



## **Audit & Compliance Committee Meeting**

University of North Florida

Virtual

2025-02-19 12:00 - 12:40 EST

### **Table of Contents**

<b>I. Call to Order.....</b>	<b>2</b>
<b>II. Public Comments</b>	
<b>III. Approval Items:</b>	
<b>A. AC-1: Consent Agenda.....</b>	<b>3</b>
<b>B. AC-2: Performance Based Funding - Data Integrity Audit.....</b>	<b>4</b>
<b>IV. Discussion Items:</b>	
<b>A. DISC-1: Independent Accountant’s Report on Agreed upon Procedures</b> <b>Intercollegiate Athletics.....</b>	<b>5</b>
<b>B. DISC-2: Office of Internal Auditing (OIA) Quarterly Update.....</b>	<b>6</b>
<b>C. DISC-3: Compliance Officer Quarterly Update.....</b>	<b>7</b>
<b>D. DISC-4: AG Financial Statement Audit.....</b>	<b>8</b>
<b>V. Adjournment</b>	



## **Audit & Compliance Committee Meeting**

University of North Florida

Wednesday, February 19, 2025, 12:00 PM to 12:40 PM

Virtual

### **Agenda**

#### **I. Call to Order**

Chair Paul McElroy will call the Committee to order.

#### **II. Public Comments**

Chair Paul McElroy will offer those in attendance the opportunity for public comments.

#### **III. Approval Items:**

##### **A. AC-1: Consent Agenda**

-Draft November 21, 2024 Audit and Compliance Committee Minutes

##### **B. AC-2: Performance-Based Funding - Data Integrity Audit**

**12:00 PM**

Presenter: Ms. Julia Hann, Chief Audit Executive

#### **IV. Discussion Items:**

##### **A. DISC-1: Independent Accountant's Report on Agreed upon Procedures Intercollegiate Athletics**

**12:05 PM**

Presenter: Mr. Ken Kurdziel, Partner, James Moore CPA

##### **B. DISC-2: Office of Internal Auditing (OIA) Quarterly Update**

**12:20 PM**

Presenter: Ms. Julia Hann, Chief Audit Executive

##### **C. DISC-3: Compliance Officer Quarterly Update**

**12:25 PM**

Presenter: Robyn Blank, Associate Vice President and Chief Compliance and Ethics Officer

##### **D. DISC-4: AG Financial Statement Audit**

**12:30 PM**

Presenter: Scott Bennett

#### **V. Adjournment**

**12:40 PM**



**UNF Board of Trustees  
Audit and Compliance Committee**  
*February 19, 2025*

**Subject: Audit and Compliance Committee Meeting Minutes**

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**Recommended Action:**

Approval of November 21, 2024 Audit and Compliance Committee Meeting Minutes.

**Background Information:**

Committee members will review and approve the Minutes of the Audit and Compliance Committee meeting held on November 21, 2024.

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**Supporting documentation:**

1. [November 21, 2024 BOT Committees and Quarterly Meeting Minutes](#)

**Presenter:**

Paul McElroy, Chair, Audit and Compliance Committee Meeting



**UNF Board of Trustees  
Audit and Compliance Committee**  
*February 19, 2025*

**Subject: Performance Based Funding – Data Integrity Audit**

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**Recommended Action:**

Approval, Motion and Second required

**Background Information:**

Ms. Julia Hann, Chief Audit Executive, will address the Committee and share observations from the recent Performance-Based Funding Data Integrity Audit. Further, Dr. Abby Willcox, Associate Vice President of Institutional Research and Performance will join the discussion.

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**Supporting documentation:**

1. Audit Report

**Presenter:**

Ms. Julia Hann, Chief Audit Executive, President's Division



**UNF Board of Trustees  
Audit and Compliance Committee**  
*February 19, 2025*

**Subject: Independent Accountant's Report on Agreed upon Procedures  
Intercollegiate Athletics**

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**Recommended Action:**

No action is necessary. This item is only informational.

**Background Information:**

Mr. Ken Kurdziel, Partner, James Moore CPA will present the Independent Accountant's Report on Agreed Upon Procedures for Intercollegiate Athletics for the year ending June 30, 2024.

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**Supporting documentation:**

1. Accountant's report

**Presenter:**

Mr. Ken Kurdziel, Partner, James Moore CPA



**UNF Board of Trustees  
Audit and Compliance Committee**

*February 19, 2025*

**Subject:** Office of Internal Auditing (OIA) Quarterly Update

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**Recommended Action:**

No action is necessary. This item is only informational.

**Background Information:**

Ms. Julia Hann, Chief Audit Executive, will provide the OIA Quarterly Report including: Discussion of Finalized Internal Audit Reports, Status of Current Year's Audit Plan, Status of Outstanding Management Action Plans, and Utilization of OIA Resources.

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**Supporting documentation:**

1. OIA Quarterly Update Status Memo
2. PPT Presentation

**Presenter:**

Julia Hann, Chief Audit Executive



Board of Trustees

Item # DISC-3  
Information Item

**UNF Board of Trustees  
Audit and Compliance Committee**

*February 19, 2025*

**Subject:** Compliance Office Quarterly Update

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**Recommended Action:**

No action is necessary. This item is only informational.

**Background Information:**

Ms. Robyn Blank, Associate Vice President and Chief Compliance and Ethics Officer, will address the Committee and provide the quarterly update.

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**Supporting documentation:**

1. PPT

**Presenter:**

Robyn Blank, Associate Vice President and Chief Compliance and Ethics Officer



**UNF Board of Trustees**  
**Audit and Compliance Committee**  
*February 19, 2025*

**Subject: AG Financial Statement Audit**

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**Recommended Action:**

No action is necessary. This item is only informational.

**Background Information:**

Mr. Scott Bennett, Vice President, Administration and Finance will share the progress of the AG Financial Statement Audit.

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**Supporting documentation:**

1. Financial Statement Audit

**Presenter:**

Scott Bennett, Vice President, Administration and Finance