November 1, 2007

MEMORANDUM

TO: R. Bruce Taylor, Chair
University of North Florida Board of Trustees

President’s Executive Staff

FROM: John A. Delaney
President

SUBJECT: Chain of Command

Pursuant to my responsibilities as Chief Executive Officer of the University of North Florida as further described in the Resolution on Presidential Authority adopted by the University of North Florida Board of Trustees on January 26, 2007, I have designated the following university officers to serve in the indicated order of succession, who shall perform such duties as may be assigned by the President.

In the case of prolonged absence, incapacitation, or death of the President, the following officers shall assume all of the authority and responsibility of the President, until the Board of Trustees takes further action.

Accordingly, effective this date the following university officials in descending order shall constitute the University of North Florida’s chain of command during the absence or incapacity of the President:

Vice President and Chief of Staff

Provost/Vice President for Academic Affairs

Vice President for Administration and Finance

The President’s Office will provide notice to the Chair of the University of North Florida Board of Trustees and members of the President’s Executive Staff of the designation of one of the above officers to serve in the chain of command, and the length of such service.

Any delegation of authority exercised pursuant to this delegation will terminate immediately upon the President’s return and assumption of duties, without the necessity of further written notice of revocation.