



Academic & Student Affairs Committee Meeting

University of North Florida

Virtual

2025-09-18 12:00 - 1:00 EDT

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Academic & Student Affairs Committee Meeting

University of North Florida

Thursday, September 18, 2025, from 12:00 PM to 1:00 PM

Virtual

Agenda

I. Call to Order

II. Public Comment

III. Action Items

A. ASA-1: Consent Agenda

1. Draft June 18, 2025 Academic and Student Affairs Committee meeting minutes

B. ASA-2: Proposed Amended Regulation: 1.0050R - Sexual Misconduct and Title IX Sexual Harassment **12:00 PM**

Presenter: Robyn Blank, Associate Vice President, Chief Compliance and Ethics Officer

C. ASA-3: Self-supporting and Market Tuition Rate College-Credit Programs Annual Report, 2024-25 **12:05 PM**

Presenter: Dr. John Kantner, Senior Associate Provost of Faculty & Research

D. ASA-4: Annual Textbook and Instructional Materials Affordability Report (August 2024 - July 2025) **12:10 PM**

Presenter: Dr. Karen Patterson, Provost and Vice President of Academic Affairs and Student Affairs

E. ASA-5: Foreign Influence Annual Report (July 2024 - June 2025) **12:20 PM**

Presenter: Dr. John Kantner, Senior Associate Provost of Faculty & Research

IV. Discussion Items

A. DISC-1: BOG Regulation 10.002 - Sponsored Research **12:25 PM**

Presenter: Dr. Kimberly Mayer, Chief Research Officer

B. DISC-2: Academic and Student Affairs FY25 Annual Work Plan **12:30 PM**

Presenter: Dr. Karen Patterson, Provost and Vice President of Academic Affairs and Student Affairs

C. DISC-3: Provost Quarterly: Around the Nest - Student Success from Enrollment to Employment and Beyond **12:40 PM**

Presenter: Dr. Abby Willcox, Associate Vice President of Institutional Research and Performance

V. Adjournment **1:00 PM**



**UNF Board of Trustees
Academic and Student Affairs Committee
*September 18, 2025***

Subject: Approval of June 18, 2025 Academic and Student Affairs Committee Meeting Minutes

Recommended Action:

Approval of June 18, 2025 Academic and Student Affairs Committee Meeting Minutes

Background Information:

Committee members will review and approve the Minutes of the Academic and Student Affairs Committee meeting held on June 18, 2025

Strategic Plan Alignment:

N/A

Supporting documentation:

1. [June 18, 2025 Academic and Student Affairs Committee Meeting Minutes](#)

Presenter:

Ali Korman Shelton, Chair of Academic and Student Affairs Committee



**UNF Board of Trustees
Academic and Student Affairs Committee
September 18, 2025**

Subject: Proposed Amendment: 1.0050R Sexual Misconduct and title IX Sexual Harassment Regulation

Recommended Action:

Approval of amendments to UNF Regulation 1.0050R Sexual Misconduct and title IX Sexual Harassment Regulation

Background Information:

This regulation describes UNF's comprehensive approach to preventing, reporting, investigating, and adjudicating all forms of sexual harassment and sexual misconduct, which are prohibited by state and federal law. The amendments align UNF's practices to recent pronouncements by state and federal agencies on sex discrimination, reflect changes to Clery Act definitions, and account for changes of names and locations of offices on UNF's campus. Additional changes clarify obligations of Responsible Employees and Confidential Employees and create appendices for reference on topics of consent, examples of defined terms, and instructions for obtaining supportive measures.

Strategic Plan Alignment:

Adherence to University Values; Strategic Plan Priority Areas 1 and 4.

Supporting documentation:

1. PPT
2. Redline version of Proposed Amendment: 1.0050R Sexual Misconduct and title IX Sexual Harassment Regulation
3. Clean version of 1.0050R Sexual Misconduct and Title IX Sexual Harassment Regulation

Presenter:

Robyn Blank, Associate Vice President and Chief Compliance and Ethics Officer



UNF Board of Trustees
Academic and Student Affairs Committee
September 18, 2025

Subject: Approval of Self-supporting and Market Tuition Rate College-Credit Programs Annual Report, 2024-25

Recommended Action:

Approval of the Self-supporting and Market Tuition Rate College-Credit Programs Annual Report, 2024-25

Background Information:

Board of Governors Regulation 8.002 requires universities to provide an annual report on self-supporting and market tuition rate college-credit programs. Market Tuition Rate is defined as a tuition rate that is competitively aligned with comparable programs offered by public and independent institutions located both in-state and out-of-state. These programs are typically delivered online or through continuing education and must be approved by the Board of Governors. They are designed to be financially self-sustaining, operating without state Education & General (E&G) funding, and must demonstrate that tuition revenue fully covers instructional and administrative costs. The tuition is benchmarked against similar programs nationwide to ensure competitiveness, and universities are required to provide transparency through tuition comparisons and financial aid disclosures.

The report must be approved by the University's board of trustees prior BOG submission deadline of October 1, 2025.

The report includes the required information for UNF's two market-rate programs:

- the MS in Nutrition and Dietetics-Online
- the Post-MSN DNP- Online.

Strategic Plan Alignment:

N/A

Supporting documentation:

1. BOG Market Rate Program Report
2. UNF FY 2024-25 Self Supporting Market Rate Report

Presenter:

Dr. John Kantner, Senior Associate Provost of Faculty & Research

UNF Board of Trustees
Academic and Student Affairs Committee
September 18, 2025

**Subject: Textbook and Instructional Materials Affordability and Transparency
Annual Report**

Recommended Action:

Approval of Textbook and Instructional Materials Affordability and Transparency Annual Report

Background Information:

Section 1004.085, Florida Statutes (Education Access and Affordability) requires the Board of Governors and the State Board of Education to annually identify strategies that support college affordability. To meet this requirement, each State University System institution must submit a Textbook and Instructional Materials Affordability and Transparency Report.

This report documents:

- Institutional processes for selecting, adopting, and posting course materials and syllabi.
- Policies and initiatives aimed at lowering the cost of instructional materials and promoting affordability.

Purpose of the Report

- Promote transparency in textbook selection.
- Encourage cost-reduction strategies.
- Ensure timely posting of required materials.
- Monitor compliance and assess student impact.

Key Reporting Areas

- Selection processes for high-enrollment courses.
- Use of Open Educational Resources (OER).
- Courses using no-cost or low-cost materials.
- Institutional programs that support affordability.
- Compliance with the 45-day posting requirement.

Regulatory Requirement

In accordance with Board of Governors Regulation 8.003, each university board of trustees must submit this report annually by September 30 to the Chancellor of the State University System.

Strategic Plan Alignment:

- **Improving Student Success:** Affordable and timely access to course materials supports retention, progression, and graduation.
- **Encouraging Innovation:** Faculty adoption of open educational resources fosters creative teaching and research.

It also demonstrates accountability to state requirements, reinforces UNF's commitment to access and equity, and strengthens public trust in the university's stewardship of resources.



Supporting documentation:

1. Textbook and Instructional Materials Affordability and Transparency Annual Report
2. PPT

Presenter:

Dr. Karen Patterson, Provost and Vice President of Academic Affairs and Student Affairs



UNF Board of Trustees
Academic and Student Affairs Committee
September 18, 2025

Subject: Foreign Influence Annual Report (July 2024-June 2025)

Recommended Action:

Approval of Foreign Influence Annual Report (July 2024-2025)

Background Information:

Regulation 9.012 by the Florida Board of Governors addresses the influence of foreign entities on state universities. It defines key terms such as “Foreign Country of Concern,” which includes nations like China, Russia, Iran, North Korea, Cuba, Venezuela, and Syria, and “Foreign Source,” referring to any foreign government, legal entity, or individual who is not a U.S. citizen. The regulation imposes restrictions on universities, prohibiting them from accepting gifts, grants, or entering into agreements with entities from these foreign countries without prior approval from the Board of Governors. Additionally, any such agreements must be reported semi-annually. The regulation also mandates that gifts valued at \$50,000 or more from foreign sources must be reported, and institutions are required to designate a Research Integrity Office to oversee compliance. This regulation aims to ensure transparency and safeguard against undue foreign influence in Florida’s higher education system.

Starting in 2024, each state university board of trustees must annually submit a report to the Board of Governors for approval. This report should detail all grant programs, agreements, partnerships, and contracts with colleges and universities based in foreign countries of concern, as well as with foreign principals. The report must include data on these collaborations, any physical locations used or maintained in these countries, and the expected termination dates of these agreements.

Strategic Plan Alignment:

1. Student Success & Access

- Protects students and faculty by ensuring partnerships are ethical, transparent, and in students’ best interests.
- Prevents financial or academic risks tied to inappropriate foreign influence.

2. Academic Excellence & Research Integrity

- Reinforces UNF’s commitment to conducting world-class research while safeguarding against undue external control.
- Ensures collaborations and funding sources align with UNF’s values and academic freedom.



Supporting documentation:

1. [BOG Regulation 9.0012 Foreign Influence](#)
2. Foreign Influence Report

Presenter:

Dr. John Kantner, Senior Associate Provost of Faculty & Research



UNF Board of Trustees
Academic and Student Affairs Committee
September 18, 2025

Subject: Regulation 10.002 – Sponsored Research Certification (October 2024 - September 2025)

Recommended Action:

No action is necessary. This item is only informational.

Background Information:

In accordance with Board of Governors Regulation 10.002, Sponsored Research, each State University System institution shall annually certify to the Board of Governors that it has policies in place to negotiate, enter into, and execute research contracts including, but not limited to, policies for solicitation and acceptance of research grants and research donations, policies for the collection of fees and research donations in the context of university-sponsored research, and policies relating to the appropriate use of research funds.

Additionally, each certification will further ensure that research activities comply with applicable laws and the mission and long-term plans of the university. State University System institutions must complete the attached certification form and submit a signed copy no later than October 1, 2024.

Strategic Plan Alignment:

Compliance with Board of Governors Regulation 10.002 ensures that UNF maintains strong oversight of sponsored research activities, which directly supports the University's Strategic Plan. The certification process safeguards accountability and stewardship of resources.

Supporting documentation:

1. Sponsored Research Certification Form 2025
2. Sponsored Research Certification PPT

Presenter:

Dr. Kimberly Mayer, Chief Research Officer



UNF Board of Trustees
Academic and Student Affairs Committee
September 18, 2025

Subject: Academic and Student Affairs Committee FY25 Annual Work Plan

Recommended Action:

No action is necessary. This item is for discussion only.

Background Information:

The Committee Work Plan serves as a roadmap for the committee's activities, ensuring that all necessary approvals are noted and that the committee is regularly informed of important developments in academic and student affairs.

The FY26 Academic and Student Affairs Work Plan outlines the key items that the Committee will review throughout this fiscal year. This plan includes a list of approval and informational items, ensuring that the committee remains informed and engaged in the committee's work.

Strategic Plan Alignment:

The Committee Work Plan helps ensure that meeting agendas remain focused on items that support UNF's Strategic Plan, aligning the committee's time and attention with priorities that advance student success, research, community engagement, and institutional excellence.

Supporting documentation:

1. FY26 Academic and Student Affairs Annual Work Plan

Presenter:

Dr. Karen Patterson, Provost and Vice President of Academic Affairs and Student Affairs



UNF Board of Trustees
Academic and Student Affairs Committee
September 18, 2025

Subject: Provost's Quarterly: Around the Nest - Student Success from Enrollment to Employment and Beyond

Recommended Action:

No action necessary. It is presented as an informational item.

Background Information:

Provost's Quarterly: Around the Nest is a quarterly ASA presentation. Each quarterly presentation focuses on one of the four UNF's Strategic Plan areas of focus. 1) Ensure Student Success from Enrollment to Employment and Beyond 2) Inspire Relevant Research and Impactful Innovation 3) Expand [Mutually Rewarding/Beneficial] Partnerships with the Community 4) Accelerate the Success of Faculty and Staff

Dr. Abby Willcox will present the State of Student Success at UNF, including how we achieved record Fall 2025 student retention, enrollment, and engagement in Experiential Learning opportunities and plan to continue on this trajectory.

Strategic Plan Alignment:

The *Around the Nest* report directly supports the Strategic Plan by providing trustees with focused, quarterly updates on key priorities such as student success, research, and community engagement. By highlighting one area of strategic focus at a time, the committee can see clear connections between initiatives and strategic goals

Supporting documentation:

1. PPT

Presenter:

Dr. Abby Willcox, Associate Vice President for Institutional Research and Performance and UNF Data Administrator