

2023-2024 General Action Request Form

Section I: Student Information

Student Name _____ UNF ID#N _____

Section II: Action Requested - Decline Awards

Please complete the information below. Select the term and list the specific award(s) you wish to decline.

Requested Term (Check all that apply)

- ☐ Fall (August – December)
☐ Spring (January – April)
☐ Summer (May – July)

Decline All Financial Aid Awards

Federal Grant(s):

Institutional Grant(s):

Institutional Scholarship(s):

Section III: Action Requested - Grade Level Change

Please complete the information below.

☐ **Grade Level Change:**

I have graduated or will graduate in (circle one) **fall/spring** _____. Please change my (circle one) **spring/summer** _____
award to:

☐ Degree-Seeking Graduate Student

☐ Degree-Seeking Post Baccalaureate or second Bachelor Student

**Note: Update your FAFSA to reflect the grade level change.*

Section IV: Action Requested - Special Review

Please complete the information below.

☐ **Requesting a Special Review:**

☐ Please review my eligibility for the Children of Fallen Heroes Scholarship.

☐ Please evaluate my repeated coursework below for federal aid eligibility.

Fall

Spring

Summer

Course(s): _____

Section V: Required Signature

By signing below, you certify that all the information reported on this form and any attached documents is accurate and true. You acknowledge that it is your responsibility to monitor your financial aid for any updates or additional requests for documentation or clarification and respond in a timely manner.

Warning: If you purposefully give false or misleading information, you may be fined, sentenced to jail or both.

Student Signature

Date Signed

Submit completed documents via
myWings(StudentPortal):

Student Resources tile > Student Self-
Service > Upload Student Documents