May 15, 2013

MEMORANDUM

TO: Earle C. Traynham, Interim Provost and Vice President
Academic Affairs

Mauricio Gonzalez, Vice President
Student and International Affairs

FROM: John A. Delaney
President

SUBJECT: Delegation of Signature Authority - International Exchange Agreements

Pursuant to Florida Statutes Section 1001.72(1) and Board of Governors Regulation 1.001, the University of North Florida Board of Trustees is granted the power to contract on behalf of the University.

The Resolution on Presidential Authority adopted by the University of North Florida Board of Trustees on January 26, 2007, grants authority to the University President to approve, execute and administer contracts on behalf of the University of North Florida Board of Trustees, provided such contracts are in conformance with law and regulations of the Board.

Effective this date, I hereby delegate to the Interim Provost and Vice President for Academic Affairs and the Vice President for Student and International Affairs the joint authority to approve and execute comprehensive, first-level international exchange agreements placing students, faculty, and staff in overseas institutions in connection with approved academic/curricular and co-curricular programs.

Any subsequent agreements specifying activities, responsibilities, and resource commitments of particular University units shall be signed by the Provost and appropriate Vice President, Dean, Director, and/or Chair, as determined by the level of resource obligation.
The Vice President for Student and International Affairs shall be responsible for ensuring that all such agreements are reviewed and approved by the Office of the General Counsel and that such approval is documented prior to execution of any agreement.

This delegation shall remain in effect until revoked by me in writing and shall not be further delegated. This delegation supersedes prior delegations by my office as to this subject matter.

Thank you for agreeing to accept this responsibility.