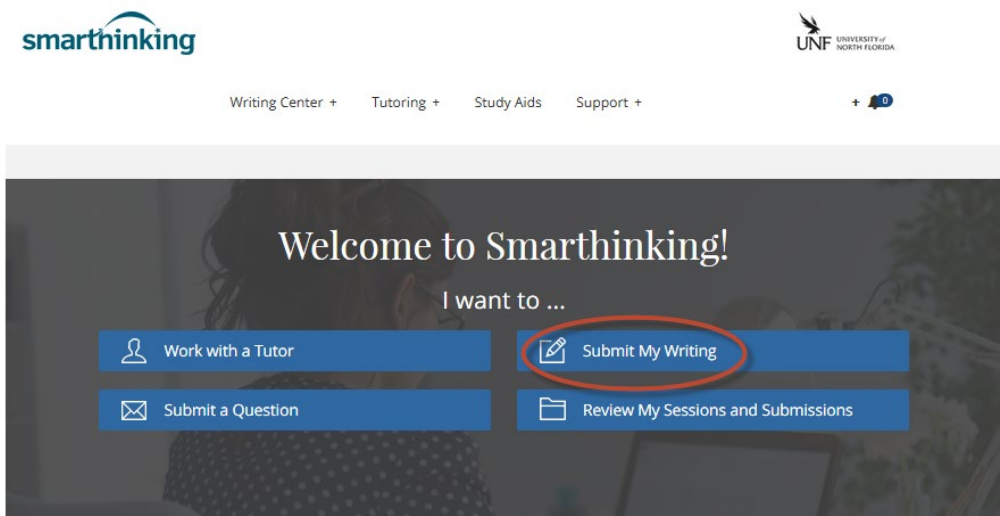
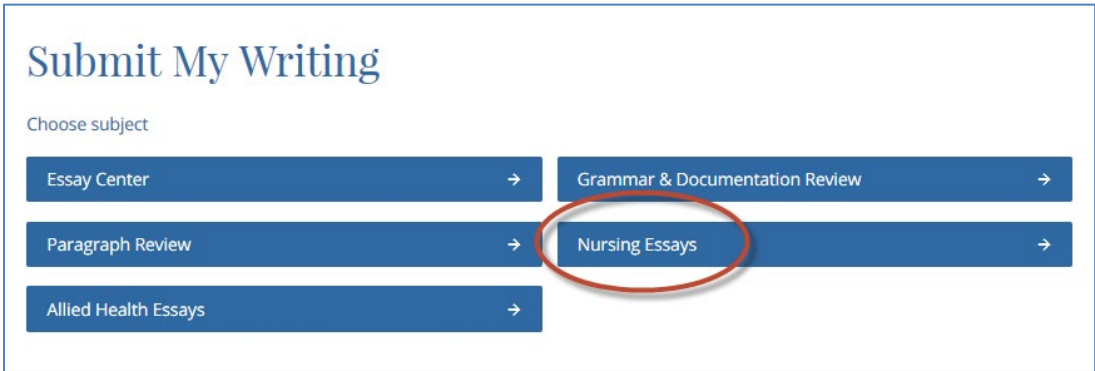


# Smarthinking: Submitting Nursing Essays to the Writing Center



1. Select “Submit My Writing” from the Smarthinking welcome page.



2. Select “Nursing Essays” from the Submit My Writing menu.

**3. Complete the Nursing Essay form.**

This includes entering the course level and title, a title for your writing submission, and detailed information for the tutor on the assignment. Look to your assignment or syllabus for specific details such as the assignment description, expected length, documentation style, and other special instructions to assist the tutor’s understanding of your requirements. This field is limited in size, therefore you must be concise and informative.

4. Click on <SUBMIT> ....and remember to CONFIRM your submission.

The image shows the 'Submit My Writing' form. At the top, it says 'Smarthinking strives to return essays within 24 hours.' and '\* Indicates required field'. The form has several fields: 'Name', 'Subject' (with 'Nursing Essays' selected and circled in red), 'Institute' (with 'University of North Florida' selected), 'Course Level/Title' (empty), and 'Writing Title' (empty). Below these is a large text area for the assignment description, with a red arrow pointing to it and the text 'Look to your assignment or syllabus for specific details to include here'. Below the text area is an 'Upload Writing \*' section with a 'Choose File' button. A note below says 'Attached files must be MS Word documents (.doc or .docx), plain text files (.txt), or in Rich Text format (.rtf). Documents in other formats will be returned to you if we cannot read them.' and a link 'Learn how to change your file format.' At the bottom is a blue 'Submit' button with a red arrow pointing to it and the text 'Submit, then Confirm!'. The footer has 'Join us on facebook!' with a Facebook icon, 'Available on the App Store' and 'GET IT ON Google play' logos, and 'Copyright © 2016 Smarthinking All rights reserved' and 'Terms of Use | Privacy Statement'.