# **MINUTES**

**Trustees Present:** Tom Bryan, Jill Davis, Annie Egan, David Fenner, Wilfredo Gonzalez, Kevin Hyde, Stephen Joost, Wilfredo Gonzalez, Paul McElroy, Tom Patel, Ally Schneider and

Sharon Wamble-King

**Trustees Absent** (Excused): Douglas Burnett

## Item 1 Call to Order

Chair Hyde called the meeting to order at 1:00 pm.

## Item 2 Public Comment

Chair Hyde asked Vice President Stone if there were any requests for public comment. Vice President Stone relayed that Ms. Kally Malcolm, UFF-UNF Chapter President, had requested to make a public comment. Chair Hyde invited Ms. Malcolm to provide her comment.

Ms. Malcolm stated that she had reviewed UNF’s draft Blueprint for Returning to Campus, Fall 2020 and that she found many of the features of the plan positive. She stated that while she found most of the Blueprint encouraging, she found an area of concern with regard to disinfecting and cleaning campus spaces. Ms. Malcolm further stated that the Blueprint contains rules and regulations that require faculty and others to take steps to mitigate the risks of COVID-19. She noted that those rules are supported by enforcement measures for faculty and others who do not comply. She expressed concerns about language used in reference to the University making PPE and cleaning supplies, for faculty and staff available “if available.” She noted that she teaches in a photography lab in which she sometimes needs to look into students’ cameras/into their viewfinders to help them understand their supply (and that, once she does this, her students need to look into their own cameras again). Ms. Malcolm stated that she is concerned about the language in the plan that refers to

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the University providing hand-sanitizing wipes and other supplies “if available,” and stated that she is does not think the language is adequate. Ms. Malcolm stated that she knows that eliminating the risk of contracting COVID-19 by 100% Is impossible unless the University works remotely, but, she stated that she thinks that if the University requests faculty to teach face-to-face and take individual steps to ensure safety, then, the University should confirm their supplies/supply chain. She stated that she thinks the University should be certain that it can provide baseline safety measures for its faculty and students. Ms. Malcolm stated that she knows this document is a draft/blueprint. But, she stated that “for faculty, the foundation is a commitment by the Board of Trustees and the Administration to follow CDC guidelines in a “real way.”

Ms. Malcolm noted that the CDC guidelines are referenced by the Blueprint nineteen times, but, she stated, that “faculty were told in a recent meeting with the Board of Trustees bargaining team a week prior to the June 8, 2020 Board meeting, that it was premature for the University to make a formal commitment, via a Memorandum of Understanding (MOU) to follow CDC guidelines.” Ms. Malcolm stated that all members of the UNF community should be held to the same standard. Ms. Malcolm further stated that her request to the Board of Trustees was for the Board to insist that the University commits fully to following CDC safety measures and providing the supplies necessary to best reduce the risk to faculty of contracting the virus. She asked that the Board’s representative sign an MOU committing that the University will follow CDC guidelines. Ms. Malcolm concluded her comments by thanking the Board for allowing her to provide them. Chair Hyde thanked Ms. Malcolm for her comments and asked her to please thank her faculty colleagues for the work they have done “under these unusual circumstances and for the good work that we know they will continue to do.”

Chair Hyde asked if there were any additional requests for public comment. Vice President Stone advised that there were not.

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Before turning to President Szymanski, Chair Hyde stated that for approximately eight to ten weeks, each of the State University SystemBoard Chairsand Presidents have been meeting with the Chancellor and Chair Kitson of the to discuss the process for reopening campuses in fall 2020. Chair Hyde relayed that it has been a thorough process. He reminded the Board of Trustees that the Board of Governors as a whole voted to approve a Blueprint for Reopening of the State University System in fall 2020. Chair Hyde noted that the University is also following the Governor’s office, which he stated has been instrumental in looking at Florida as a whole. Chair Hyde noted that the University has had the benefit of the work of and direction of both of those entities, as it has been working on its own blueprint.

Chair Hyde advised the Board that it needed to consider the University’s draft blueprint, at this meeting and ultimately approve a plan, which would then be presented to the Board of Governors by June 12, 2020. Chair Hyde stated that the University’s Blueprint will be considered at the June 23, 2020 Board of Governors meeting, which will include Governor Schneider.

President Szymanski echoed Chair Hyde’s statement that much behind-the-scenes work had gone into drafting the Blueprint. The President stressed that this draft plan is based on the knowledge and input (including from the United Faculty of Florida surveys) that the University “has as of today.” He emphasized it is a collective effort and noted that the CDC guidelines can change “by the minute,” as conditions related to COVID-19 evolve. He stated that it is far from being a final document and that the University will continue to solicit feedback from experts, as well as from faculty, staff, and students. The President stated that he appreciated that Ms. Malcolm took the time to make comments at the meeting and her references to CDC guidelines. The President stated that it is a given that the University will follow CDC guidelines. He also emphasized that keeping the University safe is a shared responsibility. He stated that while we can have rules and systems in place, the real key will be changing behaviors, such as having individuals wear face masks and socially distance, and share responsibility of cleaning their own spaces and rooms. The President stated that

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shared responsibility is essential as no one person, no one entity can guarantee all individuals safety (-because conditions surrounding COVID-19 change by the day). President Szymanski stated that the goal is to create a very safe environment and that the University community together will do this. The President emphasized that one the things that is unique in the University’s plan is that the University has relied on the input from not only medical experts (some of them at Mayo, Baptist, Memorial and Flagler) but it also has a behavioral team which has been providing input. The President stated that Kally Malcolm had highlighted an important point - that what keeps individuals safe will differ by class, by major, by section and instructor. He added that it will also be affected by what building an individual is in.

President Szymanski stated that the next step is forming safety committees, with Deans, department heads, individual faculty members. He emphasized that it will be a true “team effort,” and that individuals will think not only about keeping themselves safe, but also their fellow UNF community members safe. He stressed that these efforts include as priorities – continuity of education for students, excellence in education for students, and creating a safe environment for the University community.

The President emphasized that the Blueprint is a ‘living, breathing document.” President Szymanski stated that the University is not guaranteeing supplies because it is not in the position to do so at this time. He added that it is working together with partners to secure safety masks, hand sanitizers. The President noted that the university is also working with partners to think about vaccines. President Szymanski emphasized that the University is thinking about the safety of its students, its faculty, its staff, its administrators, and its vendors. He relayed that during the presentation, when the team speaks about the plan, it is really something that everyone needs to follow. He stated that it’s not about enforcement “from a legitimate authority, it is about enforcement from a social perspective. “

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President Szymanski turned the presentation to Interim Vice President Bennett who spoke about a healthy campus environment. He echoed the sentiment by the President that this effort is a community effort. Interim Vice President

Bennett echoed the President’s statements that local medical experts have been providing input to the plan, and that the development of this blueprint has been a “community effort.”

Interim Vice President Bennett stressed that a safe and healthy campus is the responsibility of the entire Osprey community. He pointed out that the University has never been able to “guarantee” anyone’s safety even before COVID-19, and he stated that the University cannot guarantee it now, but that the University will do everything in its power to make it a safer and healthier environment. He highlighted that part of that includes social distancing guidelines (with individuals maintaining six feet of distance from one another). Interim Vice President Bennett relayed that everyone on campus will be required to wear face coverings in common indoor spaces. He advised that the University is going to try to provide an initial face covering for each student and member of the faculty and staff.

Interim Vice President Bennett relayed that the University will follow CDC guidelines and will clean each night and do a nightly disinfection, as the CDC recommends, using electrostatic sprayers (with CDC-recommended chemicals.) He advised that the University is checking its HVAC units, making sure proper filters are in the units and adjusting settings, as needed, to ensure air circulation.

Interim Vice President Bennett advised that there are normally approximately 3500 students who live on campus. He stated that the University team has spent much time reviewing what the appropriate occupancy standards are (how many students should share a room, how many students should share a restroom, etc.). He stated that the University will have no three-person occupied “triple” bedrooms in the fall. He added that the University will have no more than two

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people in any bedroom and will ensure that restrooms are no more than a 4-1 ratio. (Interim Vice President Bennett relayed that the caveat to that plan is the

building that has communal bathrooms. He advised that for that building, each person will have their own private room.)

Interim Vice President Bennett noted that in order to implement a system where people follow these practices, the University will need to train everyone. He advised that the University may need to implement new policies and procedures. (HR policies, Student Conduct Code) to make sure the expectations are laid out clearly and people know what enforcement will look like. Interim Vice President Bennett shared that the University will need to have information available to community members which articulates what the expectations are when they come to campus.

Trustee Gonzalez asked about the UNF Preschool. Interim Vice President Bennett stated that the Preschool has a very detailed plan, in terms of drop-off, pick-up, the use of facemasks and sanitizing their classrooms.

Trustee Egan asked what the University is doing in terms of its dining halls. Interim Vice President Bennett advised that Chartwell is developing its own plan. He added that the plan may be more dining offerings that buffets and spaced seating throughout the dining facility.

Trustee Schneider asked whether or not individual departments will be expected to pay for the plexiglass dividers referenced in the plan. Interim Vice President Bennett noted that the University is working to set aside some of its reserves and the COVID-19 monies. He added that the University will pay for as much as possible. Interim Vice President Bennett relayed that the University will first concentrate on the public-facing areas, food services, retail, OneStop. Trustee Schneider acknowledged that this question may be premature, but inquired if the rates will go up for the students who have to occupy a single room for COVID-19

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precautions the University is taking. Interim Vice President Bennett said he does not think so but that the University has not reviewed that yet.

As a physician, who works in a local practice, Trustee Egan asked Interim Vice President Bennett who UNF’s supplier is, as they cannot get adequate amounts of PPE. Interim Vice President Bennett relayed that the supply chain has been challenging. He advised that face masks have been available and that the university has gone to the electro-static sprayers as a result of seeing some of the challenges with equipment. He advised that finding appropriate amounts of disinfecting wipes has been challenging (as multiple universities and institutions across the nation are also trying to secure those supplies).

Trustee Schneider asked - if the University is unable to guarantee a supply chain with basic PPE - whether the University thinks it is a worthy question to not open in the fall. Interim Vice President Bennett stated that he thinks it is a fair question and reemphasized that the Blueprint is a living breathing document. He relayed that the University has been ordering equipment for the last several months and that it is working to build a supply. He reiterated that the University has been able to acquire most PPE items, but the challenge has been to obtain the disinfectant wipes. President Szymanski relayed that part of the planning process is to give the University the benefit of the opportunity to determine what it really needs, what items in the supply chain may be available, and what items may be harder to get.

Interim Vice President Bennett turned the presentation over to Vice President Bruder who stated that in order to have a community environment, the University needs to make sure it is communicating effectively, not only with faculty, students and staff, but also with its external constituents in the community. He relayed that in order to support a healthy community environment, the University needs to continuously communicate and reinforce the guidelines to all members of the community. Mr. Bruder stated that the University will consistently reinforce its commitment to make a safer

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environment and the message of shared responsibility, which Vice President advised includes parents, students, faculty and staff. Vice President Bruder advised that messaging is going to be built around a creative theme – UNF.

Better. Stronger. - as the University moves forward with reopening the campus in the fall. He stated that it will highlight a unified commitment by the University, and it will be delivered across multiple communication platforms.

Mr. Bruder advised that the University needs to constantly reinforce the protocol – remote versus on-campus work and learning, social distancing, masking, potential testing, reporting, cleaning and sanitizing, personal hygiene, meeting spaces, capacity limitations, and travel restrictions. He also advised that the University has multiple methods through which to communicate the message: mass emails to the community, social media, and target messaging.

Vice President Bruder next spoke of signage, noting that the University has over 70 buildings with more than 300 entrances. He stated that the University needs signage at all of the entrances and in the buildings’ lobbies, elevators, and restrooms. Mr. Bruder relayed that the University needs to make sure it has strong signage reinforcing not just the guidelines but occupancy rates, cleaning protocols and other key parts of the plan.

Mr. Bruder advised that the University will continue to work with its external partners, with government leaders, business owners (including those in St. Johns Town Center), and healthcare providers in the surrounding community, to ensure shared responsibility and promote the health of the campus and the surrounding community. He added that the University has created major partnerships with healthcare systems across the community and has created a medical advisory team (which includes individuals from Mayo Clinic, Baptist, St. Vincent’s, and Flagler Health) to provide guidance and feedback to UNF’s health and wellness procedures.

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Vice President Bruder advised that the planning team is in the process of working closely with Human Resources, the Office of the General Counsel, the University Police Department, and Marketing and Communications to establish and publicize consequences for not complying with national, state, and local guidelines and University policy. He stressed that enforcement is not the purview of any single of these groups, but rather it is about shared responsibility. Mr. Bruder advised that the University is going to ask members of the Osprey Community, to report student violations to the Student Conduct Office and faculty and staff violations to Human Resources. But, he emphasized, that a sense of shared responsibility at the outset is more important than enforcement at a later stage.

Trustee Bryan relayed that he had recently had a call with the head of a local mental health crisis center who spoke of the rise in suicides of young people and how difficult social isolation has been on their mental health. He asked if the University had done a survey of students (and parents) to determine if the students want to return to campus. President Szymanski relayed that he has been meeting virtually for several weeks with groups of approximately 20 students in order to check in with them. The President relayed that there is a large group of students who want to return to campus because they miss being on campus and want the contact with their friends/fellow students. He stated that there is also a group of students who do not wish to come back because they stay with immune-compromised adults and would not want to put them at risk. The President stressed that the University is ensuring that it is flexible. He emphasized that each class will have remote capabilities for those students who do not feel comfortable, but we will also have an opportunity for those students who want to participate in an in-person class to do so. The President also advised that for the faculty that there will be opportunities to teach remotely and opportunities to teach in class.

Vice President Bruder referenced strains on mental health that Trustee Bryan had alluded to. Mr. Bruder emphasized that throughout the pandemic the

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Counseling Center and other resources, such as the Disability Resource Center, Recreation and Wellness and the Military Veterans Resource Center) have remained open. He stressed that the Campus offices will all be important partners that keep essential resources available to students. Mr. Bruder spoke of the behavioral health team that Dean Lox has brought together. Vice President

Bruder stated that the University is concerned about the pressures that the pandemic has had on our students, faculty and staff, and we are committed to making sure we have addressed these.

Trustee Joost shared that within his office, the staff keeps all doors open, reducing common touchpoints. He asked if the University has reviewed this practice. Vice President Bruder relayed that the University is continuing to assess its buildings.

Trustee Joost asked a question with regard to enforcement. He relayed that he had a slight concern with students reporting on each other and referenced a potential scenario wherein a student might forget to wear his/her facemask. He asked for clarification of follow-up steps in this scenario. Vice President Bruder stated that the University is still working on those details (in terms of what types of warnings would be issued and/or what follow-up actions would take place), but what the University is emphasizing shared responsibility.

Trustee Patel asked if the University will be using digital or physical signs at building entrances and in prominent places. Vice President Bruder advised that the University does have digital signage and that it will leverage those and make adjustments quickly, but that the University will also need to use physical signs where it does not currently have digital capabilities. He added that the University is working with various partners who can work quickly and be nimble in terms of any adjustments we need made to physical signage.

Trustee Schneider referenced national which she stated have some calling into question “how policing is done.” She asked if the team can elaborate on the

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University Police Departments role in enforcement, because she stated that although she does not believe this is what the University has implied, she would caution on police officers not being the primary enforcers of these matters. Vice President Bruder stated that the University Police Department and Chief Frank Macksey have been “fantastic partners, and they care as much as anybody about this community.” He relayed that efforts will be much more about educating,

and issuing warnings. He reiterated that the communications piece is essential and if the communications piece is strong, it will supersede enforcement. Vice President Bruder stated that the University is very sensitive to the current environment, but beyond that, he relayed, that is not our intention in any way. He added that the focus is much more on educating. President Szymanski relayed that the word “peacefully” is intentionally stated. The President stated that the University Police Department is a resource. The President stated that the University, including the University Police Department is very sensitive to what is going on nationally and that the University Police Department has been very student-centered.

The President turned the presentation over to Dr. Curt Lox, Dean, Brooks College of Health, who thanked the Board for the opportunity to speak with them about the plan. Dean Lox stated that the University has been working diligently to determine where critical testing needs would be, as well as what its on- and off-campus testing capabilities would be. Dean Lox stated that diagnostic testing for COVID-19 symptoms will take place on campus for all UNF athletes, coaches, and training staff (some 400 individuals); and all faculty, staff, and students who self-report COVID-19 symptoms. Dean Lox relayed that Faculty, staff, and non-residential students will be required to complete a screening survey via a mobile app, prior to initial arrival on campus and on any day thereafter in which the individual comes to campus.

The Dean also advised that students residing on campus will be required to complete the screening prior to arrival for move-in and, subsequently, prior to leaving their rooms for the first time each day when attending on-campus

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classes or activities. He stated that the University is assessing for risk for, likelihood of, and symptoms of COVID-19 infection. He further stated that it wants to know about any exposure to individuals with COVID-19 and any positive test results. Dean Lox shared that most of the responses will not be flagged, but if a response from a student is flagged that response will come to Student Health Services, which will contact the student. Dean

Lox stated that Faculty and Staff would go through Human Resources.

Dean Lox advised that when the University does have an isolation or quarantine situation, it will be based on Florida Health Department and CDC protocols. Dean Lox stated that the University started working on these protocols about 1.5 months ago, it is constantly reviewing them. He added that this does include an option for residential students to stay on

campus, as well as the potential for them to recuperate on home.

Dean Lox shared that, recently, the University realized that it needed someone to oversee making health decisions on behalf of the campus. Dr. Lox stated that the University asked Doreen Perez to be the UNF COVID Healthcare Coordinator. He added that Ms. Perez is the former Director of Student Health Services, with 30 years of experience on the campus.

Dean Lox noted that the University is in the process of establishing a medical advisory Board. He added that the Advisory Board’s main responsibility will be to review what the working group has worked on and provide it with feedback.

Trustee Bryan asked if individuals who do not live on campus will completed the survey each day. Dean Lox confirmed that the was the case.

Trustee Egan stated that she had noticed that the University had purchased anti-body tests. Dean Lox stated that the state made antibody tests available to a limited number of universities and that the University has 3,000 antibodies tests. He relayed that the tests were distributed to first responders. President

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Szymanski stated that the tests were made available to four institutions. He added that, after disseminating the tests to the first responders, the University will seek extra permission to see if it can disseminate them to administrative staff and faculty and students as they return to campus. Trustee Egan asked for clarification on which test it is. Vice President Duncan and Curt Lox confirmed that the tests are from the Cellex company. Trustee Egan said that she would be very cautious of the interpretation of any antibody tests until we have a lot

more information. President Szymanski also emphasized that the Blueprint is a living document.

Dean Lox stated that contact tracing will be done with the Duval County Department of Health. He added that the University has a partner in Student Health, who will represent the Department and be the University’s liaison. He further advised that the Department will be responsible for tracing outside of the campus, and that the University will be responsible for tracing done inside the campus.

Dean Lox next spoke about plans should the University need to quarantine anyone who lives on campus. He relayed that the UNF COVID-19 Healthcare Coordinator and the Senior Director of Housing and Residence Life have identified an appropriate residential facility on campus for quarantining, should that need arise. Dr. Lox stated that ten rooms have been arranged for the potential isolation or quarantine of residential students. He noted that the facility will also contain a satellite clinic operated by Student Health Services with the assistance of the School of Nursing students. Dean Lox relayed that the University will provide isolated residential students with food delivery, laundry, and personal shopping services as needed. He added that public health faculty will work with the University partners to determine when and if the University hits any thresholds that should be disconcerting.

Trustee McElroy asked if the University has developed specific standards for the quarantining of students. Dean Lox stated that if a residential student, living with another student, were to be identified to be a positive case. The University would put the student who had not tested positive into a quarantine are (as the

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residential room s/he shared would already be infected. Trustee McElroy advised that for some of the action items in the plan it would be helpful to document what expert (CDC or other) guidelines the action is based up. President Szymanski relayed that the University will not be devising its recommendations from any one source. He relayed that the University will get input on these recommendations from the team. will be really getting them

from the team. He added that the University has consulted with the Florida Surgeon General and the Chair of the Board of Governors. The President stated that the University has a team that it can call upon, when it needs to, throughout the semester.

Vice Chair Wamble-King asked whether or not the University would be quarantining faculty and staff as necessary and if so, what the Human Resources implications would be. Dean Lox relayed that the University is not set up for quarantine nor is the University we counting on quarantining anyone not living on campus. He added that it would provide assistance, in terms of

testing or recommendations of a place to go if they do not have a place to quarantine at home, but we would not quarantine them on campus.

Dean Lox turned the presentation over to Associate Provost Moon to speak about academic program delivery. Associate Provost Moon relayed that there is an eighteen-member faculty and staff team who have been working on the plans for academic program delivery. Dr. Moon began his part of the presentation by stating that this has been a team effort. He relayed that the team has focused on how the University provides optimal delivery for each course while still ensuring the health and wellbeing of the entire campus community. He stated that the University has spent a lot of time understanding and responding to the health and academic needs of the students and faculty. Associate Provost Moon stated that the University has worked on a plan to create a flexible, customized and personalized experience for students.

Dr. Moon advised that with regard to the size of UNF classes, only 13% have 50 or more students and that the University does not have any classes larger than 200. He stated that, for the larger classes, one of the main priorities is to ensure

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social distancing, and that the team has been paying attention to the potential density of students both in and around the classroom. For the larger classes, Associate Provost Moon, stated that the University is scheduling them in larger rooms. He advised that the plan is making sure that students do not congregate in or outside of the classroom.

Associate Provost Moon stated that the University will leverage technology and use it in the classroom, offering remote and complex hybrid classes. He stated that the University has been reviewing technology in its classrooms, and praised UNF IT staff for their hard work. He shared that they have a list of 82 classrooms for which they are reviewing the current status of its technology and/or installing or upgrading the technology.

Associate Provost Moon said the University will also be using zoom classes and lecture capturing. He advised that this will give the University the opportunity to take a course and break the students into cohorts (of 20 individuals) who

would rotate between receiving face-to-face instruction or via zoom. He stressed that the University’s additional remote capabilities would assist the University with its ability to serve its quarantined or at-risk students.

With regard to offering personalized experiences for students, Associate Provost Moon advised that, for some courses, the University will create small group recitation sessions for students who are enrolled in a course that is too large to meet. The students will gather and work together on problems. He stated that the University is also adding remote learning coaches who will be peers or graduate students. Dr. Moon took a moment to clarify that the University is not changing its start or end dates for the semester or the standard block times for classes, but that it is reviewing undersubscribed times. He advised that the University is assessing the possibility of holding additional classes in the evening or on Friday or Saturday mornings in order to accommodate face-to-face lectures with the required social distancing. He also advised that the University is looking at nontraditional spaces for classes.

Associate Provost Moon advised that the University will move to remote

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learning after the Thanksgiving Break in order to allow the university community to socially distance after many people will have travelled. WE are planning to switch to remote learning after Thanksgiving Break. He relayed that there will be some exceptions; if a course needs to have face-to-face assessments it will be able to meet, but, he stated, that the University will encourage faculty

to have, whenever possible, those face-to-face meetings occur prior to

Thanksgiving.

Dr. Moon stated that one of the things that is important to the University is to ensure that the full array of supports and services is available to student regardless of delivery mode. He stressed that each campus office is working to develop plans to offer their services through a variety of modalities. He stated that, the Counseling Center, for example, was working to offer group therapy for its students online.

With regard to ensuring that students have the supports they need, Associate Provost Moon stated that the University is organizing a number of proactive campaigns to reach out to students. He shared that the undergraduate studies team, the University’s advisors and its persistence advocates, will be proactively reaching out to student to see if they need assistance. He noted that they will specifically reach out to students who have expressed some apprehension about remote learning. For those students, the University will connect them with workshops and coaches to ensure that they receive the support that they need.

Associate Provost Moon advised that training for and support of the faculty is equally important to the University. He stated that there are many resources available to faculty on campus, and that the University is partnering with national organizations to provide specific training, where it is needed. He noted that for programs within those organizations that require tuition, the University will pay for the tuition for the faculty members. He also noted that for a number of their training courses, faculty are either compensated – because a lot of time is required to develop their courses for alternative modalities – or they can count the time developing their courses as part of their responsibilities as faculty.

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President Szymanski relayed that each one of the University’s courses has a contingency plan built into it. Associate Vice President Moon stated that the University has advised all faculty to be prepared to shift into remote instruction

after Thanksgiving, but, if the University sees a surge in cases, it could potentially need to shift into remote teaching.

Trustee Schneider described a scenario wherein a student is registered for face-to-face classed in the fall, but feels unsafe coming to the in-person classes. She asked, in that situation, would the student have the option of taking online courses. Associate Provost Moon advised that the University is working with faculty members to find the right fit for that type of scenario. He also stated that it would depend on the technologies within specific spaces for the classes. But, he stated that zoom capabilities and lecture capture would assist with that. He noted that labs would be more difficult. (Dr. Moon did note that the Chemistry department is developing online labs.)

Trustee Schneider referenced, in general, professors who have a zero-tolerance policy for absences. She asked if there will there be guidelines for those faculty to follow to address situations in which students might not feel safe coming to campus - thinking they might have contracted the virus etc., so that those students do not face penalties if they do not come to campus. Dr. Moon advised that the Academic Program Delivery will be working on this. He stated that the team has already spoken with the Deans and the department Chairs with regard to the need for faculty to be flexible.

Trustee Schneider stated that she urged the University not to require medical documentation as some students do not have access to healthcare (unless, she noted, Student Health Services could provide any required documentation). She also asked if there was any likelihood that the University would continue with the grading scale it had had for the spring. Dr. Moon stated that, as far as the grading scheme, the University is working through some scenarios. But, he stated that the University is not leaning toward having the grading scheme it did in the spring. He emphasized that the University has time to plan right

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now.

Trustee Patel asked if UNF has determined how long it will keep on file the

lectures that it captures, as that will affect the University’s storage capacity needs. Associate Provost Moon stated that the University is still working to confirm how it will secure the material and how the University will store it.

Trustee Bryan asked if the University will be making better use of the classrooms in MOCA and the Centre for Entrepreneurship and Innovation. Dr. Moon confirmed that the University is looking into doing so.

Trustee McElroy asked if the plan can be a bit more proscriptive in terms of what social distancing will entail. Associate Provost Moon relayed that, right now, the recommendation is for 6 feet of social distancing. He shared that, that is the University’s current paradigm for social distancing. He highlighted that for classes of 50 or more, the University will work to schedule them in large classrooms in which it can provide the opportunity for social distancing. He also highlighted that 25 students is the cutoff for offering a cohort.

Trustee Bryan asked how the campus ensures that it is making maximal use of its classrooms. Associate Provost Moon stated that he has been working closely with the Registrar’s Office. He also spoke of the University’s relatively recent purchase of Ad Astra, software which assists the University with its scheduling and that has an analytics function.

Chair Hyde asked if there were additional questions. Hearing none, Chair Hyde asked for a MOTION TO APPROVE. Trustee Schneider made a MOTION to approve, Trustee Patel SECONDED. The UNF Blueprint for Reopening theUniversity of North Florida Campus Fall 2020 Semester was unanimously approved by the Board of Trustees. Chair Hyde thanked the President and his team for all of the work that has gone into the Blueprint. He stated that he looks forward to it being considered by the Board of Governors on June 23, 2020.

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President Szymanski thanked the Board for its time for considering the Blueprint. He also thanked all of the presenter and the teams behind each of the presenters. The President took a moment to remind everyone about the upcoming virtual candlelight vigil, “Be the Change: a Virtual Candlelight Vigil

for Racial Justice” in honor of Mr. George Floyd’s life. The President reminded those present that the vigil would be held on June 10, 2020 (8:00 pm – 9:00 pm) to talk about healing, next steps and action.

## Item 4 Adjournment

Chair Hyde adjourned the meeting at 2:45 pm.