Requirements
The six items stated below are the required criteria that must be met in order to advance in the process for being eligible for Fraternity & Sorority Housing. In the event any of these are not fulfilled, eligibility to move forward ceases.

- Registered with the UNF Office of Fraternity & Sorority Life
- Average membership size [F10/S11, F11/S12, F12/S13]:
  - 16 bedroom house – 50 minimum
  - 20 bedroom house – 60 minimum
  - 36 bedroom house – 120 minimum
- Average cumulative GPA > 2.5 (OFSL records) [F10/S11, F11/S12, F12/S13]
- Financial solvency/financial plan (Deposit $20,000 will later serve as damage deposit)
  - To be reviewed and approved by Vice President of Administration & Finance
- Letter of support from the organization headquarters (HQ)
- A housing/facility board fully incorporated and recognized by the organization HQ
  (recognition by organization headquarters can be incorporated in letter of support)

Presentation to Panel
The presentation serves as the final step in determining an organization’s eligibility for Fraternity & Sorority Housing. The presentation will be a time for the organization to address the below topics.

- 6-8 Campus Administrators on the panel
- Chapter representatives invited to the presentation – No more than 5. This number includes any alumni/advisors who may want to attend.
  - We are mandating that chapters have a house corporation representative (local or national) present for the presentation. Since the sublease agreement will be with one of these entities, we need to ensure that these individuals are involved in the presentation process. We understand that many of these individuals have full-time jobs and schedules may be less flexible. We will work to establish presentation times that would accommodate their work commitments.
- Information to be collected by OFSL once requirements from above are met and housing preference sheet is submitted [F10/S11, F11/S12, F12/S13]:
  - Conduct records, incident reports, and adjudication outcomes (OFSL & Student Conduct)
  - Previous damage charges for individual members (University Housing)
  - Semester GPA statistics for organizations (OFSL)
- Topics to be addressed in presentation:
  - Organizational values and their exemplification
  - Goals for the future of the organization
  - Awards, honors, and recognition
  - How the group builds community among its members
  - How does the organization support the academic mission of UNF
- Describe the chapter’s philanthropic and service initiatives
- Alumni/advisor support and institutional history
- How does the chapter demonstrate citizenship and responsible behavior
- Financial solvency of the organization and financial plan
- Any other information the organization would like to highlight

- Q&A Session – Could be asked to respond to...
  - items mentioned during the initial presentation
  - information provided through quantitative data collection

- Length of time: 1 hour including Q&A

All chapters meeting Requirements will have information/data collected and be invited to present to the panel. The panel will rank eligible chapters. These chapters will be offered first opportunity for housing in the new village.

Those unable to meet the current requirements will be able to go through the outlined process and will be placed on a waiting list, in order of completion and approval. The waiting list would provide the organization the opportunity to (a) move into a unit if it is vacated or the agreement is not extended with an existing organization or (b) ability to move into a newly constructed unit during a secondary phase of the overall project.

### Timeline for Phase I Commitments

**February 5**
- Final presentation to organizations.

**Feb. 5 – March 1**
- Organizations provide feedback on documents and ask questions.

**March 15**
- UNF provides any changes, revisions, and/or amendments to documents.

**Feb. 5 – Apr. 1**
- Organization completes requirements established in the Fraternity & Sorority Life Housing Selection Criteria process and submits housing preference sheet.

**Apr. 1 – Apr. 30**
- Organizations present to panel.

**April 30**
- UNF makes decisions about which organizations qualify for housing.

**May 1**
- Organizations are notified as to UNF decision.

**June 1**
- Organizations agree to form of lease and submit $20,000 down payment.