PAPER GUIDELINES
Title the paper and provide an abstract of no more than 200 words at the beginning of the paper. It is best to write the abstract after you’ve written the paper so you can briefly describe the subject of the paper and any conclusions.

Papers should have several section headings and should have reasonably short paragraphs. Usually, you should have INTRODUCTION and a SUMMARY or CONCLUSIONS sections. Again, write these sections after you’ve written the paper’s other sections. Make the paper readable and inviting. References should be numbered sequentially as they appear and given in detail in the same order at the end of the paper. Number all pages!

In the paper, you should list references in brackets (i.e., [1], [2]) or as superscripts \(^1,^2\) if you have that capability. Only list sources you’ve actually read; there is no bonus for having the largest bibliography. Ten to fifteen sources is plenty for the major report; five is enough for the minor report. Use footnotes (if needed) for explanatory details, but not for references. In the REFERENCES section at the end of the paper, show journal articles, conference proceedings articles, books, and web sites in the following formats, respectively:
4. http://the.site

Generally, follow the format of main articles in *IEEE Software*. See any issue for examples.

Papers will be graded equally along the dimensions organization, writing quality, integration of ideas, literature survey, and originality. It will be difficult to maximize credit along each dimension because of the inherent varying nature of papers. For example, an expository paper based mostly on a literature survey likely will have limited original contribution. If English is not your native language, then writing quality will be judged in that light.

Print your paper in single-column, double-spaced format. IN NO CASE SHOULD YOU PLAGERIZE MATERIAL. Cite a source if you use it and put all directly copied text in quotation marks or indent it. Plagiarism will (and has before) earn a grade of F in the course and may result in a recommendation of suspension from the University: Don’t risk it.

PRESENTATION GUIDELINES
Each report will be about 10 or 20 minutes long (depending on minor or major report). Two to five minutes of the talk will be reserved for questions and discussion. The time limitation will be strictly enforced. Use at least 3-4 slides during your talk. Be sure you use large print and landscape format when preparing slides. Distribute copies of your slides to your classmates before the talk (with reduced font size, if you wish). Cover the highlights of your research during your talk. Don’t get bogged down in low-level detail. Tell us what you learned. Summarize, don’t expand. You will be graded heavily on preparation and less on presentation style. Good preparation will lead to a good presentation, anyway. You must have slides and you must complete your talk within the allotted time. Failure to do either of these will result in a lowered grade. Practice your talk to be sure it fits in the time allowed. Enjoy the talk. We’re all friends here, and we’re all interested in SQA. This can be fun!