# -MINUTES-

**Members Present:** Paul McElroy (Chair), Jill Davis, Doug Burnett, Nik Patel, Kevin Hyde (ex officio)

## Members Absent (excused):

Tom Bryan, Sharon Wamble-King

**Item 1 Call to Order**

Chair Paul McElroy recognized a quorum and called the Committee to order at 2:08 pm.

## Item 2 Public Comments

Chair McElroy offered those in attendance the opportunity for public comment. There were no public comments.

## Item 3 Consent Agenda

Trustee Hyde made a MOTION to approve the draft January 16, 2020 Audit and ComplianceCommittee minutes as presented. Trustee Davis SECONDED the motion. The motion wasAPPROVED by the committee.

## Item 4 Fiscal Year 2019 Financial Statement Audit and Bright Futures Audit

Interim Vice President Scott Bennett provided an update on the FY2019 Financial Statement Auditand the Bright Futures Audit, sharing that both audits were very good with no comments or adjustments reported.

## Item 5 Crowe State University System Internal Control and Business Process Assessment

Interim Vice President Bennett provided the Crowe Internal Control and Business Process Assessment Report**.** The state summary report was also provided to the committee. Hired by the Board of Governors to audit controls and business practices of each state university, the firm noted two recommendations for UNF; strengthening security policies around mobile computing and communicating policies and best practices for securing sensitive information (e.g. a clean desk policy).

## Item 6 Office of Internal Auditing (OIA) Quarterly Update

Chief Audit Executive Julia Hann provided the OIA Quarterly Report. No new audits were presented since last the last update. The department is continuing to track five outstanding internal audit reports and two external reports. The department is currently finishing the School of Engineering departmental audit and has started the Office of Research and Sponsored Projects. University-wide travel and the NCAA Handbook and By-Laws audits will be started soon. Ms. Hann shared that the State Auditor’s Operational Audit which is performed every three years has begun and asked if there were any particular areas of concern by the committee. Ms. Hann also shared she will be sending a survey to the trustees on how they would like to deploy the proposed work plan which will be presented in June.

**Item 7 DSO Auditing Firm Selection**

Interim Vice President Bennett spoke to the committee about the selection process for the firm which has been hired to conduct the DSO audits.

**Item 8 Adjournment**

Chair McElroy adjourned the meeting at 2:50 pm.