



Audit & Compliance Committee Meeting

University of North Florida

Virtual

2025-02-19 12:00 - 12:40 EST

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Audit & Compliance Committee Meeting

University of North Florida

Wednesday, February 19, 2025, 12:00 PM to 12:40 PM

Virtual

Agenda

I. Call to Order

Chair Paul McElroy will call the Committee to order.

II. Public Comments

Chair Paul McElroy will offer those in attendance the opportunity for public comments.

III. Approval Items:

A. AC-1: Consent Agenda

-Draft November 21, 2024 Audit and Compliance Committee Minutes

B. AC-2: Performance-Based Funding - Data Integrity Audit

12:00 PM

Presenter: Ms. Julia Hann, Chief Audit Executive

IV. Discussion Items:

A. DISC-1: Independent Accountant's Report on Agreed upon Procedures Intercollegiate Athletics

12:05 PM

Presenter: Mr. Ken Kurdziel, Partner, James Moore CPA

B. DISC-2: Office of Internal Auditing (OIA) Quarterly Update

12:20 PM

Presenter: Ms. Julia Hann, Chief Audit Executive

C. DISC-3: Compliance Officer Quarterly Update

12:25 PM

Presenter: Robyn Blank, Associate Vice President and Chief Compliance and Ethics Officer

D. DISC-4: AG Financial Statement Audit

12:30 PM

Presenter: Scott Bennett

V. Adjournment

12:40 PM



**UNF Board of Trustees
Audit and Compliance Committee**
February 19, 2025

Subject: Audit and Compliance Committee Meeting Minutes

Recommended Action:

Approval of November 21, 2024 Audit and Compliance Committee Meeting Minutes.

Background Information:

Committee members will review and approve the Minutes of the Audit and Compliance Committee meeting held on November 21, 2024.

Supporting documentation:

1. [November 21, 2024 BOT Committees and Quarterly Meeting Minutes](#)

Presenter:

Paul McElroy, Chair, Audit and Compliance Committee Meeting



**UNF Board of Trustees
Audit and Compliance Committee**
February 19, 2025

Subject: Performance Based Funding – Data Integrity Audit

Recommended Action:

Approval, Motion and Second required

Background Information:

Ms. Julia Hann, Chief Audit Executive, will address the Committee and share observations from the recent Performance-Based Funding Data Integrity Audit. Further, Dr. Abby Willcox, Associate Vice President of Institutional Research and Performance will join the discussion.

Supporting documentation:

1. Audit Report

Presenter:

Ms. Julia Hann, Chief Audit Executive, President's Division



**UNF Board of Trustees
Audit and Compliance Committee**
February 19, 2025

**Subject: Independent Accountant's Report on Agreed upon Procedures
Intercollegiate Athletics**

Recommended Action:

No action is necessary. This item is only informational.

Background Information:

Mr. Ken Kurdziel, Partner, James Moore CPA will present the Independent Accountant's Report on Agreed Upon Procedures for Intercollegiate Athletics for the year ending June 30, 2024.

Supporting documentation:

1. Accountant's report

Presenter:

Mr. Ken Kurdziel, Partner, James Moore CPA



Board of Trustees

Item # DISC-2
Information Item

**UNF Board of Trustees
Audit and Compliance Committee**

February 19, 2025

Subject: Office of Internal Auditing (OIA) Quarterly Update

Recommended Action:

No action is necessary. This item is only informational.

Background Information:

Ms. Julia Hann, Chief Audit Executive, will provide the OIA Quarterly Report including: Discussion of Finalized Internal Audit Reports, Status of Current Year's Audit Plan, Status of Outstanding Management Action Plans, and Utilization of OIA Resources.

Supporting documentation:

1. OIA Quarterly Update Status Memo
2. PPT Presentation

Presenter:

Julia Hann, Chief Audit Executive



Board of Trustees

Item # DISC-3
Information Item

**UNF Board of Trustees
Audit and Compliance Committee**

February 19, 2025

Subject: Compliance Office Quarterly Update

Recommended Action:

No action is necessary. This item is only informational.

Background Information:

Ms. Robyn Blank, Associate Vice President and Chief Compliance and Ethics Officer, will address the Committee and provide the quarterly update.

Supporting documentation:

1. PPT

Presenter:

Robyn Blank, Associate Vice President and Chief Compliance and Ethics Officer



UNF Board of Trustees
Audit and Compliance Committee
February 19, 2025

Subject: AG Financial Statement Audit

Recommended Action:

No action is necessary. This item is only informational.

Background Information:

Mr. Scott Bennett, Vice President, Administration and Finance will share the progress of the AG Financial Statement Audit.

Supporting documentation:

1. Financial Statement Audit

Presenter:

Scott Bennett, Vice President, Administration and Finance