

Clery Act Committee Meeting
Thursday, August 12, 2021, 9:00 AM
Via Zoom
MINUTES

Committee Members Present:

Frank Mackesy, UPD, Chair
Andrea Adams-Manning, Dean of Students
Anissa Agne, Enrollment Services
Tim Barnes, Student Government
Bob Boyle, Housing and Residence Life
Adam Brown, UPD
Joann Campbell, Compliance
Dan Endicott, Environmental Health and Safety
Calena Gray, Human Resources
John Grosso, SGA
Kathleen Halstead, UPD
Kelly Harrison, CPDT
Anne Hoover, Academic Affairs
Marlynn Jones, Title IX Administrator
John Kane, UPD
Donna Kirk, Athletics
Luisa Martinez, International Center
Valerie Morrison, Student Health Center
Whitney Washington, Women's Center
Rachel Winter, Student Conduct Officer
Richmond Wynn, Counseling Center

Absent:

Jason Edgar, SG Business Office
Holly Miller, Faculty Representative
John Reis, Office of the General Counsel, Vice-Chair

The meeting was called to order at 9:01 a.m. by Committee Chair, Frank Mackesy. Chief Mackesy said that the agenda was pretty aggressive, but he would have to table some items because things have cropped up that require his attention elsewhere. If an agenda item is not covered today, it will make it onto the November agenda.

Minutes: Chair Mackesy then presented the draft minutes of the May 27, 2021 meeting to the committee and offered the opportunity for comments/questions from the members. Upon receiving none, he asked for a motion for approval. A motion was offered by Donna Kirk and seconded by Dan Endicott. The motion was unanimously carried to accept the minutes as written.

Introduction of New Member: Chair Mackesy introduced and welcomed new member John Grosso, SGA representative. He advised Mr. Grosso that the committee meets quarterly. He asked if Mr. Grosso would like to say anything. Mr. Grosso introduced himself, stated he is the student body vice president and is looking forward to working with Chief Mackesy and the committee this year.

Status of 2020 ASR: Chief Mackesy thanked the committee members who have provided the information for the ASR. The information is not actually due to him until August 23. He has everyone's information except for HR, which is a small piece, Facilities information from Wallace Harris, which is another small piece, but is still waiting for information from Housing and Title IX, which are very large pieces. He asked that those four areas get him the information by August 23rd.

Best Practices for Makeup of Membership: Chief Mackesy reminded the committee that he attended a Clery Act seminar where one of the things discussed is the best practices for makeup of membership. As a result of that seminar, he asked President Szymanski to include Richmond Wynn, Director of the Counseling Center and Valerie Morrison, Director of Student Health Services as members of the committee. The committee bylaws do call for certain positions for membership. Membership is not by name, but by the position title. The bylaws appoint the director of a position or their designee. Chief Mackesy reminded Drs. Wynn and Morrison that they are considered CSAs and if any crime is reported to them they have a responsibility to report it to the UPD. If something comes to them in their role as a counselor or medical provider they still enjoy a privilege as outlined in F.S.S, but if they receive information as a result of their role as directors, under the Clery Act they do have a responsibility to report the crime to the UPD.

Review Bylaws and Amend as Needed: Chief Mackesy stated that he was going to ask John Reis to chair a subcommittee to review the bylaws for any necessary revisions. Since Mr. Reis was not in attendance at today's meeting, he will table until the November meeting.

Other Business: Donna Kirk said that the bylaws reflected that the pool would be open in August, but it will not have a ceremonial ribbon cutting until September, on a date still to be determined. Once the gas is turned on, UNF will then have control of the pool, which should be in four to six weeks. She will email UPD to let them know when the last time the swim team practiced at Bolles. The swim team is looking forward to using their own pool next season.

Rachel Winter stated that there will be a new person representing OSAR at the November meeting because she will be on maternity leave. That person has yet to be determined.

Chief Mackesy reminded everyone that he still needed information for the ASR from Title IX, Facilities, Housing and Labor Relations by August 23rd.

Next Meeting: Thursday, November 18, 2021 at 9:00 a.m. either via zoom or at a location to be determined.

Adjournment: There being no further business, the meeting was adjourned at 9:15 a.m.

Approved by committee vote on November 18, 2021.