

University of North Florida  
Board of Trustees

## **Academic and Student Affairs Committee Charter**

### **1. Mission**

Academic and Student Affairs Committee

The UNF Division of Academic and Student Affairs' mission is to provide an optimal environment for UNF students, faculty, and staff to collaboratively engage in learning, research, scholarship, and creative activity, both inside and outside the classroom.

The Academic and Student Affairs Committee (Committee) shall review and recommend for consideration by the Board policies related to the academic functions and the quality of nonacademic student life, encouraging innovation in such programs and initiatives. The chair of the Board shall appoint the members of the Committee and designate one (1) to serve as the committee chair and one (1) as the Committee vice chair.

### **2. Overall Purpose and Objectives**

The Committee is appointed by the University of North Florida Board of Trustees with the responsibility to provide strategic input to the Provost and President to ensure that curricular and co-curricular educational programs, student life, support services, faculty personnel appointments and promotion systems, academic policies and procedures, academic budget, library resources, learning resources, and assessment systems are of high quality and that they support and strengthen the Institution's mission, strategies, and academic priorities.

#### **2.1 As needed and required, the Committee approves and recommends to the University Board of Trustees:**

- Proposals for new bachelor's, master's, doctoral, and limited access status programs
- Proposals for terminating bachelor's, master's, doctoral, and limited access status programs
- Enrollment goals
- Academic year calendar
- The awarding of tenure
- Policies and regulations important to the success of the educational, research, and service missions of the University
- Major initiatives for enhancing progression, retention, and graduation rates; student health and well-being; university research, scholarship, and creative activities; and university engagement with the greater community
- Board of Governors' reports that require approval, including, but not necessarily limited to, the following:
  - Textbook affordability (BOG 8.003)
  - UNF Accountability Report (BOG 2.002)

- Annual Florida Equity Report (BOG 2.003)
- Legislative Budget Requests

### **3. Authority**

The Board authorizes the Committee to perform activities within the scope of its charter.

### **4. Organization (Membership and Meetings)**

Membership and meetings shall be as follows:

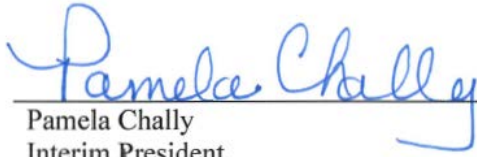
- 4.1 The chair of the Board will appoint the chair and members of the Committee.
- 4.2 Members will serve on the Committee until their resignation or replacement by the chair of the Board.
- 4.3 A majority of the members of the Committee will constitute a quorum for the transaction of business.
- 4.4 The Committee will maintain written minutes of its meetings.
- 4.5 The Committee may request special reports from the members of the University or Direct Support Organizations' (DSO) management on topics that may enhance its understanding of their activities and operations as it relates to the Committee's mission.

### **5. Governance**

The Committee will:

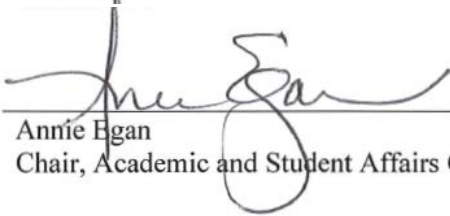
- 5.1 Evaluate its own performance, both of individual members and collectively, on a regular basis.
- 5.2 Assess the achievement of the Committee's duties specified in the Charter and report findings to the Board.
- 5.3 Review the Committee Charter as necessary and discuss any required changes with the Board.

I HEREBY CERTIFY that the University of North Florida Board of Trustees reviewed and approved this Charter at its regularly scheduled meeting on January 28, 2022.



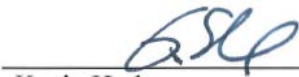
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Pamela Chally  
Interim President



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Annie Egan  
Chair, Academic and Student Affairs Committee



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Kevin Hyde  
Chair, Board of Trustees

Reviewed and Approved: 03-12-2020, 01-28-21