

How Florida Prepaid Works



We do not need to see your Florida PrePaid card

- UNF will match all registered students with the Florida Pre Paid database by their SSN (updates nightly)
- *If your account is not in good standing with Florida Prepaid or you need to complete a survey, Florida PrePaid will not pay*
- *The Florida PrePaid amount will be listed under “Credit Balance” on “View & Pay my Bill”*

If you are registered and do not see an amount listed under “Credit Balance” within 7 business days:

1. Check your UNF email. We will send you an email if Florida PrePaid has indicated a problem. Follow the email instructions
2. Check with Florida Prepaid to see if your contract has been established or to verify the student’s correct SSN

Your social security number must match UNF and Florida Prepaid files

- Contact www.myfloridaprepaid.com/contact-us/. If your social security number matches and Florida Prepaid states that you are in good standing, email sfs@unf.edu with your contact information up to 5 days prior to the tuition deadline date so we can research the issue
- If UNF does not have or has the wrong social security number, bring your original social security card to One Stop to get that corrected in our system as soon as possible.

Florida Prepaid will not pay all your tuition and fees

Tuition Only Plan covers the following :

Matriculation or Registration Fee
Capital Improvement Fee
Financial Aid Fee

Tuition plus Local Fee Plan also covers :

Activity & Services Fee
Athletic Fee
Health Fee
Counseling Fee
DRC Fee
Student Union Fee
Wellness Center Fee

The 2 + 2 Plan covers tuition at the University Rate according to the Fees listed. You will run out of Florida PrePaid coverage sooner if you enroll at a 4-year University for your first 2 years.

The Plans do not cover:

Transportation Access Fee
Technology Fee
Student Life & Services
ID fee Orientation Fees
WOW Lab Fees
Distance Learning Late Fees
Repeat Surcharge Excess Hours

For more information: www.unf.edu/tuition/

More Information:

- If you are taking Graduate level courses, your Florida PrePaid plan will pay at the undergraduate rate for any remaining University credits.
- If you register late and want your Florida Prepaid contract to be billed, you will need to email sfs@unf.edu immediately for UNF to bill on your behalf. Failure to pay in full or have tuition deferred by the published deadline will result in a \$100 late fee
- The University will invoice Florida Prepaid the second week of the semester and we generally receive payment 2 weeks later (4th week of the semester). If you have other Financial Aid it may post to your account before we receive payment from Florida PrePaid. This may mean that you do not receive a refund until the payment from Florida PrePaid is posted.

If you do not want to use your Florida PrePaid to pay your tuition:

- Go to [myWings](#), click on the Student Records tile, Student Self-Service, and the Online Forms link and complete the Florida Prepaid Opt Out form **before the tuition deadline date**. You will be removed in an overnight process from our system and your Florida Prepaid will not be billed
 - This is applicable for 1 term only and must be completed for each term you do not want us to bill Florida Prepaid
- To **bill for hours less than the number** for which you are registered, you need to complete the form via the link below and return it to the Student Financial Services Office **before the tuition deadline date**.

www.unf.edu/uploadedFiles/anf/controllers/cashiers_office/Florida_Prepaid_Form.pdf



If you need further assistance please
contact us:

sfs@unf.edu