



For students participating in a UNF semester exchange programs overseas.

Student Name: \_\_\_\_\_ Major 1: \_\_\_\_\_  
 N Number: \_\_\_\_\_ Major 2: \_\_\_\_\_  
 Planned Term Abroad: \_\_\_\_\_ Minor: \_\_\_\_\_  
 Exchange Institution Code - Location: \_\_\_\_\_

**REGISTRATION:**

- As a participant in a UNF semester exchange program, students will enroll in a block placeholder course (e.g., XCH4000, XCH6000, etc.) for 6-12 credits, depending on the program, for the term abroad. Students will pay UNF tuition for the course, regardless of how many courses are taken overseas.
- After the term has been completed, the placeholder course will be replaced by the actual course titles and credit earned while abroad. Updates to a student's degree evaluation will be made at that time.
- Exchange credit will be posted as transfer work in the UNF record system. Transfer work does not affect a student's UNF GPA. It does affect transfer and overall GPAs.
- Students must complete additional UNF paperwork prior to departure.

**COURSE APPROVAL:**

Page 1 (Provisional): The courses listed below are the pre-approved courses, credits, and course usage.

Page 2 (Finalized): After the add/drop period of the host institution, students will complete the second page of this form, including procuring the host university signature, and return it to International Business.

Overseas Course Title	Overseas Credit	UNF Credit	UNF Equivalent	Use in Student's Degree Evaluation	
(Alternate 1)					
(Alternate 2)					

Comments:

\_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

UNF IB Signature: \_\_\_\_\_

Date: \_\_\_\_\_