# Fall 2025 Homecoming Court Policies and Procedures:

## Establishment and Purpose:

### Establishment:

The Homecoming Court was re-established as a University of North Florida Student Government initiative by the Grosso-Sullivan administration in 2023. The Dyal-Summerall administration in 2025 chose to continue this tradition, including a financial award component, in funding provided through a partnership with the University Development & Alumni Engagement department. This was done in favor of promoting academic success for the Homecoming King and Queen winners.

### Purpose:

The purpose of the Homecoming Court is to select and present representatives of the UNF student body who have positively contributed to the UNF community through leadership, service, and Osprey pride. The elected Court members will serve as student representatives for other UNF students by promoting Osprey Pride throughout the Homecoming Week events. The Homecoming Queen and King are determined by a vote of the student body.

## Homecoming Court Committee:

### Members:

The Homecoming Court Committee shall be composed of the following Student Government members:

1. Student Body President (Committee Chair)
2. Student Body Vice President
3. Chief of Staff
4. Deputy Chief of Staff
5. A member of the Executive Cabinet

### Responsibilities:

The Homecoming Court Committee will determine the policies, procedures, and

criteria that will affect the Homecoming Court. Therefore, due to a conflict-of-interest committee members are not eligible to run for any Homecoming Court position. The Homecoming Court Committee will review and approve Homecoming P&Ps by the end of the prior semester.

### Quorum:

Quorum shall be established when more than half of the voting members of the Homecoming Court committee are present.

## Candidate Requirements and Expectations

### Candidate Requirement:

1. Must be an A&S fee-paying student, enrolled in at least one credit hour class during the current semester at the University of North Florida, and maintain an institutional grade point average of 2.50 or higher for undergraduates, and a 3.0 or higher for graduate students. Additionally, candidates must be involved in UNF extracurricular activities (Greek life, RSOs, etc.). Approved extracurricular activities will be at the discretion of the Homecoming Court Committee.
2. Previous Homecoming Kings and Queens will not be eligible to run again.
3. Candidate finalists must be present for mandated Homecoming Week events. Mandated events will be at the discretion of the Homecoming Court Committee.
4. Candidates must attend the mandatory informational meeting or receive an excused absence; nonattendance may result in disqualification. Approved excused absences will be at the discretion of the Homecoming Court Committee.
5. Candidates must not be restricted from participation by the University of North Florida Student Conduct Office.
6. Candidates must abide by the timeline provided by Student Government in order to remain eligible throughout the application process.

### Composition of Court:

1. The UNF Homecoming Court will consist of four student representatives as defined by:
2. Any UNF undergraduate student who meets the listed requirements in the previous section and has 30 institutional credit hours or more. Any UNF graduate student who has 9 or more institutional credit hours is eligible to apply. They must meet the listed requirements in the previous section and have verified graduate enrollment status for the UNF Graduate School.
3. Credit hours are based on institutional UNF credit hours.
4. Students with under 30 undergraduate credit hours or under 9 graduate credit hours may not be a representative of the Homecoming Court and will be notified of their ineligibility.

### Homecoming Campaigning Code of Ethics:

1. There shall be a Campaign Code of Ethics that all students involved with the Homecoming Court process must agree to uphold.
2. The Campaign Code of Ethics shall exist as an accord established between all individuals participating in the Homecoming Court Process, Student Government, and furthermore, the Student Body.
3. The official Campaign Code of Ethics shall include, but are not limited to, the following provisions:
   1. The members of the Homecoming Court Committee may not submit their candidacy for the Homecoming Court due to a conflict of interest.
   2. No person shall misrepresent any material fact(s) through any campaign material(s) or action(s).
   3. No person shall misrepresent any campaign material(s) or action(s) as being the property or undertaking of any other candidate.
   4. No person shall condone or authorize the destruction or theft of any candidate’s campaign material(s).
   5. No person shall commit written, printed, or verbal defamation.
   6. No person shall violate any University Policies and Regulations that are in place during the course of the election.
   7. No person shall discriminate as defined in UNF’s Non-Discrimination and Equal Opportunity Regulation 1.0040R , “Discrimination and harassment on the basis of age (40 or older), race, color, religion, physical or mental disability, national origin, citizenship status in employment for those authorized to work in the United States, sex, marital status, genetic information, veteran status, or any other basis protected by federal, state or local law. In addition, the University will not permit retaliation against any individual who complains of discrimination, harassment, or who otherwise engages in protected activity”.
4. Candidates are responsible for the actions of other individuals and/or organizations acting on their behalf at the direction of the candidate.

### Campaigning Rules for King and Queen Candidates:

1. Campaigning materials cannot exceed $250.
   1. Please note internet advertisements must be included in the overall $250 campaign budget.
      1. All expenditures must be emailed to SGHocoCourt@unf.edu by 11:59 PM on the last day of voting.
      2. Student Government shall provide candidates with the appropriate email address to submit expenditures at the mandatory candidacy meeting.
   2. For donated campaigning materials, candidates must include estimated prices in the form of receipts or itemized costs.
2. Any stationary physical/temporary campaign material on campus (e.g., hanging flyers on RA boards) must be approved by the respective department, college or residence hall you are advertising in.
3. Candidates must follow [University guidelines on temporary signage](https://www.unf.edu/regulations-policies/07-facilities/7-0100R.html). Candidates may not tear down other candidates' campaign materials (flyers, posters, banners, etc.). If candidates are proven to be doing so, they will immediately go through disqualification processes within the Homecoming Court Committee.
4. Advertising materials must be removed by 10:00 PM on the last day of voting.
5. Vote Day Rules
   1. Any candidate who violates campaigning rules and regulations may be disqualified from the race at the discretion of the Homecoming Court Committee.

### The Ballot

1. The ballot will consist of each Candidate’s preferred name and [professional headshot](https://www.unf.edu/studentunion/services/portraits-booth.html). Candidates must ensure their Perch Portal Profile has their preferred full name, pronouns, and a professional headshot prior to the ballot being released. Guidelines for professional headshots are at the discretion of the Homecoming Court Board.

### Voting

A. Voting will take place only online via Perch Portal.

1. Online votes will be monitored by Student Government Professional Staff, Homecoming Court Committee, and IT.
2. Online voting link will be active from Monday November 3rd, 2025, at 9:00 am until Wednesday November 5th, 2025, at 4:00pm.

### Timeline

A. The timeline for the Homecoming Court selection process shall be made public a month prior to the official University Homecoming Week.

### Election Results

1. Finalists' results shall be released by UNF Student Government via candidate email and social media as stated on the posted timeline.
2. UNF Queen and King will consist of the Queen and King candidates with the most overall votes and will be crowned during the Men’s Basketball Homecoming Game.
3. Runner-up winners, determined by the second pair of most votes, will be honored with the title of Court Royalty, separate from the title of King and Queen.
4. In the event of a tie the student with the higher UNF GPA will win.
   1. If the tied candidates have the same GPA, then it will be awarded on who has the highest number of cumulative credit hours.
   2. If both candidates have the same GPA and Credit Hours, the Homecoming Court Committee will decide the winner.

#### Financial Award

1. The Financial award component is only applicable to the Homecoming King and Queen winners.
2. The two (2) $1,500 grants for this year’s Homecoming Court are **one-time payments** of $1,500 each (i.e., they're NOT split between fall & spring semesters).
3. The winner will need to visit UNF's Procurement webpage (<https://www.unf.edu/procurement>) & select the "Other Payee Registration" to register as a supplier in Workday. If they have any issues registering, they should either visit UNF Supplier Resources/FAQ or email Procurement at [supplierhelp@unf.edu](mailto:supplierhelp@unf.edu).
4. All financial award related questions should be directed to UNF OneStop
5. Student Government will notify the University Development & Alumni Engagement department (UDAE) of the winners. UDAE will then notify the Financial Aid office who will start the award process.

Revision History:

December 5th, 2024

September 23rd, 2025