ALCOHOLIC BEVERAGE APPROVAL FORM

UNF
UNIVERSITY of NORTH FLORIDA.

Event Contact Name Phone

Organization

Date of Event Duration of Event

Location of Event Estimated Number of Participants

Amount & type of alcoholic beverages

Amount & type of non-alcoholic beverages

Amount & type of food available

Will there be an admission charge? ◯ Yes ◯ No Will the alcoholic beverages be sold? ◯ Yes ◯ No

Who will be serving the alcoholic beverages?

Is the server licensed? ◯ Yes ◯ No Is the server aware of their responsibilities? ◯ Yes ◯ No

Describe procedures for checking ID

Is alcohol included on the advertisements for your event? ◯ Yes ◯ No If **Yes** attach copies of advertisements and the approved advertising promotional and marketing form.

(Signatures must be obtained in the order they appear below)

1)

Signature (Event Coordinator/Organization Sponsor) Date

2)

Signature (Department Chair/Director) Date

3)

Signature (Alcohol Provider) Date

4)

Signature (University Police Dept.) Date

5)

Signature (EH&S) Date

FINAL APPROVAL

Vice Presidents: ◯ Approve ◯ Deny Date

Return original form to Environmental Health and Safety.

Revised 8/2018