\* IMPORTANT: *Your timekeeping efforts are instrumental in enabling us to adhere strictly to the schedule to accomplish the day’s agenda in a timely fashion*.

Teams are seated five members per team at maximum. Teams cannot substitute members, review notes, or confer with their coach once the round begins. Provide teams with clean sheets of paper and writing utensils. You will announce the beginning of the round once teams and judges are settled.

Introduce yourself, then ask the judges and teams to introduce themselves.

a) Each round will begin with a coin toss. The team that wins the coin toss may elect to present first (to be the team designated as Team A) or to have the other team present first (and thus to be the team designated as Team B).

b) Copies of the first case and question will be distributed to the JUDGES FIRST and COMPETITORS SECOND. Neither the judges nor the team members will have advance knowledge of which case will be presented or what question will be asked. **PLEASE ENSURE THAT BOTH TEAMS DO NOT SEE EITHER CASE BEFORE YOU PASS THEM OUT.**

c) Moderator announces the case and reads the question (**DO NOT READ THE CASE – ONLY THE CASE NUMBER, TITLE, AND QUESTION**!)

d) **Team A has 2 minutes** to confer amongst themselves. Either team may make notes, but Team B must remain silent.

e) **Team A has up to 5[[1]](#footnote-1) minutes** to make its presentation. Any member(s) of the team can talk.

f) **Team B has 1 minute to confer** (Team A is silent).

g) **Team B has up to 3 minutes to comment on the presentation**. Any member(s) may comment.

h) **Team A has 1 minute to confer** (Team B is silent).

i) **Team A has 3 minutes to respond to Team B**. Any member(s) may respond.

j) **Judges will have 30 seconds to confer** if they would like, and then ask questions of Team A. Team A will respond **for up to 10 minutes**. Judges’ questions should be brief and clear, and without personal commentary.

k) Judges will score Team A’s presentation and response, and Team B’s commentary.

l) b through k are repeated with a new question and the roles reversed.

k) When it is time to announce the scores, the moderator will assist, if needed, the judges with the calculating each score. Judges will use the winner tally sheet to write down the team that has received their vote and the overall score. The moderator will ask the judges to announce their vote.

1. *At the Nationals, the Presentation Period has expanded to six minutes in order to provide teams with more time due to the high quality of preparation acknowledged at previous Nationals. Regional Organizers are not required to adopt the extra minute in the Presentation Period at their competition, but need to communicate to teams about any similarities or differences in competition match format to minimize any confusion.* [↑](#footnote-ref-1)