Hi Betty. Here's a copy of our minutes from our first CCB Curriculum Committee Meeting on Oct 6.

Thanks,

Chris
Fall 2011 CCB By-laws committee-first meeting of 2011-2012 AY.

Oct 6, 2011 Minutes (by Chris Baynard)

Attendees: Reham Eltantawy, John Macarthur, Jay Coleman, Robert Schupp, Chris Baynard—and Associate Dean, Lynn Comer Jones.

1. First business was to nominate a Committee Chair. Result: Robert Schupp was unanimously voted as the new Chair.

2. Associate Dean Jones wanted the committee’s input regarding: if a review was needed of the appropriate sections of the collective bargaining agreement, to determine if a College-level FAR (faculty activity report) appeals process—that is advisory to the Dean—was needed. (Article 18.8(d)(2).
Discussion centered on:
   a. Whether the appeals process would stop at the Dean’s level.
   b. If an Advisory Committee were to be created, would it consist of Dept members or the entire College?
   c. Furthermore, the Advisory Committee would help protect faculty that disagreed with their Chair’s FAR of them.
   d. After discussion, the matter was brought to a vote, regarding if current wording should be left as is—and NOT create a new Advisory Committee. Result: 4 YES and 1 NO.

3. A second issue raised by the Associate Dean regarded continuity in the Continuous Improvement Committee. Currently a committee member serves 2 years, but the Associate Dean pointed out that the learning curve is steep and therefore 2 years is insufficient time for a committee member to serve effectively. At question: should the length of service be increased? The matter was left unresolved.

4. A third issue brought up by the Associate Dean pointed to the number of representatives needed on all CCB Standing Committees. Since 3 out of 4 Departments consist of 2 disciplines (i.e. Accounting and Finance; Economics and Geography; Marketing and Logistics), the question was raised if the Dept of Economics and Geography should have 2 members participating in all Standing Committees, 1 from Economics and 1 from Geography. It was pointed out that Departments such as Accounting and Finance followed this dual practice.

5. The Committee Chair asked for a full list of faculty by department and by category (FT, PT, Visitor).

6. Date for the next meeting was set: Nov 10, from 11am-12pm.