



# EXTERNAL COMMITTEE MEMBER FORM

**Instructions:** Use this form to nominate a non-UNF faculty member to serve on a thesis/dissertation committee. This form must be completed by the department and forwarded to the Graduate School for approval. *A copy of the nominee's CV must be attached.*

During the graduation term, if this form is required, please be sure the form is on file by the posted deadline ([https://www.unf.edu/graduateschool/student\\_resources/Thesis\\_and\\_Dissertation\\_Procedures.aspx](https://www.unf.edu/graduateschool/student_resources/Thesis_and_Dissertation_Procedures.aspx)).

Student N#: \_\_\_\_\_

Student Full Name: \_\_\_\_\_

Nominated Committee Member's Name: \_\_\_\_\_

Department/College Recommending: \_\_\_\_\_

Graduate Program Recommending: \_\_\_\_\_

Nominated committee member's highest degree earned, where earned, and discipline: \_\_\_\_\_

If a Ph.D. is not the usual terminal degree required to sit on a thesis/dissertation committee in this field, provide the degree that is appropriate: \_\_\_\_\_

If the nominated committee member does not have the appropriate terminal degree required to serve as a member of a committee, please list the credentials or experiences that would qualify him/her to sit as a committee member: \_\_\_\_\_

Has the nominated committee member served on a committee at UNF before?  Yes  No

If so, please specify the committee: \_\_\_\_\_

## CERTIFICATION

The undersigned certify that they have reviewed the credentials of the nominee and requests approval. *A copy of the nominee's CV must be attached.*

\_\_\_\_\_  
Committee Chair Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Director Signature

\_\_\_\_\_  
Date

## GRADUATE SCHOOL

Approved      Comments:

Disapproved

\_\_\_\_\_  
Graduate School Dean Signature

\_\_\_\_\_  
Date