# Entering Final Grades As Chair

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## Choose Course Enrollment under UNF Administrative Applications

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## Choose Class Roster under Course Enrollment and then click on the CRN that requires grading.

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## Once you select the CRN you will see several options for the course. Select Grade Roll Input in order to submit final grades.



## The roster and the drop-down grading option will appear for those students with missing grades. Click Save Grades once you complete the process.