

Monk, Betty

From: Baynard, Christopher
Sent: Thursday, November 10, 2011 12:12 PM
To: Monk, Betty
Cc: Schupp, Robert
Subject: Fall 2011 CCB Bylwas meeting minutes Oct 6 2011 REVISED
Attachments: Fall 2011 CCB Bylwas meeting minutes Oct 6 2011 REVISED.docx

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Hi Betty. Here's a copy of our minutes from our first CCB Curriculum Committee Meeting on Oct 6.
Thanks,
Chris

Fall 2011 CCB By-laws committee- first meeting of 2011-2012 AY.

Oct 6, 2011 Minutes (by Chris Baynard)

Attendees: Reham Eltantawy, John Macarthur, Jay Coleman, Robert Schupp, Chris Baynard— and Associate Dean, Lynn Comer Jones.

1. First business was to nominate a Committee Chair. Result: Robert Schupp was unanimously voted as the new Chair.
2. Associate Dean Jones wanted the committee's input regarding: if a review was needed of the appropriate sections of the collective bargaining agreement, to determine if a College-level FAR (faculty activity report) appeals process—that is advisory to the Dean—was needed. (Article 18.8(d)(2).
Discussion centered on:
 - a. Whether the appeals process would stop at the Dean's level.
 - b. If an Advisory Committee were to be created, would it consist of Dept members or the entire College?
 - c. Furthermore, the Advisory Committee would help protect faculty that disagreed with their Chair's FAR of them.
 - d. After discussion, the matter was brought to a vote, regarding if current wording should be left as is—and NOT create a new Advisory Committee. Result: 4 YES and 1 NO.
3. A second issue raised by the Associate Dean regarded continuity in the Continuous Improvement Committee. Currently a committee member serves 2 years, but the Associate Dean pointed out that the learning curve is steep and therefore 2 years is insufficient time for a committee member to serve effectively. At question: should the length of service be increased? The matter was left unresolved.
4. A third issue brought up by the Associate Dean pointed to the number of representatives needed on all CCB Standing Committees. Since 3 out of 4 Departments consist of 2 disciplines (i.e. Accounting and Finance; Economics and Geography; Marketing and Logistics), the question was raised if the Dept of Economics and Geography should have 2 members participating in all Standing Committees, 1 from Economics and 1 from Geography. It was pointed out that Departments such as Accounting and Finance followed this dual practice.
5. The Committee Chair asked for a full list of faculty by department and by category (FT, PT, Visitor).
6. Date for the next meeting was set: Nov 10, from 11am-12pm.