# MINUTES

Committee Trustees Present: Stephen Joost, John Aloszka, Tom Bryan, Doug Burnett, Paul McElroy, Hans Tanzler, Kevin Hyde

Committee Trustee Absent (excused): Oscar Munoz

## Item 1 Call to Order

Chair Stephen Joost recognized a quorum and called the Committee to order at 1:30 pm.

## Item 2 Public Comments

Chair Joost offered the opportunity for public comment on items on the Finance and Facilities Committee agenda. There were no public comments.

## Item 3 Consent Agenda

Trustee McElroy presented a MOTION to approve the Consent Agenda for the following items –

* Finance & Facilities Committee Minutes 10/17/2019
* Amended Regulation – 11.0030 Payment of Tuition and Fees
* Amended Regulation – 9.0010R Parking Purpose and Scope

Trustee Burnett SECONDED the motion. The committee APPROVED the motion.

Also presented for the committee’s review were the following reports –

* Capital Projects Quarterly Report & Change Orders
* Accounts Receivable Report & Write-offs
* Reports for Agreements for Goods and Services over $1 Million
* Budget Quarterly Report

## Item 4 Revised Annual Capital Outlay Plan for Fiscal Year 2019-2020

Florida law requires each state university board of trustees to adopt a capital outlay budget each year. This plan designates the proposed capital outlay expenditures, by project, from all fund sources. Vice President Shari Shuman presented a revised Annual Capital Outlay Plan for fiscal year 2019-2020 with additional projects that have been identified that require modification to the plan:

* Beach Volleyball Courts
* Alumni Square Outtakes Refresh
* Herbert University Center Kitchen Remodel
* Hicks Hall Remodeling
* Student Union1st Floor Remodel

Vice President Shuman also reminded the committee of the statute regarding the use of carry forward funds for renovation, repair or maintenance projects with restrictions.

Trustee Burnett made a MOTION to approve the revised Annual Capital Outlay Plan for 2019- 2020. Trustee McElroy SECONDED the motion and the motion was APPROVED by the committee.

## Item 5 Update on Operational Review of the Incident on February 11, 2019

Vice President Shuman updated the committee on the status of the recommendations resulting from the operational review of the incident on February 11, 2019. Most of the seven recommendations have been completed. The recommendation to require Active Shooter training for all employees, including faculty, is in progress. To date, 124 faculty members have been trained and there are 14 additional training sessions scheduled throughout the fall semester.

## Item 6 Treasurer’s Report

Vice President Shuman presented the Treasurer’s annual and quarterly reports. Over a five-year period, our money managers have met or exceeded the benchmarks. Cash balance trends remain constant each year.

## Item 7 UNF 2020 – 2030 Campus Master Plan

Associate Vice President John Hale provided an update on the University Master Plan and timeline for the process. Every five years the university works through the process of updating the Campus Master Plan. Ayers Saint Gross has been named the consultant firm for the project. They will be focusing on future land use, transportation, housing, conservation, general infrastructure, recreation and open space. Workshops have been scheduled for the various groups on campus and there will also be an informal public meeting in December. A draft plan will be presented at the March Board of Trustees meeting and the final plan will be presented for approval at the June Board of Trustees meeting.

Vice President Shuman shared news of JEA’s desire to work with UNF in building a water Purification facility on campus, focusing on production and education, creating synergy with the university. JEA may want to expand this facility by three to five thousand square feet for an innovation project. After meeting with the Research Development Authority, the project was

tentatively approved to allow due diligence.

## Item 8 Adjournment

There being no further business, Chair Joost adjourned the meeting at 2:02 pm.