

**University of North Florida**  
**Board of Trustees**  
**Strategic Plan Monitoring and**  
**Implementation Committee Charter**

**Section 1: ROLE AND PURPOSE**

The Strategic Plan Monitoring and Implementation Committee (SPMI) is appointed by the University of North Florida Board of Trustees with the responsibility to:

- 1.0 Review, support, and make recommendations to the Board regarding monitoring of the progress toward strategic plan goals for the University.
- 1.1 Provide oversight of the strategic plan implementation including evaluating, along with university staff, strategies and objectives, as well as proposed activities in the plan.
- 1.2 Monitor actual performance of the strategic plan against stated goals, objectives and milestones.
- 1.3 Review established key performance indicators and associated performance metrics and make proposed revisions when appropriate.
- 1.4 Fulfill any other responsibilities as subsequently may be assigned by the University of North Florida Board of Trustees and/or the Chair of the Board.

**Section 2: AUTHORITY**

The Board authorizes the committee to:

- 2.0 Perform activities within the scope of its charter.
- 2.1 Engage external advisors and University staff as it deems necessary to carry out its duties.

**Section 3: MEMBERSHIP AND MEETINGS**

- 3.0 The Chair of the Board will appoint the chair and members of the committee.
- 3.1 Members will serve on the committee until their resignation or replacement by the Chair of the Board.
- 3.2 Meetings will be held not less than two times per year.
- 3.3 The committee will receive regular updates from the VP of Strategy and Innovation but may request special reports from other members of the University as they pertain to matters of strategic plan goals and outcomes.

**Section 4: COMMITTEE RESPONSIBILITIES**

The Committee will:

- 4.0 Evaluate its own performance, both of individual members and collectively, on a regular basis.
- 4.1 Assess the achievement of the committee's duties specified in the charter and report findings to the Board.
- 4.2 Review the committee charter as necessary and discuss any required changes with the Board.

**ADOPTION OF CHARTER**

I HEREBY CERTIFY that the University of North Florida Board of Trustees reviewed and approved this charter at its regularly scheduled meeting on April 25, 2024.



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Moez Limayem  
President



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Jason Barrett  
Chair, Committee



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Kevin Hyde  
Chair, Board of Trustees

History: New 04-25-2024.