



Strategic Plan Monitoring and Implementation Committee Meeting

University of North Florida

April 11, 2024 at 1:45 PM to 2:45 PM

Virtual

Agenda

I. Call to Order

Chair Barrett will call the meeting to order.

II. Public Comment

Chair Barrett will offer those in attendance the opportunity for public comment.

III. Review of Strategic Plan Monitoring and Implementation Committee Charter 1:45 PM

Dr. Paul Eason, Vice President of Strategy and Innovation, will present the draft Strategic Plan Monitoring and Implementation Committee charter for committee consideration.

Proposed Action: Approval; Motion and Second Required

IV. Update on the Strategic Plan Key Performance Indicators 1:55 PM

Dr. Paul Eason, Vice President of Strategy and Innovation, will present an update on UNF's Strategic Plan Key Performance Indicators (KPIs). The report will highlight the actions implemented and its impact on the KPIs.

Proposed Action: No Action Required

V. Presentation of UNF Metrics Dashboard 2:25 PM

Dr. Abby Willcox, Associate Vice President of Institutional Research and Dr. Paul Eason, Vice President of Strategy and Innovation, will present metrics data using the [strategic plan monitoring dashboard](#). This dashboard provides trend data on key performance indicators and other relevant metrics for tracking the progress of strategic goals.

Proposed Action: No Action Required

VI. Adjournment 2:45 PM

**University of North Florida Board
of Trustees
Strategic Plan Implementation and
Monitoring Committee**

Section 1: ROLE AND PURPOSE

The Strategic Plan Implementation and Monitoring Committee (SPIMC) is appointed by the University of North Florida Board of Trustees with the responsibility to:

- 1.0 Review, support, and make recommendations to the Board regarding monitoring of the progress toward strategic plan goals for the University.
- 1.1 Provide oversight of the strategic plan implementation including evaluating, along with university staff, strategies and objectives, as well as proposed activities in the plan.
- 1.2 Monitor actual performance of the strategic plan against stated goals, objectives and milestones.
- 1.3 Review established key performance indicators and associated performance metrics and make proposed revisions when appropriate.
- 1.5 Fulfill any other responsibilities as subsequently may be assigned by the University of North Florida Board of Trustees and/or the Board Chair.

Section 2: AUTHORITY

The Board authorizes the committee to:

- 2.0 Perform activities within the scope of its charter.
- 2.1 Engage external advisors and University staff as it deems necessary to carry out its duties.

Section 3: MEMBERSHIP AND MEETINGS

- 3.0 The Chair of the Board will appoint the chair and members of the committee.
- 3.1 Members will serve on the committee until their resignation or replacement by the Chair of the Board.
- 3.2 Meetings will be held not less than two times per year.
- 3.3 The committee will receive regular updates from the VP of Strategy and Innovation but may request special reports from other members of the University as they pertain to matters of strategic plan goals and outcomes.

Section 4: COMMITTEE RESPONSIBILITIES

The Committee will:

- 4.0 Evaluate its own performance, both of individual members and collectively, on a regular basis.
- 4.1 Assess the achievement of the committee's duties specified in the charter and report findings to the Board.
- 4.2 Review the committee charter as necessary and discuss any required changes with the Board.

ADOPTION OF CHARTER

I HEREBY CERTIFY that the University of North Florida Board of Trustees reviewed and approved this charter at its regularly scheduled meeting on DATE TBD.

Moez Limayem
President

Jason Barrett
Chair, Committee

Kevin Hyde
Chair, Board of Trustees

History: New DATE TBD.