# SAMPLE

Location | phone| email

## EDUCATION

University of North Florida | Jacksonville, FL

**Bachelor of Arts in Interdisciplinary Studies** | August 2019

* Major: Spanish, French, and German Studies
* Minor: Leadership, Professional Education, and Chinese

## INTERNATIONAL EXPERIENCE

**Duale Hochschule Baden-Württemberg** | Bad Mergentheim, Germany | 2018

* Studied languages and culture

**Centre International D’Etudes De Langues** |Strasbourg**,** France| 2017

* Studied languages, cultures, and diplomacy

## RELEVANT COURSEWORK

International Relations; Comparative Religion and Cultures; Rhetoric in Writing; Orthography for Hispanics; Communities and Communication of Hispanic Heritage Speakers; Hispanic Culture; Educational Psychology; Educational Teaching; The Learning Process of Education; Conflict Transformation; Fundamental Teachings in Leadership; Real World Policy; Studies of Contemporary France; Germanic Culture; Microsoft Office Applications

## TRAINING EXPERIENCE

**Director for Mentorship Scholars Program** |December2018- Present

*First Coast Hispanic Chamber of Commerce (FCHCC)***,** *Jacksonville, FL*

* Design and Implement the mentoring program
* Train participants, both mentors and mentees for success
* Plans strategic meetings/resources for operational development

**Tutor for Spanish, French, and German Languages** | August 2017 – December 2018

*University of North Florida, Academic Center of Excellence*, *Jacksonville, FL*

* Helped students develop strong communication skills in another language.
* Explained basic language concepts to students from diverse backgrounds.
* Tutored student peers as a result of an outstanding performance in comprehensive, written and oral assessments.

**Tutor for Students with Disabilities** |September 2015 – December 2016

*Florida State College at Jacksonville*, *Jacksonville, FL*

* Improved students’ academic and social skills of students.
* Trained to provide specialized services to work with the disabled.
* Tutored: Spanish, College Algebra, Elementary Statistics, Earth and Space Science, and Public Speaking.

## LANGUAGE SKILLS

Fluent: Spoken Spanish

Advanced Working Proficiency: Written Spanish

Intermediate Proficiency: Spoken German and French