# TITLE XIV: THE EXECUTIVE COMMISSION STATUTE

## **Chapter 1300 Introduction and Formation**

### Chapter 1400: Executive Commission Statute

1400.1 Purpose: To clearly define and delineate the nature of the Student Government units known

as commissions and to distinguish them from other entities within the Executive Branch.

1400.2 Scope: This statute shall become, upon its enactment, fully binding on all entities defined

herein as Commissions.

1400.3 Commission: a Commission is an administrative division of the Executive Branch created to

allow students that identify with a specific group a protective platform to express and

celebrate their culture at the University of North Florida and Jacksonville community.

1400.4 Legal Basis

A. Commission is a construct of the University of North Florida Student Government and has no

authority or prerogative granted to it as a construct of this Student Government unless so

expressly granted through the SG President.

B. Commissions are not allowed to sign binding contracts obligating materials or resources that

have not been placed into the Commission’s care for that specific purpose prior to the signing of

the contract.

### Chapter 1401: Commission Operations

1401.1 Student Government Commissions are required to be in compliance with the Student

Government Constitution and Statutes, the State of Florida Constitution and Statutes, and

the United States Constitution at all times while in operation. Non-compliance with these

provisions shall call for remedial action. The President shall take whatever action is deemed

necessary and proper to correct any non-compliance.

1401.2 The supervision and regulation of the Commissions is the responsibility of the President,

who may delegate the responsibility to the Vice President. 

1401.3 Pursuant to the Activity and Service (A&S) Fee Guidelines, the Senate shall have allocation

and reversionary authority in all-budgetary matters pertaining to Commissions.

1401.4 The Commissions

Student Government recognizes these Commissions and corresponding chapter numbers that appear in Title XIV:

Chapter 1403 – Black Student Union

Chapter 1404 – Pride Club

**1401.5 Forming an Executive Commission**

A. The forming of an Executive Commission, as follows, is a process that can occur only with the express approval of the President by an Executive Order.

B. Commission proposal must consist of both a budgetary and constitutional component: 

1. The budgetary component must outline estimated costs for one fiscal year and can be composed with the assistance of the Business Manager, Treasurer, and B&A Committee Chair. The B&A Committee shall review and vote on the proposed budget but refrain from appropriating funds until the formation process has been completed.
2. The Rules and Oversight (R&O) Committee will review and vote on the constitutional component, which shall include the entire proposal of inclusion to Title XIV, Purpose, and Creation.

C. The Commission proposal shall be submitted to the Senate President and added to the agenda under Legislation considered for first read during the next regularly scheduled Senate meeting.

D. The proposal’s budgetary and constitutional components are to be forwarded to the B&A Committee and the R&O Committee, respectively, at this Senate meeting.

E. If both components of the commission proposal are passed by the respective committees, the revised proposal shall be added to the agenda under Legislation considered for second read during the next regularly scheduled Senate meeting.

F. The proposal must be passed by the Senate before the budget hearings process begins for the upcoming fiscal year.

G. The Commission proposal requires a two-thirds (2/3) vote of the Senate to pass.

H. If passed, the commission proposal must be signed by the President.

I. The Commission proposal, once properly passed through the legislative process, will officially create an Executive Commission of Student Government, once budget hearings have concluded, and the new fiscal year has begun.

J. Once formed, the Commission shall be placed on probationary status for two years.

1. During the probationary period, the Commission must follow all statutory rules and send a monthly report to the B&A Chair, on budgetary matters, and give a report during Senate meetings.
2. Three successful noncompliance strikes against the newly formed Commission shall result in its termination in accordance with Chapter 1400 Section 1401.8: Termination.

1401.6 Monetary Allocations

A. Commissions will be budgeted by line item during the annual fiscal budgeting process.

B. Commissions must notify the B&A Committee of the Senate in writing to request additional

funds at any point during the fiscal year.

C. Each year Commission Budgets shall be zero-based and reviewed by the B&A Committee who

shall report their findings and make appropriate recommendations to the Senate.

D. All Commissions may submit a monthly operating report to the Senate highlighting services

rendered to the Student Body. This report is to be submitted by the Commission to the Senate

President two weeks before the next Senate meeting. 

E. The B&A Chair may request an expense report from the Commissions at any time.

1401.7 Managing Commission Documents

A. Management of Commission Constitution and documents must receive authority directly from the President.

1. A constitution and document that has not been signed off by the President is invalid and lacks the authority to change commission policy or to be used by commission administration.
2. Commission Presidents, the Student Body Vice President, and the Commission Advisor(s) are to work closely on refining Commission Constitutions and documents to present to the Student Body President for approval.

B. Commission Presidents are responsible for managing the documents of their respective commission:

1. Commission Presidents are to maintain a record of the history of past documents and any changes to those documents.
2. Commission Presidents are responsible for creating and editing Commission documents that may be used to empower, hold accountable, or collect personal information from any individual.
3. Upon creation or change, the documents are subject to review by the Student Body Vice President and Commission Advisor(s) before being forwarded to the Student Body President.
4. Commission Presidents are responsible for publishing, managing, and ensuring their Commission logo(s) are made public on their respective platforms and the Student Government Website.
5. Any changes to be adopted to a Commission logo must be approved by the Student Body President, or designee.

1401.8 Termination

A. The President shall have the authority to terminate any Agency Commission subject to a two-thirds (2/3) vote of the Senate.

B. Upon termination of an Commission Agency, it will be deleted from the Student Government

Statutes, Title XIV: The Executive Commission Statute XI: The Executive Agency Statute. If a

Commission Agency is terminated, its budget will be sent to the Budget and Allocation (B&A)

Committee for review. 

### Chapter 1402: Duties and Powers of Commissions

A. Commissions shall**:**

1. Sponsor measures to address issues that are unique to the population of students that they identify with.
2. Serve as an avenue for populations of students identifying with a Commission to share issues that uniquely affect them.
3. Preserve and advance relationships with Registered Student Organizations catered to students of specific identities to better those students’ academic and collegiate experiences.
4. Be in constant review of university policies and regulations that affect the population of students that identify with them.
5. Provide a specific open forum to give students and RSO’s the opportunity to address the Commission during meetings.
6. Commission leadership shall meet with the Student Body Vice President at minimum once a month to discuss their initiatives and any projects currently in progress.
7. Provide all students access to events funded by A&S fees.

### Chapter 1403: Black Student Union

1403.1 Creation and Purpose

A. Creation: This Statute shall create a Commission of Student Government known as the Black

Student Union. 

B. Purpose: The purpose of The Black Student Union is to serve as an educationally enriching.

programming based on highlighting and exploring the culture of black and brown people.

The Black Student Union is an organization that focuses on promoting empowerment,

creativity, and growth

1403.2 Internal Organization and Structure

A. The Black Student Union will maintain an up-to-date Constitution that outlines their Policies and

Procedures. 

B. The Black Student Union shall adhere to their Constitution and all statutes and policies and

procedures enacted by Student Government. 

C. The Black Student Union President shall meet with the Student Body Vice President monthly.

D. Status as a Commission of Student Government shall be contingent on an MOU. This MOU

shall be effective for one (1) year or 365 days and shall be annually reviewed thirty (30) days prior

to expiration for renewal upon written agreement of all parties signed. 

1. If a party breaches this MOU and wishes to withdraw as a commission of Student

Government, the party will have to appeal to the Judicial Court of Student Government. 

### Chapter 1404: Pride Club

14045.1   Creation and Purpose

1. Creation: This Statute shall create a Commission of Student Government known as Pride Club.
2. Purpose: The primary purpose of this organization is to meet the needs of the student population on issues of sexual orientation and gender identity. The goals of this organization are to raise awareness and sensitivity to LGBTQ issues on campus, provide an open and accepting atmosphere on campus, establish a social club for LGBTQ students and their allies, as well as developing a relationship with the student body and student government.

14045.2 Internal Organization and Structure

1. The Pride Club will maintain an up-to-date Constitution that outlines their Policies and Procedures.
2. The Pride Club shall adhere to their Constitution and all statutes and policies and procedures enacted by Student Government.
3. The Pride Club President shall meet with the Student Body Vice President monthly.
4. Status as a Commission of Student Government shall be contingent on an MOU. This MOU shall be effective for one (1) year or 365 days and shall be annually reviewed thirty (30) days prior to expiration for renewal upon written agreement of all parties signed. 
   1. If a party breaches this MOU and wishes to withdraw as a commission of Student Government the party will have to appeal to the Judicial Court of Student Government.

## **HISTORY**

OB-25S-3784 (January 31st, 2025)