



INTERNATIONAL CENTER

J-1 STUDENT COMPLIANCE FORM

Your role and responsibilities for compliance with J-1 Laws and Regulations

Below is a copy of the J-1 Student Compliance form. All new J-1 students are required to read and acknowledge understanding and compliance of the items in this form as part of International Student Check-In. After submitting the form to the International Center, you will be provided with a copy for your records.

Please remember that maintaining J-1 status throughout your entire academic career in the United States is *your* responsibility. Failure to follow J-1 regulations could result in your J-1 status being terminated.

Immigration Documents	<ul style="list-style-type: none"> Keep a valid, unexpired passport and DS-2019. If you need more time for your studies than originally granted, submit a DS-2019 extension form before your DS-2019 expires.
Enrollment	<ul style="list-style-type: none"> Maintain full-time status during the fall and spring semesters, and summer (if it is your first semester at UNF). This means a minimum of 12 on-campus credit hours for undergraduate students, and 9 on-campus credit hours for graduate students. Online classes are permitted after full-time course load requirement is fulfilled.
Employment/ Training	<ul style="list-style-type: none"> Work off-Campus only with appropriate authorization from the International Center. Work off-Campus only with appropriate authorization. Off-campus work without authorization will result in termination of your J-1 status. Work no more than 20 hours/week (on and off campus combined) while classes are in session. Internships have to be approved in advance by the International Center, and your DS-2019 needs to be updated with the AT (Academic Training) information <u>before</u> your DS-2019 expires.
Travel	<ul style="list-style-type: none"> Have a valid travel signature on your DS-2019 before leaving and re-entering the U.S.
Grace period	<ul style="list-style-type: none"> After completion of your studies, you have a 30-day grace period to either leave the country or start your Academic Training.
Other Requirements	<ul style="list-style-type: none"> Complete an Income Tax Return per IRS regulations by April 15th of each year. Report any changes in your name, physical address, phone number, and change of immigration status within 10 days of the change to the International Center. Check in at the International Center at the beginning of every semester. It is your responsibility to make sure you come to the International Center within 30 days of the start of each semester. Maintain health insurance at all times while in the United States. UNF health insurance coverage will be automatically billed to your student account when you register for classes. If you already have alternative coverage, you must clear your existing health insurance policy with the Office of Medical Compliance every semester to avoid being charged with UNF health insurance.

As this is only a brief snapshot of the regulations concerning international students, we strongly encourage you to read about your responsibilities in your status in the Code of Federal Regulations 8 C.F.R. § 214.2(f). If you have any questions about a situation, please come to the office and talk to your international student advisor.

I have read and clearly understand the requirements for students in J-1 status as stated above. I agree to comply with them at all times.

Student Name

N-Number

Student Signature

Date