



Audit & Compliance Committee Meeting

University of North Florida

Virtual

2025-06-11 12:00 - 12:35 EDT

Table of Contents

I. Call to Order.....	2
II. Public Comment	
III. Approval Items	
A. AC-1: Consent Agenda	
1. Draft February 19, 2025 Audit and Compliance Committee Meeting Minutes.....	3
2. Reaffirmation of Audit and Compliance Charter.....	4
B. AC-2: Update to FY2025-2026 Audit Work Plan.....	5
IV. Discussion Items	
A. DISC-1: Office of Internal Auditing (OIA) Quarterly Update.....	6
B. DISC-2: Compliance Office Quarterly Update.....	7
C. DISC-3: AG Financial Statement Audit.....	8
V. Adjournment	



Audit & Compliance Committee Meeting

University of North Florida

Wednesday, June 11, 2025, 12:00 PM to 12:35 PM EDT

Virtual

Agenda

I. Call to Order

II. Public Comment

III. Approval Items

A. AC-1: Consent Agenda

1. Draft February 19, 2025 Audit and Compliance Committee Meeting Minutes

2. Reaffirmation of Audit and Compliance Charter

12:00 PM

Presenter: Robyn Blank, Chief Compliance and Ethics Officer

B. AC-2: Update to FY2025-2026 Audit Work Plan

12:03 PM

Presenter: Julia Hann, Chief Audit Executive

IV. Discussion Items

A. DISC-1: Office of Internal Auditing (OIA) Quarterly Update

12:13 PM

Presenter: Julia Hann, Chief Audit Executive

B. DISC-2: Compliance Office Quarterly Update

12:23 PM

Presenter: Robyn Blank, Associate Vice President and Chief Compliance and Ethics Officer

C. DISC-3: AG Financial Statement Audit

12:33 PM

Presenter: Scott Bennett, Vice President for Administration and Finance

V. Adjournment

12:35 PM



**UNF Board of Trustees
Audit and Compliance Committee**
June 11, 2025

Subject: February 19, 2025 Audit and Compliance Committee Meeting Minutes

Recommended Action:

Approval of February 19, 2025 Audit and Compliance Committee Meeting Minutes

Background Information:

Committee members will review and approve the Minutes of the Finance and Facilities Committee meeting held on February 19, 2025

Supporting documentation:

1. February 19, 2025 Audit and Compliance Committee Meeting Minutes

Presenter:

Ali Korman Shelton, Chair of Academic and Student Affairs Committee



**UNF Board of Trustees
Audit and Compliance Committee**
June 11, 2025

Subject: Reaffirmation of Audit and Compliance Charter

Recommended Action:

Ms. Robyn Blank, Chief Compliance and Ethics Officer, will present the Audit and Compliance Committee Charter for reaffirmation. No proposed changes are presented for this fiscal year.

Background Information:

Charter is reviewed and updated or reaffirmed annually.

Supporting documentation:

1. Audit and Compliance Committee Charter

Presenter:

Ms. Robyn Blank, Chief Compliance and Ethics Officer.



**UNF Board of Trustees
Audit and Compliance Committee**
June 11, 2025

Subject: Update to FY2025-2026 Audit Work Plan

Recommended Action:

Ms. Julia Hann, Chief Audit Executive, will provide an update and propose revisions to the FY2025-2026 Audit Work Plan for the Committee's consideration and approval.

Background Information:

The Internal Audit Work Plan is the risk-based audit plan required by BOG regulation and Professional Standards presented annually for the review and approval of the BOT Audit and Compliance Committee.

Supporting documentation:

1. Power Point Slides - OIA Audit Work Plan June 2025

Presenter:

Ms. Julia Hann, Chief Audit Executive



Board of Trustees

Item#: DISC-1
Information Item

UNF Board of Trustees
Audit and Compliance Committee

June 11, 2025

Subject: Office of Internal Auditing (OIA) Quarterly Update

Recommended Action:

No action is necessary. This item is only informational.

Background Information:

Ms. Julia Hann, Chief Audit Executive, will provide the OIA Quarterly Report including: Discussion of Finalized Internal Audit Reports, Status of Current Year's Audit Plan, Status of Outstanding Management Action Plans, and Utilization of OIA Resources.

Supporting documentation:

1. OIA Quarterly Update Status Memo
2. PPT Presentation

Presenter:

Julia Hann, Chief Audit Executive



**UNF Board of Trustees
Audit and Compliance Committee**
June 11, 2025

Subject: Information Item: Compliance Office Quarterly Update

Recommended Action:

No action required.

Background Information:

Robyn Blank, Associate Vice President and Chief Compliance Officer, will provide an update on the activities of the Office of Compliance and Ethics since the Committee's last meeting.

Supporting documentation:

1. Form 1 E-Filing Toolkit

Presenter:

Robyn Blank, Associate Vice President and Chief Compliance Officer



**UNF Board of Trustees
Audit and Compliance Committee**
June 11, 2025

Subject: AG Financial Statement Audit

Recommended Action:

No action is necessary. This item is only informational.

Background Information:

Mr. Scott Bennett, Vice President, Administration and Finance will share the completed AG Financial Statement Audit for FY24

Supporting documentation:

1. Financial Statement Audit
2. Financial Statement Audit Summary

Presenter:

Scott Bennett, Vice President, Administration and Finance