**Homecoming Court Policies and Procedures:**

**Establishment and Purpose**:

Establishment:

The Homecoming Court was re-established as a University of North Florida Student Government initiative by the Grosso-Sullivan administration in 2023.

Purpose:

The purpose of the Homecoming Court is to select and present representatives of the UNF student body who have positively contributed to the UNF community through leadership, service, and Osprey pride. The elected Court members will serve as student representatives for other UNF students by promoting Osprey Pride throughout the Homecoming Week events. The Homecoming Queen and King are determined by a vote of the student body.

**Homecoming Court Committee:**

Members:

The Homecoming Court Committee shall be composed of the following Student Government members:

1. Student Body President
2. Student Body Vice President
3. Chief of Staff (Committee Chair)
4. Deputy Chief of Staff
5. Treasurer

Responsibilities:

The Homecoming Court Committee will determine the policies, procedures, and

criteria that will affect the Homecoming Court. The Homecoming Court Committee will

review and approve Homecoming P&Ps by the end of the Fall semester.

Quorum:

Quorum shall be established when more than half of the voting members of the Homecoming Court committee are present.

**Candidate Requirements and Expectations**

Candidate Requirement:

1. Must be an A&S fee-paying student, enrolled in at least one credit hour class during the Spring semester at the University of North Florida, and maintain an institutional grade point average of 2.75 or higher. Additionally, candidates must be involved in UNF extracurricular activities (Greek life, RSOs, etc.). Approved extracurricular activities will be at the discretion of the Homecoming Court Committee.
2. Candidates must complete a signed authorization allowing the Student Government Director or designee to check their qualification to participate in the Student Government Homecoming Court as indicated in the 2025 Student Government Homecoming Court Application.
3. Candidate finalists must be present for mandated Homecoming Week events. Mandated events will be at the discretion of the Homecoming Court Committee.
4. Candidates must attend the mandatory informational meeting or receive an excused absence; nonattendance may result in disqualification. Approved excused absences will be at the discretion of the Homecoming Court Committee.
5. Candidates must not be restricted from participation by the University of North Florida Student Conduct Office.
6. Candidates must abide by timeline provided by Student Government in order remain eligible throughout the application process.

Composition of Court

The UNF Homecoming Court will consist of 16 student representatives as follows:

* Two sophomores, one pairing (30-59 cumulative credit hours).
* Four juniors, two pairing (60-89 cumulative credit hours).
* Eight seniors, four pairing (90 cumulative credit hours or more).
* Two Graduate School Students, one paring. (Based upon graduate enrollment status for The UNF Graduate School)

Credit hours are based on a combined cumulative UNF credit hours and transfer credit hours (if applicable).

Students with under thirty (30) credit hours may not be a representative of the Homecoming Court and will be notified of their ineligibility.

Homecoming Campaigning Code of Ethics:

1. There shall be a Campaign Code of Ethics that all students involved with the Homecoming Court process must agree to uphold.
2. The Campaign Code of Ethics shall exist as an accord established between all individuals participating in the Homecoming Court Process, Student Government, and furthermore, the Student Body.
3. The official Campaign Code of Ethics shall include, but are not limited to, the following provisions:
   1. The members of the Homecoming Court Committee may not submit their candidacy for the Homecoming Court due to a conflict of interest.
   2. No person shall misrepresent any material fact(s) through any campaign material(s) or action(s).
   3. No person shall misrepresent any campaign material(s) or action(s) as being the property or undertaking of any other candidate.
   4. No person shall condone or authorize the destruction or theft of any candidate’s campaign material(s).
   5. No person shall commit written, printed, or verbal defamation.
   6. No person shall violate any University Policies and Regulations that are in place during the course of the election.
   7. No person shall discriminate as defined in Title X – Code of Ethics 1002.1, “Discrimination shall be defined as the differential treatment of a student or student group solely on the basis of their gender identity or expression, race, ethnicity, creed, color, religion, sex, age, sexual orientation, national origin, marital status, parental status, disability, and any combination thereof, or what is outlined in the University Non- Discrimination, Equal Opportunity, and Diversity Statement.”
4. Candidates are responsible for the actions of other individuals and/or organizations acting on their behalf at the direction of the candidate.

Campaigning Rules for King and Queen Candidates:

1. Campaigning materials cannot exceed $250.
   1. Please note internet advertisements must be included in the overall $250 campaign budget.
      1. All expenditures must be emailed to SGHocoCourt@unf.edu by 11:59 PM on the last day of voting.
      2. Student Government shall provide candidates with the appropriate email address to submit expenditures at the mandatory candidacy meeting.
   2. For donated campaigning materials, candidates must include estimated prices in the form of receipts or itemized costs.
   3. Any stationary physical/temporary campaign material on campus must be approved by the respective department/college you are advertising in. (i.e., hanging flyers on RA boards, banners in the Student Union, etc.).
2. Candidates must follow [University guidelines on temporary signage](https://www.unf.edu/regulations-policies/07-facilities/7-0100R.html). Candidates may not tear down other candidates' campaign materials (flyers, posters, banners, etc.). If candidates are proven to be doing so, they will immediately go through disqualification processes within the Homecoming Court Committee.
3. Advertising materials must be removed by 10:00 PM on the last day of voting.
4. Vote Day Rules
   1. Candidates may hang banners for advertising during the campaign in the Student Union (with prior Student Union approval).
5. Any candidate who violates campaigning rules and regulations may be disqualified from the race at the discretion of the Homecoming Court Committee.

The Ballot

1. Voting will be distinguished and separated by class (credit hours, see above).
2. The ballot will consist of each Candidate’s class and professional headshot. Candidates must ensure their Perch Portal Profile has their preferred full name, pronouns, and a professional headshot prior to the ballot being released. Guidelines for professional headshots are at the discretion of the Homecoming Court Board.

Voting

1. Voting will take place only online.
2. Online polls will be monitored by Student Government Professional Staff, Homecoming Court Committee, and IT.
3. Online polling link will be active from the first Monday of Homecoming Week until 5:00 PM the following day.

Timeline

A. The timeline for the Homecoming Court selection process shall be made public at the start of the Spring Semester.

Election Results

1. Election results shall be released by UNF Student Government via candidate email and social media as stated on the posted timeline.
2. Candidates with the most votes based on the number of representatives from each class will fill the role(s) on the homecoming court.
3. UNF Queen and King will consist of the Queen and King candidates with the most votes from the Senior class.
4. In the event of a tie the student with the higher UNF GPA will win.
   1. If the tied candidates have the same GPA, then it will be awarded on who has the highest number of cumulative credit hours.
   2. If both candidates have the same GPA and credit hours, the Homecoming Court Committee will decide the winner.

Revision History:

December 5th, 2024