required courses offered as hybrid. <ul style="list-style-type: none"> Ajay agrees There is a lack of reward system <ul style="list-style-type: none"> Action Item: The committee should come up with a list of reward system to discuss with the dean <p>Adel</p> <ul style="list-style-type: none"> There is an issue of discrepancy of technology use among faculty members Action Item: The dean needs to facilitate building a culture of technology use Action Item: The dean needs to take up the leadership role in clarifying /discussing e-learning issues with the broader faculty, possibly in a town hall meeting environment. <p>Pieter</p> <ul style="list-style-type: none"> Question: How would you sway the people who do not believe in the use of technology? <ul style="list-style-type: none"> Ajay: Attitude change is a difficult task. <p>Rahul</p> <ul style="list-style-type: none"> If all or the majority of the courses in a program go online, would that create an online program <ul style="list-style-type: none"> Ajay: Yes.
3	Website for the committee: Saurabh Gupta	<p>The committee website can be accessed by clicking on the following link. http://share/ccb/sites/elearn/default.aspx</p> <p>If asked to login, use the following credentials Username: unfcsd\n# Password: Your UNF Password</p> <p>This was shown to the members present</p>
5	Next meeting	November 22 nd 11:00 AM-12:00PM
6	Agenda items for next meeting	Please send agenda items to me prior to the next meeting.