



# REQUEST FOR OUT-OF-STATE TUITION REDUCTION FOR GRADUATE STUDENTS WITH FULL IN-STATE FELLOWSHIPS

**Instructions:** Please complete all fields and return to the Graduate School. Please contact the Graduate School if you are unsure of whether or not you need to complete this form.

**This form is used to:**

- In accordance with university regulations, a graduate student whose in-state tuition is fully covered by a fellowship and who is, for tuition purposes, an out-of-state resident, may have their out-of-state tuition set to \$0.00. This tuition reduction is only good for semesters during which the fellowship is paying their in-state tuition.
- A program director, department chair, or administrator must complete this form and send it to the Graduate School. Once reviewed and approved, the Graduate School will process the tuition reduction.

**Student information (please print):**

Student N#: \_\_\_\_\_

Full Name: \_\_\_\_\_

**Fellowship information (please print):**

Fellowship Name: \_\_\_\_\_

Fellowship Sponsor: \_\_\_\_\_

Fellowship Award Details: \_\_\_\_\_

Term(s) the reduction should be awarded: \_\_\_\_\_

**----- REQUESTING OFFICIAL'S CERTIFICATION -----**

I certify that the above-named student is receiving a fellowship that covers 100% of in-state tuition.

\_\_\_\_\_

please print and sign

\_\_\_\_\_

date

**----- GRADUATE SCHOOL -----**

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_