# MINUTES

**Members Present –** Tom Bryan, Doug Burnett, Jenna DuPilka, Annie Egan, David Fenner, Wilfredo Gonzalez, Adam Hollingsworth (via telephone), Kevin Hyde, Stephen Joost, Paul McElroy, Hans Tanzler, and Sharon Wamble-King

**Members Absent (excused) -** Oscar Munoz

## Item 1 Call to Order

Chair Hyde recognized a quorum and called the meeting to order. He welcomed Jenna DuPilka, Student Government President, and Dr. David Fenner, President of the UNF Faculty Association.

## Item 2 Chair’s Report

Chair Hyde stated that he wanted to reference the Drugs, Alcohol and Mental Health Task force that the Board of Governors recently discussed during the March 27-29 meeting. He stated it is a two-year work plan. Additionally, at our last meeting with the Board Chairs, there was a discussion about the presidential search process and what our current Sunshine Laws state. We will continue to work on it later in a workshop meeting.

## Item 3 President’s Report

President Szymanski reported that he has only been here for ten days and doesn’t have any plans to change directions today! He’s excited about the future at UNF, and it’s a great opportunity to be here.

## Item 4 Open Comments

Chair Hyde offered the opportunity for public comment. No comments were made.

## Item 5 Consent Agenda

Chair Hyde presented the following items on the consent agenda for approval:

* Approval of draft plenary session minutes, March 15, 2018
* Approval of draft special Board of Trustees minutes, April 5, 2018
* Approval of draft Board of Trustees minutes, May 10, 2018
* Approval of the UNF Florida Equity Report 2018
* Approval of the Tenure and Promotion through the Standard Review Process – and Promoted Faculty
* Approval of the Legislative Budget Request 2018-2019
* Approval of Amended Regulation 11.0010R Schedule of Tuition and Fees
* Approval of Amended Regulation 11.0020R Special Fees, Fines and Penalties
* Approval of the Three-Year and Five-Year Capital Improvement Plan (CIP-2) and Legislative Budget Request for 2018-2019 through 2023-2024 (PECO)
* Approval of Annual Capital Outlay Plan for Fiscal Year 2018-2019
* Approval of easements for access, surface drainage and construction in connection with the sale/development of the Skinner Parcel intersection of Holzendorf Drive and Kernan Boulevard South.
* Approval of the University of North Florida Board of Trustees acceptance of title to Tract D, as shown of the recorded plat of the First Coast Technology Park.
* Approval of the Audit and Compliance committee’s Minutes, March 15, 2018
* Approval of Newly and Reappointed Board Members of all the University’s Direct Support Organizations.

Trustee Joost made a MOTION for approval and Trustee Burnett SECONDED the motion. The consent agenda was approved by unanimous vote.

## Item 6 Approval of 2018-2019 Budget

Vice President Shuman addressed the Board and presented the 2018-2019 Budget. She reminded the Board that during the May 10 workshop, the Budget was discussed in full details and since then no changes have been made. Vice President Shuman asked if anyone had any additional questions. She stated that President Szymanski has also reviewed the Budget. She presented a total budget sheet that will be submitted to the Board of Governors. It’s a budget sheet indicating the E & G Budget will be a total of $169 million of which $85 million is general revenue, $13.7 million is lottery, and $69 million is tuition and fees. The total university operating budget is $291 million.

Trustee Egan made a MOTION to approve the budget, Trustee Gonzalez SECONDED. Approval of 2018-2019 Budget was approved by unanimous vote.

## Item 7 Discussion on Board Evaluations

Chair Hyde asked Dr. Tom Serwatka to address the board on this item. Dr. Serwatka reminded the Board that the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) required Boards of Trustees to conduct regular self-assessments. Dr. Serwatka then suggested that the Governance Committee could meet before the September retreat and develop the instrument and we would have an outside consultant collect and summarize the data before the Board’s September retreat, or the Board could discuss the content of the self-assessment, as a whole, during the upcoming retreat. Additionally, we could then hire a consultant to assist with the task of drafting the instrument. Trustee Wamble-King asked when the deadline is for developing a plan for the evaluation. Dr. Serwatka stated that to get it included in the SACSCOC’s report, it would need to be done by the beginning of September. If not completed by then, it would need to be finished before the visiting team came in April.  The Board elected to work on it during the retreat.

## Item 8 Adjournment

Chair Hyde adjourned the Plenary session at 1:30 p.m.