

UNIVERSITY OF NORTH FLORIDA SUSTAINABILITY COMMITTEE BYLAWS

ARTICLE I: NAME

The name of this organization shall be the University of North Florida (UNF) Sustainability Committee.

ARTICLE II: AUTHORITY

The UNF Sustainability Committee advises the University President on issues pertaining to environmental responsibility and sustainability.

ARTICLE III: OBJECTIVE

The objectives of the Sustainability Committee are to:

1. Guide the implementation and periodic update of UNF's Climate Action Plan.
2. Oversee the maintenance and restoration of the Sawmill Slough Preserve.
3. Increase communication and relationships between and among internal UNF entities and the external community pertaining to sustainable practices.
4. Foster a public commitment to sustainable practices.
5. Obtain funding for sustainability programs through the Environmental Center and/or the Office of Sponsored Research.
6. Recommend sustainability factors be included in planning and decision-making processes through our responsible leadership.
7. Promote UNF's sustainability practices and programs on a local, regional and national level.

ARTICLE IV: MEMBERS

The following shall be members:

- Director and full-time staff of UNF Environmental Center
- Two faculty with documented interest in sustainable practices
- Two students (one appointed by Student Government; one appointed by the Chair of the Sustainability Committee)
- Representative from Recreation and Wellness (appointed by the director)
- Curator, Sawmill Slough Preserve
- Assistant/ Associate Vice President of Administration and Finance
- Director/ Associate Director, Procurement
- Representative from Housing
- Director, Facilities Operation
- Director, Campus Planning, Design & Construction
- Additional Committee members may be appointed at the Chairperson's discretion with concurrence from Committee

ARTICLE V: OFFICERS

The chairperson of the Sustainability Committee shall be recommended by the committee, and appointed by the University President.

ARTICLE VI: MEETINGS

The Sustainability Committee shall hold regular monthly meetings during the fall and spring semesters except that meetings need not to be held if, in the judgment of the Chairperson, no significant agenda items have been presented for the Sustainability Committee's consideration.

Special meetings may be called by the Chairperson upon the written or oral request of a Sustainability Committee Member. The purpose of the meetings shall be stated in the call. Except in cases of emergency, at least three (3) days' notice shall be given.

Minutes of all meetings shall be recorded and distributed in a timely manner. A copy of the meeting agenda and minutes shall be posted on Sustainability Committee website.

ARTICLE VII: AD HOC COMMITTEES

The Chairperson shall have the authority to appoint ad hoc subcommittees, as they deem necessary. These subcommittees will be given a formal charge and will have a lifetime of no longer than needed to execute their charge. Members of these ad hoc subcommittees need not be members of the Sustainability Committee.

ARTICLE VIII: VOTING

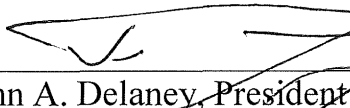
- A simple majority of the Sustainability Committee members shall constitute a quorum.
- Each member shall have one (1) vote.
- The chairperson is allowed to vote the same as any other member.
- There shall be no proxy voting.

If a Sustainability Committee member is unable to attend Committee meetings for an extended period of time, the appropriate Vice President may recommend a substitute who shall have voting privileges.

ARTICLE IX: AMENDMENT OF BYLAWS

The bylaws shall be reviewed annually and recommendations forwarded to the University President.

Approved:



John A. Delaney, President

11/15/2017

Date

Revised October 19, 2017