# TITLE XII: THE UNIVERSITY & STUDENT AFFAIRS COMMITTEE STATUTES

## **Chapter 1200: University & Student Affairs Committee**

### 1200.1 The USA Committee is one of the three standing committees of the Senate. The USA Committee is responsible for acting as a liaison between the University of North Florida’s student body, University Administration, and the Student Government; in addition to promoting those programs and activities, locally or nationally, which are in the interests of the University of North Florida.

### 1200.2 All voting members of the committee will be elected or appointed senators including the Vice Chair. Non-voting ex officio members shall include Budget and Allocations Chair, Senate President, and Senate Pro-Tempore.

### 1200.3 The USA Committee is responsible for attaining information about pending University-wide developments from its members (voting and nonvoting). The Committee shall have the power to comment on such developments in the form of Senate and Joint Resolutions that are to be forwarded to the Senate. If passed in accordance with the normal legislative process, these Resolutions shall be forwarded to the appropriate University administrators and University-wide committees. Senate and Joint resolutions as a part of the legislative process are further outlined in Chapter 412.

### 1200.4 The USA Committee is responsible for creating, issuing, discussing and reviewing completed Osprey voice surveys and, when required, incorporating those results in both Senate and Joint Resolutions.

### 1200.5 The USA Committee shall follow Robert’s Rules of Order.

### 1200.6 The USA Committee shall have jurisdiction over Title XII.

### 1200.7 Amendments to Title XII are subject to the normal legislative process.

### 1200.8 The USA Committee is responsible for organizing events during each fall, spring, and summer semester to actively engage the student body.

## **Chapter 1201: USA Chairperson**

### 1201.1 The Senate shall elect a Senator as Chair of the USA Committee once every spring semester for a one (1) year term.

### 1201.2 The USA Chair shall follow duties outlined in Senate Policies and Procedures.

### 1201.4 The USA Chair shall report to Senate every meeting.

### 1201.5 The USA Chair shall only vote in the event of a tie.

### 1201.6 The USA Chair will call and set the agenda for meetings of the USA Committee and submit minutes following each meeting to the Senate President.

### 1201.7 The USA Chair may keep an updated list of all presidentially-appointed student body members who serve on University-wide committees.

## **Chapter 1202: USA Vice-Chairperson**

### 1202.1 The USA Committee Vice-Chair shall follow all the duties outlined in the Senate Policies and Procedures.

## **Chapter 1203: USA Membership**

### 1203.1 All members, voting and non-voting, who sit on University-wide committees shall be responsible for reporting on their assigned University-wide committee meetings and turning them in to the USA Chair or the Student Body President, or designee, within two (2) business days of their regularly scheduled meeting time. Failure to do so shall result in consequences as outlined in Chapter 1207.

## **Chapter 1204: Osprey Voice**

### 1204.1 The USA Committee is responsible for conducting Osprey Voice, a brief survey of the student body addressing issues of student interest.

### 1204.2 Osprey Voice should be conducted at least once (1) a month. At the first Senate meeting of each month, the USA Chair shall distribute a schedule of dates and a sign-up form for Osprey Voice.

### 1204.3 Every Senator must administer at least one (1) Osprey Voice per month. If a Senator fails to attend an Osprey Voice, one (1) absentee point will be assessed.

### 1204.4 The questions for Osprey Voice shall be drafted by the USA Chair and must be approved with majority vote by the USA Committee. Questions shall pertain to issues that could potentially affect the student body.

### 1204.5 The USA Chair shall present the results of the Osprey Voice surveys during their Committee Chair Report at the next regularly scheduled Senate meeting. The results shall be distributed to the appropriate branches or individuals who can evaluate the results and gain a better understanding of student opinion.

## **Chapter 1205: Finals Frenzy**

### 1205.1 The USA Committee is responsible for organizing Finals Frenzy, an event during finals week that provides testing materials and supplies for students.

### 1205.2 The USA Chair shall distribute a sign up form with the scheduled dates of Final Frenzy.

### 1205.3 Every Senator must serve at least one (1) one-hour Finals Frenzy shift per each fall and spring semester. If a Senator fails to attend a Finals Frenzy, one (1) absentee point will be assessed.

## **Chapter 1206: Roundtable**

### 1206.1 The USA Committee is responsible for hosting a Roundtable, a two (2) day event in which Senators engage the student body on various issues of student concern.

### 1206.2 Roundtable should be held at least once (1) per each fall and spring semester. It shall be scheduled within one (1) week following student government elections.

### 1206.3 Every Senator must serve at least one (1) one-hour Roundtable shift per each fall and spring semester. If a Senator fails to attend Roundtable, one (1) absentee point will be assessed.

### 1206.4 The USA Chair is responsible for drafting a medium in which students can express their concerns and issues. Senators are responsible for distributing the medium and collecting the results during the event. At the conclusion of the event the results must be turned into the USA Chair.

### 1206.5 The USA Committee must review the results and compile a list of the various concerns and issues expressed by the students. The USA Chair may then present a list of recommendations, voted on by the USA Committee, to the Senate at the next regularly scheduled senate meeting.

## **Chapter 1207: Enforcement**

### 1207.1 The USA Committee shall have the power to recommend to the President, the removal of any presidentially appointed student body member who is serving on a University-wide committee with a two-thirds (2/3) vote. Reasons shall include, but not be limited to, failure to attend two (2) or more University-wide committee meetings and/or failure to submit a written report to the USA Committee Chair or the Student Body President, or designee.

## SAC HISTORY:

SB-06SB-2043 (July 17, 2006)

SB-08SA-2230 (June 26, 2008)

SB-10F-2434 (August 31, 2010)

SB-12S-2572 (February 20, 2012)

SB-12S-2573 (February 20, 2012)

SB-12SB-2619 (July 23, 2012)

OB-12F-2625 (September 10, 2012)

SB-12F-2630 (September 24, 2012)

## UAC HISTORY:

SB-12S-2592 (April 2, 2012)

SB-12SA-2614 (July 9, 2012)

OB-12F-2625 (September 10, 2012)

SB-12F-2626 (September 24, 2012)

## USA HISTORY:

OB-13F-2727 (February 3, 2014)

OB-14SA-2771 (June 9, 2014)

SB-14F-2796 (September 15, 2014

SB-16SB-3023 (July 20, 2016)

SB-16F-3029 (September 12, 2016)

SB-17F-3244 (October 27, 2017)

OB-20S-3496 (March 13, 2020)

SB-21S-3540 (July 1, 2021)