

University of North Florida
Board of Trustees
Academic Affairs and Student Affairs Committee Charter

Section 1: ROLE AND PURPOSE

The Academic and Student Affairs Committee (Committee) provides strategic input to the Provost and President to ensure that curricular and co-curricular educational programs, student life, support services, faculty personnel appointments and promotion systems, academic policies and procedures, academic budget, library resources, learning resources, and assessment systems are of high quality and that they support and strengthen the Institution's mission, strategies, and academic priorities. The primary function of the Committee shall be to review and recommend for consideration by the Board policies related to the academic functions and the quality of nonacademic student life, encouraging innovation in such programs and initiatives.

Section 2: AUTHORITY

The Board authorizes the committee to:

- 2.0 Perform activities within the scope of its charter.
- 2.1 Engage external advisors and University staff as it deems necessary to carry out its duties.

Section 3: MEMBERSHIP AND MEETINGS

Membership and meetings shall be as follows:

- 3.0 The Chair of the Board will appoint the chair and members of the Committee.
- 3.1 Members will serve on the Committee until their resignation or replacement by the chair of the Board.
- 3.2 The Committee may request special reports from the members of the University or Direct Support Organizations' (DSO) management on topics that may enhance its understanding of their activities and operations as it relates to the Committee's mission.
- 3.3 The Committee will meet not less than four (4) times per year.

Section 4: COMMITTEE RESPONSIBILITIES

The Committee will:

As needed and required, the Committee approve and recommend to the University Board of Trustees:

- 4.0 Proposals for new bachelor's, master's, doctoral, and specialized admissions status programs.

- 4.1 Proposals for terminating bachelor's, master's, doctoral, and limited access status programs.
- 4.2 Enrollment goals.
- 4.3 Academic year calendar.
- 4.4 The awarding of tenure.
- 4.5 Policies and regulations important to the success of the educational, research, and service missions of the University.
- 4.6 Major initiatives for enhancing progression, retention, and graduation rates; student health and well-being; university research, scholarship, and creative activities; and university engagement with the greater community.
- 4.7 Board of Governors' reports that require approval including, but not necessarily limited to, the following:
 - Textbook Affordability (BOG 8.003)
 - UNF Accountability Report (BOG 2.002)
 - Legislative Budget Requests

Additionally, the Committee will:

- 4.8 Evaluate its own performance, both of individual members and collectively, on a regular basis.
- 4.9 Assess the achievement of the Committee's duties specified in this Charter and report findings to the Board.
- 4.10 Review this Charter at least every three years and discuss any required changes with the Board.

ADOPTION OF CHARTER


I HEREBY CERTIFY that the University of North Florida Board of Trustees reviewed and approved this charter at its regularly scheduled meeting on June 13, 2024.



Mooz Limayon
President



Dr. Annie Egan
Chair, Academic and Student Affairs Committee



Kevin Hyde
Chair, Board of Trustees

History: 03-12-2020, 01-28-21, 04-27-23, 06-13-24.