Institutional Effectiveness Team Minutes  
November 19, 2007 @ 1:30 PM  Academic Affairs Conference Room

INVITEES / ATTENDEES (IE Team):  
Brayton, Shawn; Coulter, Neal; Daniel, Larry; Ebong, Imeh; Eder, Douglas; Fenner, David; Hallblade, Shirley; Jaffee, David; Kaye, Deborah; Serwatka, Tom; Workman, Mark; Hetrick, Barbara; Jaffee, Marianne

Meeting called to order at 1:35pm.

Points for discussion were:
  From last meetings’ “homework”:
    1. Voluntary Accountability
    2. How do we “roll out” the QEP
    3. Other matters arising

1. Voluntary accountability
   Doug reported on the National Assessment Institute in IUPUI. One topic discussed at the Institute was the so-called system of voluntary compliance put forward jointly by AASCU (American Association of State Colleges and Universities) and NASULGC (National Association of State Universities and Land Grant Colleges). Advantages and disadvantages attend its use. Some states, including Florida, are considering mandating this kind of report. Mark outlined recent conversations he participated in with regards to BOG and the direction that the state may take (ref. “The Pendulum Swings on Accreditation" handout).

   Doug reported again that due to budget uncertainties at the time of decision, UNF is not participating in NSSE this year. Alternatives are needed (ref. “State University” handout).

2. Rolling out the QEP – discussion deferred to later date.

3. Other matters arising
   Doug will inform the campus in behalf of the IE Team via approximately biweekly e-mail updates concerning re-accreditation. These updates will appear under the subject line “Reaccreditation Bytes.”

   IE Team Compliance assignments…update for all items contained within Shawn Brayton’s spreadsheet (ref. IE Team Compliance). In order for the reaccreditation document to be completed in a timely manner, the components for which IE Team members are responsible need to be in Share Point this month. Shawn and Doug plan to read the components between semesters such that a very rough draft of the entire document has been assembled and read by the first week of January.

   The UNF president will receive an update about reaccreditation matters later this week.

The next Institutional Effectiveness Meeting is scheduled for Monday, December 3rd, at 1:30pm

Meeting adjourned at 3:50 PM. Minutes submitted by Derek Pringle.