# CJ Osprey

Jacksonville, FL

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## OBJECTIVE

Seeking to secure an internship in the Criminal Justice Field working with Juveniles

## EDUCATION

University of North Florida Jacksonville, Florida

Bachelor of Arts in **Criminal Justice** 12/2020

Minor in **Sociology**

## RELEVANT EXPERIENCE

Duval County Public Schools Jacksonville, Florida

**Para Professional (Substitute Teacher)** 03/2016-Present

Work with inner city and rural county students ages 12-17; Assist in classroom instruction, monitor students’ behavior including supervision during detention hour; provide discipline to ensure a safe environment

Jacksonville University Jacksonville, Florida

**Project Axess Counselor** 08/2015-05/2017

Worked with middle school aged at risk youth; assisted in implanting various educational activities and programs; Organized assignments and group activities to develop social skills and conflict resolution; Provided guidance and discipline to ensure safety

## COURSEWORK

University of North Florida Jacksonville, Florida

**Juvenile Delinquency**

Exposed to the nature and extent of juvenile delinquency in the United States; understand the role of external factors that contribute to delinquency such as family, peers, and schools; learned about society’s response to delinquency through formal and informal mechanisms of control

**Methods of Offender Treatment**

Learned the appropriate and inappropriate forms of treatment and their effectiveness; analyzed the rehabilitation process as it relates to the offender’s experience with the police, courts, and correctional institutions

**Criminal Law and Procedures**

Developed an understanding of the laws and procedures of the criminal trial process; gained knowledge on crime and punishment and limitations of the criminal justice system; presented assigned case in the group

Mock Court competition

## WORK EXPERIENCE

DAK Resources, Inc. Jacksonville, Florida

**Medicare Enrollment Analyst** 12/2012-03/2014

Supervisor of Elections Jacksonville, Florida

**Customer Service Representative** 07/2012-05/2013

## SKILLS

Proficient in Microsoft Word, Access, Excel, Outlook and PowerPoint

Conversational Spanish; Knowledgeable in American Sign Language

Able to effectively handle difficult situations and individuals; Dependable leader and team player; Ability to communicate across cultural lines; attentive and observant; respectful of an organization’s chain of command

## Certifications

Firearm Safety Trained

Concealed Weapons Permit Holder