# MINUTES

**Members Present –** Joy Korman, Wilfredo Gonzalez, Adam Hollingsworth, Kevin Hyde, Stephen Joost, Paul McElroy, Radha Pyati, and Sharon Wamble-King

**Members Absent (excused) –** Thomas Beaucham,Doug Burnett, Fred Franklin, Oscar Munoz and Hans Tanzler

## **Item 1 Call to Order**

Chair Korman recognized a quorum and called the meeting to order at 12:55 p.m.

## **Item 2 Chair’s Report**

Chair Korman introduced Vince McCormack, Chair of the UNF Foundation Board. Mr. McCormack read the UNF Foundation Mission to the Board. He stated that the Foundation had a record breaking year for 2016-2017 with almost $31 million in revenue. The College of Arts and Sciences was a little over $11 million, and MOCA was up over $5 million. Additionally, the endowment increased $10 million from last year to this year. Mr. McCormack spoke about the importance of sponsorships for Athletics. Mr. McCormack thanked the Board for their time and told them about the Foundation’s upcoming important events. Chair Korman commented on the Board of Trustees Fall Social that enabled the Board to see the recent land that was gifted to UNF. President Delaney commented that UNF would greatly benefit from this land.

## **Item 3 President’s Report**

PresidentDelaney thanked Vince McCormick for coming and sharing his report on UNF Foundation to the Board.

President Delaney then introduced Dr. Jay Coleman, Associate Provost, to give an update on the expected changes in metrics points. Dr. Coleman reported that last year we had a total of 58 points, but this year we would total 77 points, if

scoring remained the same. However, because of the change in the thresholds for the Metric 10, everyone will be affective and the most you can earn is 7 points,

bumping us down to a total of 74 points. If we move to the four-year graduation rate, an extra point would be earned and should bring us out of the bottom three.

## **Item 4 Legislative Report**

Vice President Janet Owen presented a PowerPoint on preparing for the 2018 legislative session. She reported that the upcoming session will begin January 9th and end March 9th. She discussed the current hot topic issues at the forefront of legislative deliberations during the initial committee weeks, state budget issues and challenges for FY 2018-19, the State University System and University of North Florida project requests for FY 2018-19, and major policy changes for the state universities currently contained in bills moving through the process.

## **Item 5 Open Comments**

Chair Korman offered the opportunity for public comment. No comments were made.

## **Item 6 Consent agenda**

Chair Korman presented the following items on the consent agenda for approval:

* Workshop Minutes, June 16, 2017
* Plenary Session Minutes, June 16, 2017
* Ad Hoc Meeting Minutes, August 18, 2017
* Board of Trustees Special Meeting Minutes, August 28, 2017
* Compliance Officer Charter
* UNF Compliance and Ethics Program Plan
* SUS Compliance Program Status Update
* Audit and Compliance Charter
* Office of Internal Auditing Charter
* Review Recommendations for Updating the Board’s Delegation of Presidential Authority
* Review Proposed Updated Conflict of Interest Statement and Disclosure Form

Trustee McElroy made a MOTION to approve, Trustee Joost SECONDED. The consent agenda was approved by unanimous vote.

## Item 7 No Action Items

There were no action items.

## Item 8 Committee Chair’s Report

### Academic and Student Affairs Committee

Trustee Adam Hollingsworth reported that Interim Provost Pam Chally introduced the new deans. Albert Colom and Dr. Richmond Wynn talked about what the University is doing to help support the students who are from Puerto Rico. The last report was on the university’s sexual misconduct investigation process. Trustee Hollingsworth also recommended that each committee chair be more involved in working university personnel in setting the agenda for their respective committees.

### Finance and Facilities Committee

Trustee Joost gave the Finance and Facilities Committee report on behalf of Trustee Tanzler. The minutes for the June 16, 2017 meeting were approved. The following items were reports only: Accounts Receivable Report & Write-Offs, Capital Projects Quarterly Report & Change Orders, UNF Supplemental Survey – Roy Lassiter Hall renovations recommendation, Quarterly Budget Report, and Treasurer’s Report.

### Audit and Compliance Committee

Trustee Paul McElroy reported on the presentations from Vice President Shari Shuman relating to the Direct Support Organizations (DSOs) audits (1) UNF Foundation, Inc., (2) UNF Training & Services Institute, Inc., (3) UNF Financing Corporation, Inc. and (4) MOCA, Jacksonville, [and the direct support organizations (DSOs) 990s (1) UNF Foundation, Inc., (2) UNF Training & Services Institute, Inc., (3) UNF Financing Corporation, Inc. and (4) MOCA, Jacksonville](https://unf.novusagenda.com/agendaweb/CoverSheet.aspx?ItemID=3290&MeetingID=448). This was followed by a compliance update. The Office of Internal Auditing (OIA) presented its Quarterly Update, Quality Assurance Review (QAR), and the Office of Internal Auditing (OIA) Annual Report

### Governance Committee

Trustee Wamble-King reported the Board would discuss engagement strategy at the upcoming Trustee Summit. She then discussed and passed out the Conflict of Interest Forms for the Trustees to sign. Trustee Wamble-King also discussed updates on the Board of Governors’ appointment to fill Trustee Fred Franklin’s seat.

## Item 9 Report(s) to the Board of Trustees

### Presidential Search Update

Trustee Hyde reported that we are now in the most active phase of the presidential search but also the quietest phase. He stated that the Board was able to approve both the position announcement and compensation assessment, using feedback from the survey. Furthermore, UNF is now in the early stages of the marketing process. By the first of February, a minimum of three candidates will be interviewed and recommended to the Board of Governors by March.

### Commission on Ethics

Caroline Klancke, Attorney, Florida Commission on Ethics, gave a presentation to the Board. Ms. Klancke gave a presentation entitled “Ethics Laws for the UNF Board of Trustees.” Her presentation included information on the membership, functions and processes of the Florida Commission on Ethics. Ms. Klancke then discussed the various standards to which trustees are subject, including the Code of Ethics. She presented on specific topics including gifts, unauthorized compensation, expenditure bans, conflicting employment and contractual relationships, doing business with one’s own agency, and voting conflicts. She presented several case studies to highlight the training and engage the Board members in discussion.

## Item 10 Adjournment

Chair Korman adjourned the Plenary session at 2:50 p.m.