



When filling out this form, be respectful, open, honest, and direct. Compromise and flexibility are the cornerstones of a good roommate experience. After discussing the following information with your RA, please give a copy to them and keep a copy for the room.

### Roommates Names Printed

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Building \_\_\_\_\_ Room Number \_\_\_\_\_ Resident Assistant \_\_\_\_\_

### Cleaning Standards/Miscellaneous:

- Our space will be kept (circle one): Spotless Clean Moderately clean Lived in
- We will clean (circle one): Daily Monthly Weekly As needed: \_\_\_\_\_
- The trash will be taken out (circle one): Weekly As needed By whom? \_\_\_\_\_
- Our room/apt. temperature will be set at: \_\_\_\_\_ By whom? \_\_\_\_\_
- Dishes can be in the sink for (hours/days): \_\_\_\_\_
- In the room, we will (circle all that apply): Share food/drinks Share pots/pans  
Clean up after ourselves Other: \_\_\_\_\_
- Necessities such as toilet paper, dish detergent, etc. will be purchased how?  
\_\_\_\_\_
- Messages will be left where/within? (On the computer screen, door, 24 hours, etc.)  
\_\_\_\_\_
- Our main door should be (circle one): Unlocked when one of us is in the room  
Locked at all times Other: \_\_\_\_\_

### Studying/Sleeping:

- We have agreed that the study time in the space will be (circle one): ***In the morning*** (9 AM-noon), ***In the afternoon*** (noon- 5 PM), ***In the evening*** (5 PM-10 PM), ***In the late evening*** (10 PM- midnight), ***In the late night*** (Midnight-9 AM)
- When one of us is studying in the space, we are okay with (circle one) : Complete quiet  
Low music/headphones Television
- When studying with others in our space, the other roommate(s) agrees to:  
\_\_\_\_\_
- We agree that when talking on the phone we will (not be too loud, leave the room, etc.):  
\_\_\_\_\_
- When a roommate is sleeping, it is okay to (circle all that apply): Watch television  
Listen to music without headphones Have lights on Have guests over  
Other: \_\_\_\_\_

**Visitors:** Guests of the same sex are permitted to spend 12 nights (No more than 3 consecutive) with the permission of all occupants of the room. There is a 20 day maximum for guests. They are not to be left unattended or to be in possession of your key. Visitation of the opposite sex is until 1:00 a.m. Sunday - Thursday and 3:00 a.m. Friday and Saturday.

1. Arrangements of guests should be made \_\_\_\_\_ days in advance.
2. If we want to have overnight visitation of the same sex, we will: Let each other know  
Ask permission      Other: \_\_\_\_\_
3. Guests may sleep (circle all that apply):      On the floor      Not on my bed  
On the couch      Other: \_\_\_\_\_
4. Friends can visit (circle all that apply):      Any time      Not when a roommate is asleep  
Not when a roommate is studying      Other: \_\_\_\_\_
5. Guests are not allowed to :  
\_\_\_\_\_  
\_\_\_\_\_
6. If privacy is needed, we will notify each other by :  
\_\_\_\_\_
7. Guests will leave by: \_\_\_\_\_

**Sharing/ Going out of town/Conflict:** (Please circle all that apply)

1. If leaving for the weekend, we will:      Notify each other      Not notify each other
2. It is okay for us to share:      Television      Stereo      Phone      Toiletries      Clothes  
Game systems      Dishes      Other: \_\_\_\_\_
3. If we hear gossip, negative talk about a roommate, we will :      Talk to that person  
Inform roommate      Consult RA
4. Preferred means of communication with roommate(s) if there is a conflict:  
Face to face conversation      Notes, emails, voicemails      Mediation with UNF Housing Staff member
5. If a conflict arises, our plan of action will be:  
\_\_\_\_\_  
\_\_\_\_\_

**Additional Comments/Feedbacks:**

\_\_\_\_\_  
\_\_\_\_\_

Our R.A. lives in \_\_\_\_\_ The R.A.'s phone number is \_\_\_\_\_

**I understand that I may be held responsible for the agreed upon terms above. I will do my absolute best to communicate and compromise with my roommate(s) to make our time together a positive experience.**

Date: \_\_\_\_\_ Resident Assistant Signature: \_\_\_\_\_

Roommate Signatures:

1. \_\_\_\_\_ 2. \_\_\_\_\_
3. \_\_\_\_\_ 4. \_\_\_\_\_