

ACADEMIC INTERNSHIP ELIGIBILITY FORM (REQUIRED)

Coggin College of Business

Student Name: _____ Student ID: N_____ Term/Year_____

ACCOUNTING INTERNSHIP-ACG 4941

- _____ Accounting Major
- _____ ACG 4941 will be used as an accounting elective
- _____ Good academic standing; not on academic probation/suspension
- _____ Minimum of a 3.00 Upper Level UNF GPA
- _____ Completed Intermediate Accounting I (ACG 3103) with a C or better

Junior_____ or Senior_____

Current GPA: _____
Grade: _____

FINANCE INTERNSHIP- FIN 4941

- _____ Finance Major
- _____ FIN 4941 will be used as a Finance elective only
- _____ Good academic standing; not on academic probation/suspension
- _____ Minimum of a 3.00 Upper Level UNF GPA
- _____ Completed Financial Management (FIN 3403) with a C or better

Junior_____ or Senior_____

Current GPA: _____
Grade: _____

FINANCIAL PLANNING INTERNSHIP- FIN 4940

- _____ Financial Planning Major
- _____ FIN 4940 will be used as a Financial Planning elective only
- _____ Good academic standing; not on academic probation/suspension
- _____ Minimum of a 3.00 Upper Level UNF GPA
- _____ Completed both of the following courses with a C or better
 - FIN 3403 Financial Management
 - FIN 3124 Financial Planning

Junior_____ or Senior_____

Current GPA: _____
Grade: _____
Grade: _____

INTERNATIONAL BUSINESS INTERNSHIP- GEB 3361

- _____ International Business Major
- _____ Good academic standing; not on academic probation/suspension
- _____ Minimum of a 2.00 Upper Level UNF GPA
- _____ Completed IB foreign language requirements
- _____ Completed at least two (2) of the following courses with grade of C or better:
 - ECO 3704 International Trade
 - FIN 4604 International Finance
 - MAN 4600 Management of International Business
 - MAR 4156 International Marketing
 - TRA 4721 International Logistics

Junior_____ or Senior_____

Current GPA: _____
Grade: _____
Grade: _____
Grade: _____
Grade: _____

MANAGEMENT INTERNSHIP-MAN 4942

- _____ Management Major
- _____ MAN 4942 will be used as a Management or Upper Business elective
- _____ Good academic standing; not on academic probation/suspension
- _____ Minimum of a 2.50 Upper Level UNF GPA
- _____ Completed each of the following with a C or better
 - MAN 3025 Administrative Management
 - MAN 3504 Operations Management
- _____ Completed at least one (1) of the following with a C or better
 - MAN 4240 Organizational Behavior
 - MAN 4301 Human Resources Management

Junior_____ or Senior_____

Current GPA: _____
Grade: _____
Grade: _____
Grade: _____
Grade: _____

MARKETING INTERNSHIP-MAR 4941

- _____ Marketing Major
- _____ MAR 4941 will be used only as a Marketing elective
- _____ Good academic standing; not on academic probation/suspension
- _____ Minimum of a 2.50 Upper Level UNF GPA
- _____ Completed following course with a C or better
 - MAR 3023 Principles of Marketing
- _____ Recommended but not required
 - MAR 4503 Consumer Behavior

Junior_____ or Senior_____

Current GPA: _____
Grade: _____
Grade: _____

ACADEMIC INTERNSHIP ELIGIBILITY FORM (REQUIRED) (pg. 2)

Coggin College of Business

TRANSPORTATION & LOGISTICS INTERNSHIP-TRA 4945

____ Transportation & Logistics Major Junior____ or Senior____
____ TRA 4945 will fulfill a major elective requirement
____ Good academic standing; not on academic probation/suspension
____ Minimum of a 2.50 Upper Level UNF GPA Current GPA: ____
____ Completed following courses with a C or better
 • MAR 3023 Principles of Marketing Grade: ____
 • MAN 3504 Operations Management Grade: ____
____ Completed at least one (1) of the following with a C or better
 • TRA 3035 Foundation of Transportation Grade: ____
 • TRA 4202 Logistic Systems Management Grade: ____

BUSINESS INTELLIGENCE INTERNSHIP-MAN 4942

____ Business Intelligence Major Junior____ or Senior____
____ MAN 4942 will be used as a Management or Upper Business Intelligence elective
____ Good academic standing; not on academic probation/suspension
____ Minimum of a 2.50 Upper Level UNF GPA Current GPA: ____
____ Completed each of the following with a C or better
 • ISM 4011 Intro Management Info Systems Grade: ____
____ Completed at least one (1) of the following with a C or better
 • ISM 4400 Enterprise Applications Integration Grade: ____
 • ISM 4220 Business Data Communications Grade: ____
 • ISM 4210 Data and Information Management Grade: ____
 • ISM 4113 Analysis and Design of Business Info Systems Grade: ____
 • ISM 4410 Business Intelligence Grade: ____

ENTREPRENEURSHIP MINOR INTERNSHIP-GEB 4942

____ Entrepreneurship minor Junior____ or Senior____
____ GEB 4942 will fulfill a Entrepreneurship minor elective
____ Good academic standing; not on academic probation/suspension
____ Minimum of a 2.50 Upper Level UNF GPA Current GPA: ____
____ Completed following course with a C or better
 • GEB 4113 Entrepreneurship Grade: ____

HUMAN RESOURCE MANAGEMENT MINOR INTERNSHIP-MAN 4940

____ Human Resources minor Junior____ or Senior____
____ MAN 4940 will fulfill a Human Resources Management minor elective course
____ Good academic standing; not on academic probation/suspension
____ Minimum of a 2.50 Upper Level UNF GPA Current GPA: ____
____ Completed following courses with a C or better
 • MAN 3025 Administrative Management Grade: ____
 • MAN 4301 Human Resource Management Grade: ____

COGGIN COLLEGE OF BUSINESS ACADEMIC ADVISING

*By dating and signing, the CCB Academic Advisor certifies the information provided on this form is accurate and that the student meets all of the academic internship pre-requisites for the designated major. Students who do not meet the pre-requisites must submit an approved **Waiver of College Policy** with this application.*

**ADVISOR'S
SIGNATURE:** _____

DATE: _____

*Once as CCB academic advisor has reviewed and signed the form, submit form to the Coggin Career Management Center, Bldg. 42, Suite 2021

UNF INTERNATIONAL CENTER VERIFICATION (if applicable)

Will any portion of the internship take place abroad/outside of the United States?

IF YES, please review and complete section below with a representative from the UNF International Center (58E/2300) 620-2657.

By dating and signing, the UNF International Center Study Abroad Advisor confirms that the student interning abroad has completed the requisite student information packet, provided proof of international insurance, and completed a Safety Session. Please contact the International Center at intlctr@unf.edu for details.

INT'L CENTER ADVISOR SIGNATURE: _____ **DATE:** _____

Office Use Only

Received date/initials: _____ **Processed date/initials:** _____ **More information required** _____

Notes: _____
