PART 1: ACCESS THE OASYS HIRING OFFICIAL SITE
Step 1: Go online to http://www.unf.edu

Step 2: Click the “Employment” link
Step 3:
Click the “Employment” link
Step 4: Click the “Hiring Department Resources” link

**Applicant Resources**
Whether you are a new or a returning applicant, thank you for your interest in finding employment with the University of North Florida. The above link will direct you to our job site, as well as several other useful resources for your job search here at UNF.

**Hiring Department Resources**
Hiring departments will find useful information and tools that will provide guidance on the recruitment and the hiring process at the University by clicking on the above link.

**New Employee Resources**
Whether you are a new employee seeking information on what to bring on your first day, or a hiring department preparing for your new employee’s arrival, the above link provides all the information and resources you will need.

NOTE: The latest version of the Adobe Reader software is required to view some of the content on this page. You can download the latest version of the free Adobe Reader from the Adobe web page.
Step 5: Click the “OASys Hiring Official Site” link
Step 6: Enter your User Name and Password

Step 7: Click the Login button

Note:
The user name and password used for OASys are not the same as your user name and password for myWings.
Access the OASys Hiring Official Site

• The direct link to the OASYs Hiring Official Site is:  www.unfjobs.org/hr

• The OASys Hiring Official Site is used by departments to recruit and hire new employees, as well as generate new hire electronic personnel action forms (EPAF).

• Access to the OASys Hiring Official Site must be requested, and approval is given by the Human Resources department.