**MINUTES**

**Remote Attendance:** Annie Egan (Chair), Jason Barrett, Mike Binder, Steve Moore, Nathaniel Rodefer, Kevin Hyde

**Trustees Absent:** (Excused) Allison Korman Shelton (Vice Chair), Chris Lazzara

**Item 1 Call to Order**

Chair Egan called the Committee to order at 2:00 p.m.

**Item 2 Public Comment**

 Chair Egan offered those in attendance the opportunity for public comment. There were no requests for public comment.

**Item 3 Consent Agenda**

-Draft June 9, 2022, Academic and Student Affairs CommitteeMinutes

Chair Egan asked for a MOTION to approve the above consent agenda. Chair Hyde made a MOTION to APPROVE, and Trustee Binder SECONDED. The motion was approved unanimously by the Board.

**Item 4 Institutes & Centers: Annual Reporting**

Associate Provost John Kantner began his presentation by stating that while the number fluctuates, UNF currently has 20 institutes or centers.Per Board Regulation 10.015, by December 1, State of Florida Institutes and Centers must provide annual reports to the Board of Governors. Associate Provost John Kantner presented the annual report, a series of expenditure spreadsheets, identifying each Institute and Center’s expenditures over the prior year. This report also included where the funding originated for the expenditures. Regulation 10.015 was amended on March 30, 2022, to require that the annual report be approved by each institution’s board of trustees prior to submission.

 Trustee McElroy asked if there were any exceptions or trends from the 20 active institutes. Associate Provost Kantner answered by saying there was nothing that stood out. Some centers were less active during the pandemic due to the nature of their work, while some continued to be very active. He also noted that several were ready to sunset as their need is no longer current for the university.

 Trustee Egan asked why the approval of the centers and institutes was a Board requirement as it seemed out of their purview. Associate Provost Kantner responded by saying a statewide audit took place and found some errors in compliance with the previous regulation, therefore leading to a new requirement for Board approval prior to BOG submission. The responsibility lies within Academic and Student Affairs, as centers and institutes are academic units.

Chair Egan asked for a MOTION to approve the Institutes & Centers Annual Report. Trustee McElroy made a MOTION to APPROVE, and Trustee Binder SECONDED. The motion was approved unanimously by the Board.

**Item 5** **Board of Governors Civil Discourse Policy Initiative: Review of Student and Employee Orientation, Student Code of Conduct, and Employment Policies**

 Ms. Carrie Guth, Assistant Vice President, Chief Human Resources Officer, presented an overview of the work undertaken on the Board of Governors civil discourse policy initiative. Policies were reviewed particularly to ensure compliance with recommendations 4 and 6. Human Resources, Compliance, and Office of General Counsel reviewed every policy, and no revisions were necessary as the required language was already in place. In many cases, the language required by the BOG was in place verbatim. Civil discourse is not a new concept for UNF, we had already embodied a lot of the requirements already. Changes were made for new employee orientation to incorporate a dedicated civil discourse section with emphasis on accepting and respecting other people’s ideas when you may not agree with them and how to put forth your ideas for consideration. Guidance was given on how to find help when dealing with civil discourse issues.

 Ms. Rachel Winter, Dean of Students, discussed changes made for students in relation to civil discourse. Again, a new section has been added to student orientations, this year’s first time in college and transfer students have taken the topic. The aim was to simplify the verbiage and give foundational knowledge about the topic with an emphasis on civil discourse as a university value. Alternative dispute has been highlighted, as well as guidance on where safe places are on campus to express opinions and how to listen to others’ opinions. The Student Code of Conduct protects students’ freedom of expression. It was last updated in November 2021, and required language was already incorporated.

**Item 6 Adjournment**

Trustee Egan adjourned the meeting at 2:20 p.m.