

Clery Act Committee Meeting
Thursday, August 8, 2024, 9:00 AM
Via Zoom
MINUTES

Committee Members Present:

John Reis, Office of the General Counsel, Vice-Chair
Anissa Agne, Enrollment Services
Ashley Ballard, Recreation & Wellness Center
Anthony Balsamo, SG
Maurisha Bishop-Salmon, Victim Advocate
Robyn Blank, Compliance Officer
Misha Bogomaz, Counseling Center
Bob Boyle, Housing and Residence Life
Adam Brown, UPD
Samantha Brown, Faculty Representative
Tricia Buchholtz, Director EOI
Stephanie Castro, SG Business Center
Dan Endicott, Environmental Health and Safety
Anne Hoover, Academic Affairs
Donna Kirk, Athletics
Valerie Morrison, Student Health Center
Jocelyn Posos, Conduct Officer

Absent:

Frank Mackesy, UPD, Chair
Kelly Harrison, CPDT
Luisa Martinez Joyce, International Center
Rosemary Ponce Ferguson, Employee & Labor Relations
Sheila Spivey, Community Engagement & Partnerships
Rachel Winter, Student Conduct Officer

The meeting was called to order at 9:00 a.m. by Committee Vice Chair, John Reis.

Minutes: Mr. Reis presented the draft minutes of the May 23, 2024, meeting to the committee and offered the opportunity for comments/questions from the members. Mary Stumph stated that Donna Kirk sent her email before the meeting suggesting that, for the record, in the section about so many letters being returned to UPD from law enforcement, that the minutes should include the website that Rachel Winter shared via Zoom chat. Mr. Reis asked for a motion for to accept the amendment to the minutes. A motion was offered by Adam Brown and seconded by Stephanie Castro. The motion was unanimously carried to accept this amendment. Mr. Reis then ask for a motion to approve the minutes as amended. A motion was offered by Ms. Kirk and seconded by Robyn Blank. The motion was unanimously carried to accept the minutes as amended.

2023 Annual Security Report: Mr. Reis reminded the committee that the ASR is due to the Department of Education by October 1st. The self-imposed deadline to make any changes to the ASR is due to Deputy Chief Brown by no later than August 16. If you have not yet reviewed your section, please do so. If there are no changes from last year, please let Deputy Chief Brown know that as well. If you have any questions regarding content, please let Deputy Chief Brown or Mr. Reis know. Mr. Reis explained that the self-imposed deadline of August 16 is so that UPD will have time to review the report for content, grammar, formatting and ADA

compliance. The Margolis Healy report is located on the Committee's Teams site and SharePoint site. It tells you what you absolutely have to include in the ASR.

Status of Hiring Clery Coordinator: Mr. Reis said that Ms. Blank was leading the search for a Clery Coordinator that will be under her supervision. Ms. Blank said that she is really excited to let the Committee know that Yulonda Thompson verbally accepted the position, and an offer letter was sent to her yesterday for formal acceptance. Her start date is September 3. She is super qualified and lives in Jacksonville. She does not have Clery experience but has project management experience. Mr. Reis commented that it was the perfect time for her to join UNF as they will be working on the ASR at that time.

Update on CSA Requirements in Performance Evaluations: Mr. Reis noted that no one from Human Resources was in attendance to give an update. He said this topic sounds really familiar and asked Ms. Stumph if it was deferred from the previous meeting. Ms. Stumph confirmed that it has been deferred for several meetings as there has not been anyone in attendance to give an update. Mr. Reis said that he will make a note to reach out to Kelly Harrison or Julian Carter to get an update.

Status of Annual Training Reminders to be sent by CPDT: Please see response above. Mr. Reis said that for those committee members who are not aware, we send reminders annually to all CSAs to complete annual training and to report any crimes they did not report earlier.

Status of Title IX Guidelines that went into effect on August 1, 2024: Tricia Buchholtz said that the new Title IX guidelines were to go into effect on August 1, 2024, but not in Florida. We are waiting to see what happens next but will be prepared should they go into effect in Florida. We are still proceeding under the 2020 guidelines. She will keep the Committee informed. The new guidelines will require training for faculty and staff, but not now. Mr. Reis explained that the new guidelines were put out by the Biden administration but were enjoined in federal court. Federal court takes a long time, so he does not anticipate them taking affect anytime soon. Please also note that elections are in November, and we have no way to tell how that will affect the guidelines.

Tricia to give recap of conference she attended in June: Ms. Buchholz said that she attended a Clery conference in June along with Leslie Hicks. They obtained a tremendous amount of information. The most significant take aways were geography and counting crimes. For instance, if multiple crimes occur at the same time, we learned what is counted and what is not. She was excited to report that they were given pocket guides to collecting and counting Clery crimes. It also breakdowns what falls under VAWA, hate crimes, and geography. This is good information to share with the new Clery Coordinator. This is also an invaluable resource for the CSAs to fulfill their responsibilities. They can be purchased from the Clery Center for \$45 each, although there may be a discount depending on how many are purchased. She will post a link to the Clery store and to the resources available. She is happy to take questions and talk individually and can share with the Clery coordinator who will be coming onboard next month.

Other Business: Mr. Reis asked the Committee if they were still okay with meeting via zoom on Thursdays at 9:00. General consensus was yes.

Next Meeting: Thursday, November 21, 2024, at 9:00 a.m. via zoom.

Adjournment: There being no further business, the meeting was adjourned at 9:20 a.m.

Minutes approved by Committee vote on November 21, 2024.